

***Township of Colts Neck
Shade Tree Commission
Meeting Minutes
March 3, 2005***

Protocol:

The meeting was called to order by vice Chair person Eileen Stivala at 7:30 PM who read the following Public Meeting Statement.

“As presiding officer of this meeting of the Colts Neck Shade Tree Commission, I hereby declare that Notice Requirements in accordance with the provisions of Open Meeting Law, Chapter 21, P.L. 1995 was provided in accordance with the Annual Notice Procedures of C10:4 – 28 of said act. I further order that this public announcement be placed in the minutes of this meeting.”

Roll Call –

Commission Members Present – Eileen Stivala, Jennifer Axelrod, James Nicoletti, Ben O’Neill.

Staff Members Present – George Fessler, Julie McGowan,

Member Absent – Michael Alagna, Henry Hammond, James Stuart (Township Liaison)

February 2005 Minutes – were approved as motioned by Ben O’Neill and seconded by James Nicoletti

Township Committee Liaison Report -
Committeeman James Stuart - Absent

New Subdivisions and Site Plans

1. **PB App. # 602 – Mumford/Ditmar Farm Minor Subdivision & Minor Site Plan** – Settlement agreement documented in letter dated 12/11/03. All conditions to be satisfied by 5/15/04. (Wet weather caused delay in accomplishment.) Completion date extended to May 15, 2005.

2. **PB # 617 Manor Homes at Colts Neck RT 537 & School House Road East.** - Memo to PB dated 9/9/04. Conditional resolution passed 8/5/04. New print dated 9/30/04 reviewed and found in order. Require four sets of 9/30/04 prints in accordance with Planning Board Resolution. Awaiting prints for approval.

3. **PB # 614 A Brusco – Minor subdivision & variance**
Memo of 9/9/04 requests revised prints showing street trees on Montrose Road. (Revised prints dated 2/21/05 reviewed) *Resolution follows:*

Colts Neck Township Shade Tree Commission
Recommendation to Planning Board
Planning Board Application # 614A
Project Name – Brusco
Block # 22, Lot # 6 & 7
Address – Montrose Road
Latest Issue Date of Subject Prints – 2/21/05

Whereas, the planning Board has referred Landscaping Prints for subject application to the Shade Tree Commission for review and recommendations and,

Whereas, this commission has reviewed the subject prints and associated information and reports,

Now Therefore Be It Resolved that this Commission hereby recommends approval with conditions of the subject Landscaping Prints to the Planning Board.

Be It Further Resolved that the reasons for the recommendations for approval with condition are as follows: Changes required in accordance

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with J.M. memorandum of 3/3/05.

Be It Further Resolved that a copy of this resolution be sent to the planning board and a copy be made available to the applicant.

OFFERED BY: Jennifer Axelrod
SECONDED BY: Mary Barbagallo
ROLL CALL

Yes: Unanimous

No: None

Abstain: None

Absent: Henry Hammond

I hereby certify that the above is a true and exact copy of the resolution adopted by the Shade Tree Commission of the Township of Colts Neck at its meeting held on 3 March, 2005.

Date: 5 March, 2005

Alan W. Reed, Secretary
Shade Tree Commission of the
Township of Colts Neck

4. **PB # 621 Colts Neck Reformed Church** Site plan prints dated 12/29/05 received for informal review. Prints found to be in order and will be approved when received from Planning Board. Prints dated 1/11/05 reviewed. *Resolution follows:*

Colts Neck Township Shade Tree Commission
Recommendation to Planning Board
Planning Board Application # 621
Project Name – Colts Neck Reformed Church
Block # 29.01, Lots # 6,7, 8,13 & 14
Address – Route 537
Latest Issue Date of Subject Prints – 2/22/05

Whereas, the planning Board has referred Landscaping Prints for subject application to the Shade Tree Commission for review and recommendations and,

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Whereas, this commission has reviewed the subject prints and associated information and reports,

Now Therefore Be It Resolved that this Commission hereby recommends approval with conditions of the subject Landscaping Prints to the Planning Board.

Be It Further Resolved that the reasons for the recommendations for approval with condition are as follows: Four Copies of prints to approve are required.

Be It Further Resolved that a copy of this resolution be sent to the planning board and a copy be made available to the applicant.

OFFERED BY: Jennifer Axelrod

SECONDED BY: Mary Barbagallo

ROLL CALL

Yes: Unanimous

No: None

Abstain: None

Absent: Henry Hammond

I hereby certify that the above is a true and exact copy of the resolution adopted by the Shade Tree Commission of the Township of Colts Neck at its meeting held on 3 March, 2005.

