

# **COLTS NECK HISTORICAL PRESERVATION COMMITTEE**

**MONDAY, SEPTEMBER 1, 2009  
5:30 PM, TOWNSHIP HALL**

**In Attendance:**

Lillian G. Burry, Chairperson  
Ed Eastman, Township Committee Liaison  
Ellen Terry, Secretary  
David Engebretson  
Jennifer Engel  
Mary Fournier  
Harold Kilbride  
Lucy Lennox  
Patricia Mitchell  
Toni Morello  
Maggie Osmulski  
Ann Rippa  
Louise Whitney

**Absent:**

Vincent Cerullo  
Jane Davis (excused)  
Betty Reilly  
Cathi Trost (excused)

1. Mrs. Burry called the meeting to order at 5:30 PM, stating “The notice requirements of the New Jersey Open Public Meetings Law have been satisfied by forwarding a news release to the Asbury Park Press on January 4, 2009, stating that a meeting of the Colts Neck Historical Preservation Committee would be held on September 1, 2009 at 5:30 PM, at Town Hall. The notice requirements have been posted on the Township bulletin board and a copy is on file in the Office of the Township Clerk.” Mrs. Burry then led the Salute to the Flag.
2. On a motion by Mrs. Morello and seconded by Mrs. Osmulski, the minutes of the August 4, 2009 meeting were accepted as written and submitted.
3. Mrs. Burry reported that the text and content for the House Tour tickets and programs have been completed and approved, and sent to the printer. She remarked that the Committee couldn’t have asked for better coverage of the coming event than the article (with photos) that Toni Senk had printed in the Journal. In the same issue was an article about a party given by the Monmouth County Historical Association honoring Mary Lou Strong of the Monmouth County Historical Preservation Committee. Mrs. Burry was a featured speaker at that event.

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4. Mrs. Engel reported that she sent a press release on behalf of the House Tour to the Township and to the County for their web sites. She distributed a sign-up for Committee members to volunteer to work at the five Tour sites. Ms. Terry will work at Colts Neck Realty, selling tickets, on the day of the Tour. Mrs. Burry has contacted Bill O'Donnell of Delicious Orchards for a donation of cider and donuts. Half of these refreshments will be at the Montrose School, and the other half at the Sgroi house. Delicious Orchard will also donate 15 apple pies for the luncheon at Huddy's. Mrs. Joline has made all arrangements with Huddy's for the luncheon. Brocks will donate the mums, cornstalks and pumpkins. The road signs are ready to be put out. Mrs. Burry recommended that each site host assemble a committee and meet with the homeowners prior to the day of the Tour. She reported that tickets should be printed and delivered by the end of next week. Mrs. Engel remarked that hosts must insist on stamping tickets at each home, to avoid people taking the tour gratis (In previous years people have claimed to have left their tickets back in their cars. No one will be admitted this year without presenting a ticket at the door, prior to entry.) There has already been one call regarding ticket sales.
5. Mr. Kilbride reported that the re-siding of the Montrose School is almost complete. When completed, the siding then needs to be painted. He noted that soil has already begun to splash up onto the siding, and recommended that an infiltration trench be installed to prevent splash-back. Mr. Eastman will request Ed Brock to install this. Mr. Kilbride hasn't heard from Mr. Cerullo regarding the shutter pins, and plans to visit Mr. Cerullo to determine whether the pins are all that are needed for installation of the replacement shutters. This should be completed before the House Tour. Mrs. Burry remarked that the dehumidifier, including installation, will be completed by the contractor for the siding.
6. Mrs. Burry requested that a new 2009 grant application be prepared for the cost of the shutters. Mr. Kilbride will request the contractor prepare a bid for shutters alone. A second bid can be obtained from Timberlane Shutters on the internet.
7. Monmouth County Archives & History Day will be held at the County Library on Symmes Road in Manalapan on Saturday, October 10, 2009, from 9 a.m. to 3 p.m. Mr. Engebretson, Mr. Kilbride, Ms. Lennox, Mrs. Osmulski and Mrs. Whitney volunteered to be present at the Committee's display. Ms. Terry urged them to take the tour of the County Archives that is offered after lunch.
8. Mrs. Engel suggested that members who become less active be given the choice of becoming associate or emeritus members. Proclamations thanking them could be given at the Williamsburg Christmas event. Mrs. Burry suggested that Mrs. Joline be named a Member Emeritus at the October meeting, and asked the Committee members to bring snacks to share at the celebration.
9. On a motion by Mr. Kilbride and seconded by Mrs. Fournier, the meeting was adjourned at 6:47 PM. The next meeting will be on Tuesday, October 6, 2009, at 5:30 PM at Township Hall.

Respectfully submitted,

Ellen Terry  
Secretary