

**COLTS NECK RECREATION COMMITTEE**  
**MINUTES: November 5, 2008**

Attendees: Dr. Nolan, Jim Valenti, Frank Baker, Leonor Lesta, Candice Burke, Joe Mancino,  
Ed Piotrowski, Phil Maida, Rich Rehm

Absent: Dwight Wolf, A.J. Garito

Township Liaison Absent: Tom Hennessy

The meeting was called to order by Chairman, Jim Valenti at 8:00 p.m.

The Committee approved the minutes from October 1, 2008.

The Treasurer's Report was read, and attached to the agenda for each committee member per their request.

Mr. Valenti reminded the committee of Dr. Nolan's pending retirement and November 21 is the date for an event not to be missed.

**Old Business**

**I. Fall Programs Update**

Our Instructional programs are underway; Pilates classes are doing very well as most of the programs. Karate numbers are down, we've put flyers at the High Schools to attract more children. The positive side is this program, the Instructor is paid by the number of participants, putting the burden on the instructor to obtain more participants. Dr. Nolan reported the Children's Halloween Party had 60 children in attendance. All enjoyed the games and prizes. The annual Whispering Pines Art contest entries will be going to Georgian Court University this week where they will be judged and returned to Township Hall for display before Thanksgiving. October 30 was the Community Band concert and was very well attended. Dr. Nolan attended the concert and commented on a great job done by the Community Band.

**II. Veteran's Day Ceremony**

The ceremony will return to Cedar Drive School this year. Dr. Nolan is working with the new Principal - Mr. Rigby. The ceremony will begin at 11:00 am and include the ROTC and the 8<sup>th</sup> grade students of Cedar Drive. A light lunch will be provided in the gym by the Women's Club.

**III. Holiday Festival Program**

Our Holiday Tree Lighting and Concert will be held on Sunday, December 7 with the Navesink Band. December 2 is our annual Adult Craft Workshop, the Children's Craft Workshop will be held Saturday, December 13. Letters to Santa begin December 1. And a returning program – a trip to NYC for Shopping will be held on December 10, and supervised by Ms. Lesta.

**III. Park Operations**

Dr. Nolan stated the Recreation Building siding and window project should be starting next week. Ms. Lesta suggested the hardwood floors also be refurbished along with the project. Playground equipment for Laird Road will be delivered next week and installed the following week. Two new picnic tables will be placed at the Freer Preserve. Part of an Eagle Scout Project will provide two new kiosks and a bike rack will be built at Laird Road. Another Eagle Scout will be developing a lower trail signage system at the Freer Preserve. At Laird Road the new septic system is being developed. Installation of the 2<sup>nd</sup> well is completed at Five Point Park, all Parks received Fall seed and fertilizer, Five Point Park will receive a lime application as suggested by Rutgers soil testing. Dr. Nolan attended the National Recreation and Park Conference with Mr. Hennessey in October and found a manufacturer who will provide a fiberglass bridge to replace the old Schlesinger Bridge. This will include assembly of the bridge to be done on site by the manufacturer.

**Colts Neck Recreation Committee  
Minutes – November 5, 2008**

**New Business**

**I. 2009 Recreation and Park Budgets**

Dr. Nolan provided the Recreation budget to the committee, asking them to review the document and provide comments at our December meeting. Mr. Valenti inquired the status of computer updates to capture email information as discussed in previous meetings. Dr. Nolan explained Mr. Candelora has provided a proposal for website updates including the email item. It will be submitted to the Township Committee for review. Dr. Nolan will provide the Park Budget to the committee via mail in the next week. He is also preparing a 2009 – 2011 Capital Development Plan. Dr. Nolan commented the top three Capital projects to consider: 1. Irrigation at Five Point Park, 2. Bucks Mill playground equipment, 3. a new copy machine for Recreation and Parks department. Mr. Mancino suggested Dr. Nolan investigate leasing a copier.

Dr. Nolan reported the Colts Neck Craft Fair has been granted a three year contract to have their fair at Bucks Mill Park.

Ms. Burke suggested a column could be added to the budget document to reflect 2008 actual revenue. Mr. Valenti asked if any particular changes to the budget? Dr. Nolan did note the increase in wages for summer day camp counselors to bring the hourly rate up to minimum wage.

Ms. Lesta asked if anyone knew the date of the Township Holiday party? Mr. Baker stated it will be Saturday, December 6.

With no other matters to discuss, the meeting was adjourned at 9:25 p.m. The next meeting will be held on Wednesday, December 3, 2008 at 8:00 pm. at Township Hall.

Respectfully submitted,  
Barbara Byrne, Secretary