Date: 5 March, 2005

Alan W. Reed, Secretary
Shade Tree Commission of the
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B # 622 Block 51, Lot 2 & 2.22 Due Process Tennis Courts. – Major lot plan & Variance Prints dated 12/30/05.

Conditional approval resolution approved 1/6/05. Revised Prints required. Awaiting action by applicant.

6. PB # 609 A Green, Block 46, Lot # 10, Route 537 –

Conditional approval granted 1/6/05. Revised Prints Required Awaiting action by applicant.

7. ZB 675 Matzel – Block 39, lot 6. Minor Subdivision and set of plans with revisions. - Prints dated 3/15/05 revised. No action taken, expect more information by next meeting.

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Infractions and Other Items

1. Rivers Edge Multiple residents having various greenway violations - Code Enforcement Officer (CEO) actively pursuing violations. Letter sent by C.E.O. to violators.

List of Violations -

(a.) **Parikh** Block 35, Lot 22.24, CEO letter of 9/10/03 reference lights to be removed by 10/1/03. CEO actively pursuing. No landscaping required. GEF to follow up with CEO.

(b.) **Bisignano** Block 35, Lot 22.23 - CEO letter of 11/13/03, violations to be removed by Oct.1,2003 GEF to follow up with CEO.

(c.) **Damusjian**, Block 35, Lot 22.18 - CEO letter dated 10/16/03 with action by 11/01/03. No action as of 11/03/03. CEO & GEF to follow up.

(d.) **Vulpis/Lionette** - Block 35, Lot 22.19 - CEO letter dated 10/16/03 Vulpis called GEF informing that Property was sold to **Lionette** on 4/16/03. Need to consult with lawyer regarding STC's next move. CEO & GEF to follow up.

(e.) **Aprilante** Block 35, lot 22.20, CEO sent letter dated 10/16/03. Mrs. Aprilante called GEF on 10/20/03 saying "fire caused damage". Need to consult lawyer regarding STC's next move. CEO & GEF to follow up.

2. Rogers Block 21, Lot 3.1 Laird Road - CEO letter of 1/2/04 to Rogers. CEO, GEF, & JM visited site and discussed resolution with Rogers. CEO, GEF & JM to follow up. Township Committee action on ordinance change awaited.

3. Vlanos 20 Seedling Drive - Report of Greenway Violation - G.E.F, J.M. & S. M. to follow up. Violations present. CEO to write letter. Greenway markers are missing.

4. Shor - Block 27, Lot 10.2 Bluebell Road - Fence and structure in Conservation Easement and wetlands, ground cover and shrubs/trees cut. CEO sent letter dated 3/11/04. 3/10/04 CE) & GEF

inspected property. 4/15/04 CEO & GEF and DEP representative met with Shor, he is to proceed with DEP wetlands problem first. CEO & GEF to follow up.

5. **Nix, Paul 1 Western Drive Block 100, lot 9.2** - Cut Greenway. Markers missing. CEO to write letter.
6. **Carappa #12 Woodhollow Road & Greely St.** - ATV path into Greenway. CEO, JM and GEF visited site. Mr. Carappa agreed to restore area as directed by J.M. and G.E.F. Work in Progress. GEF & HH to contact Public Works to remove pile of asphalt at end of Greely Street.
7. **Clemente #9 Weston Drive.** Block 10, lot 9.6 Greenway, easement and site violation. GEF & CEO visited site 10/20/04 Meeting held on 11/7/04 with Mr. Clemente, A.J. Garito, Timothy Anfusio and Richard Galinski, J.M. and G.E.F. The "as built" plan provided by Mr. Clemente was provided for review. GEF, JM & CEO to follow-up.
8. **Salvati # 36 Lake Dr.** Conservation easement violation. Under investigation by STC Staff.

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Committee Reports

Violations, Complaints and "other" item resolution subcommittee.

Greenway - None

Cul-de-sac Sub Committee - None

Pools - None

Public Lands Committee Report - Street Trees, Town Hall, Park Lands, Greenways, Conservation acres, and Landscape easements.

Arbor Day Committee Report - None

Staff Report – J.M. reported that the Township of Colts Neck has been awarded the title of “Tree City” for eleven straight years.

STC Member’s Reports & Questions - None

Meeting Adjourn @ 8:46 PM as motioned by Hank Hammond and seconded by Eileen Stivala