

COLTS NECK HISTORICAL PRESERVATION COMMITTEE

TUESDAY, DECEMBER 5, 2006
5:30 PM, TOWNSHIP HALL

In Attendance: Lillian G. Burry, Chairperson/Township Committee Liaison
Ellen Terry, Secretary
Linda Bremer
Vincent Cerullo
David Engebretson
Mary Fournier
Harold Kilbride
Patricia Mitchell
Ann Rippa
Cathi Trost
Louise Whitney

Absent: Jane Davis (excused)
Linda Dickinson (excused)
Peggy Joline (excused)
Betty Reilly

1. Chairperson Burry called the meeting to order at 5:00 PM, stating "The notice requirements of the New Jersey Open Public Meetings Law have been satisfied by forwarding a news release to the Asbury Park Press on December 1, 2005, stating that a meeting of the Colts Neck Historical Preservation Committee would be held on December 5, 2006 at 5:30 PM, at Town Hall. The notice requirements have been posted on the Township bulletin board and a copy is on file in the Office of the Township Clerk."
2. On a motion by Mrs. Trost and seconded by Mr. Cerullo, the minutes of the November 6, 2006 meeting were accepted as submitted.
3. Mrs. Burry announced the resignation of Patrick Ambrosia as Associate Member of the Committee. She read a letter from Gary Saretsky, County Archivist, thanking her and the Committee for participating in the 2006 Monmouth County Archives and History Day. She noted that the Committee's display was timely and impressive, including Civil War items that reflected the main speaker's topic, Mathew Brady. Mrs. Burry distributed photographs from Mr. Saretsky and the book "Historic Allentown, New Jersey: A Sketch Book," which was received from Alice Wyckoff.
4. Mrs. Burry queried the Committee members, and the following agreed to be reappointed to the Committee in 2007: Mr. Engebretson, Mrs. Joline, Mrs. Mitchell and Mrs. Whitney. Instead of Liaison Member, Mrs. Burry will return as a regular member, as she will have fulfilled her term of office as Township Committeewoman.

5. Mrs. Burry reviewed the budget for 2007. The allocation for program is \$3,000.00, including \$1,000.00 seed money for the Annual House Tour, \$500.00 for historic re-enactors, and \$500 for the Williamsburg Christmas, of which \$300.00 is donated to the Reformed Church choirs. Printing allocation is \$1,000.00, special meals \$225.00, conferences and training \$75.00, publications \$50.00 and photography \$25.00. Allocation for office supplies is suggested at \$25.00, but \$150.00 will be requested to cover cost of a new, locking file cabinet. The publications allocation will cover existing membership in the Historic Trust, and membership in Preservation New Jersey, which Ms. Terry will arrange. The fee for the restoration architect who is conveying professional advice regarding the Montrose Schoolhouse could be covered by the dedicated tax for historic preservation, farmland and open space, or partly covered by the professional services allocation.

Mrs. Burry reported that the "Welcome to Colts Neck" signs are a capital expense. The bronze legends are separate. We should budget for three this coming year. She felt the Colts Neck Inn should be considered. Mr. Cerullo reported that one of the "Welcome to Colts Neck" signs, on Route 520, is missing, although the post is intact, and the others appear to need repainting. Mr. Engebretson stated that these signs could be re-installed with tamper-proof nuts and bolts, which need a special tool to install and to remove.
6. Mrs. Bremer reported that everything is ready for the Williamsburg Christmas. Mrs. Burry will give Mrs. Bremer a key to the courthouse in case it is not open for setting up. Mr. Kilbride will deliver a tree on Saturday morning. Mrs. Burry will donate lights. The tree will be left for the courthouse staff, as there is a tree at Township Hall, but none at the courthouse. New this year are roadside signs, red with white printing, costing \$163.00 for 30 signs. The signs can be saved and the dates changed in future years. Articles appeared in both the Colts Neck Calendar and Colts Neck Journal. Mrs. Burry wondered if it is then necessary to place an ad, which costs about \$250.00. Mrs. Davis designed the art work, the programs and fliers, and had the printing done. Fliers were distributed to children in all the Colts Neck schools, and placed in the Greenhouse Gallery and Mulberry Market. Mrs. Bremer is seeking permission to put some in the Post Office. Mrs. Mitchell suggested that in future years, because the children benefit from this event, that the schools might permit the Committee members to make copies on the schools' copiers, if the Committee provided the paper.
7. Mrs. Burry reported that the door of the Montrose School is to be replaced, but that the contractor found termites and carpenter ants, so those had to be treated first. She has asked Mr. Bowden to place a Christmas wreath on the door. Mr. Cerullo noted that the contractor saved the original hinges. Mrs. Burry contacted a restoration architect who was referred by the county historian. Mr. Engebretson met with them at the school, and reported that the architect believes the inside is solid. The architect wants to get in to see the attic, and asked for photographs of the foundation prior to renovation of the foundation. Those photographs have been furnished to him. Mrs. Whitney remarked that the school was put on that foundation in the 1960's. The windows and shutters are not original. Mrs. Whitney remarked that the shutters were built by John Wrong who copied them from the shutters that had been in place. Mr. Cerullo remarked that the shutters are well-made, but not in the style that would have been there originally. Mr. Engebretson stated that the architect believes the upper clapboards are original, but that the bottom three feet of clapboards have dry rot, and are probably not original.
8. Mrs. Burry announced that the Spring Reception will probably happen around St. Patrick's Day. Ms. Rippa offered to coordinate this event.
9. Mrs. Burry reported that she and Mrs. Reilly will look for a re-enactor for the school program in February or early March. Mr. Kilbride suggested finding someone who plays John Adams.
10. On a motion by Mr. Kilbride and seconded by Mrs. Fournier, the meeting was adjourned at 6:54 PM. The next meeting will be on Tuesday, February 6, 2007, at 5:30 PM at Township Hall.

Respectfully submitted,
Ellen Terry

Secretary