

***Township of Colts Neck
Shade Tree Commission
Meeting Minutes
April 7, 2005***

Protocol:

The meeting was called to order by Chairman Michael Alagna at 7:30 PM who read the following Public Meeting Statement.

“As presiding officer of this meeting of the Colts Neck Shade Tree Commission, I hereby declare that Notice Requirements in accordance with the provisions of Open Meeting Law, Chapter 21, P.L. 1995 was provided in accordance with the Annual Notice Procedures of C10:4 – 28 of said act. I further order that this public announcement be placed in the minutes of this meeting.”

Roll Call –

Commission Members Present – Michael Alagna, Eileen Stivala, Jennifer Axelrod, Mary Barbagallo, Henry Hammond, James Nicoletti.

Commission Members Absent – Ben O’Neill

Staff Members Present – George Fessler,
James Stuart

Staff Members Absent – Julie McGowan.

Approval of March 2005 Minutes – March Minutes were approved by a motion from Eileen Stivala which was seconded by Mary Barbagallo.

Township Committee Liaison Report – Mr. Stuart reported that the Ordinance regarding Greenways was voted down at the last meeting.

New Subdivisions and Site Plans

1. **PB App. # 602 - Mumford/Ditmar Farm Minor Subdivision & Minor Site Plan** - Settlement agreement documented in letter dated 12/11/03. All conditions to be satisfied by 5/15/04 (Wet weather caused delay in accomplishment.) Completion date extended to May 15, 2005. GEF will follow up.

2. **PB # 617 Manor Homes at Colts Neck RT 537 & School House Road East.** - Memo to PB dated 9/9/04. Conditional resolution passed 8/5/04. New print dated 9/30/04 reviewed and found in order. Require four sets of 9/30/04 prints in accordance with Planning Board Resolution. Awaiting prints for approval.

3. **PB # 614A Brusco - Major subdivision & Variance** **STC Memo** of 9/9/04 requests revised prints showing street trees on Montrose Road. Conditional approval granted subject to changes covered in J.M. memo of 3/3/05. Awaiting revised prints.

4. **PB # 621 Colts Neck Reformed Church** Prints dated 2/22/05 received and conditional approval granted subject to receiving four sets of prints for final approval. Prints showing landscaping are awaited.

5. **PB#622 Block 51, Lot 2.22 Due Process Tennis Courts – Block # 51, Lots 2 & 2.22 Major lot plan & Variance Prints Dated 12/30/04.** Conditional approval resolution approved 1/6/05. Revised prints required. Awaiting action by applicant.

6. **PB # 609A Green, Block 46, Lot # 10, Route 537 –** Conditional approval granted 1/6/05. Revised Prints Required. Awaiting action by applicant.

7. **PB # 2B675 – Matzel Block 39, lot 6** – Minor subdivision

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and site plan, with variances. Prints dated 3./15/05 reviewed. Expect new information for May meeting.

8. **PB # 462C Spatial Design** – Amended Major Subdivision and variance. Prints dated 3/4/05 Mr. Assuncio attended our meeting regarding the Spacial Design plans regarding PB # 462C. Speaking on the behalf of area residents, he voiced a concern about the property owners plans to house migrant workers on the property in question. Additionally, Mr. Assuncio suggests that there may be additional concerns once all the facts are known. At the very least local residents for the time being request that the plans include substantial Screening of the property from surrounding residential properties.

**Colts Neck Township Shade Tree Commission
Recommendation to Planning Board**

Planning Board Application # 462 C

Project Name – Spatial Design

Block # 48, Lot # 21

Address – Yearling Path

Latest Issue of Prints 4/1/05

WHEREAS, the Planning Board has referred Prints for the subject application to the Shade Tree Commission for review and recommendations and,

WHEREAS, this Commission has reviewed the subject prints and associated information and reports,

NOW THEREFORE BE IT RESOLVED that this Commission hereby recommends that the changes and additions covered in the Julie McGowan memo of 4/4/05 be implimented and landscaping plans be provided to this commission for approval.

Be it further resolved that a copy of this resolution be sent to the Planning Board and a copy be made available to the applicant.

OFFERED BY: James Nicoletti

SECONDED BY: Henry Hammond

Yes: Unanimous

Abstain – None

Absent – Ben O`Neill

I hereby certify that the above is a true and exact copy of the resolution adopted by the Shade Tree Commission on April 7, 2005

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Alan W. Reed ,
Secretary of the Colts Neck
Shade Tree Commission.

9. **ZB # 677 Jordan- variance BI 7.24, Lot 1-** Prints dated 2/16/05 for review.

Colts Neck Township Shade Tree Commission

Recommendation to the Zoning Board
Planning Board Application # ZB 677

Project Name – Jordan

Block # 7.24, Lot # 1

Address – Tulip Lane

Latest Issue Date of Subject Prints – 2/16/05

WHEREAS, the Planning Board has referred Prints for the subject application to the Shade Tree Commission for review and recommendations and,

WHEREAS, this Commission has reviewed the subject prints and associated information and reports,

NOW THEREFORE BE IT RESOLVED that this Commission has no comments on this application as there are no landscaping involved.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Planning Board and a copy be made available to the applicant.

OFFERED BY: Eileen Stivala

SECONDED BY: Mary Barbagallo

Yes: Unanimous

Abstain None

Absent Ben O`Neill

I hereby certify that the above is a true and exact copy of the resolution adopted by the Shade Tree Commission at its April 7, 2005 meeting.

Alan W. Reed,

Secretary of the Colts Neck
Shade Tree Commission.

Infractions and Other Items

1. Rivers Edge Multiple residents having various greenway violations - Code Enforcement Officer (CEO) actively pursuing violations. Letter sent by C.E.O. to violators. No recent action as of April 7, 2005

List of Violations -

(a.) **Parikh** Block 35, Lot 22.24, CEO letter of 9/10/03 reference lights to be removed by 10/1/03. CEO actively pursuing. No landscaping required. GEF to follow up with CEO.

(b.) **Bisignano** Block 35, Lot 22.23 - CEO letter of 11/13/03, violations to be removed by Oct.1,2003 GEF to follow up with CEO.

(c.) **Damusjian**, Block 35, Lot 22.18 - CEO letter dated 10/16/03 with action by 11/01/03. No action as of 11/03/03. CEO & GEF to follow up.

(d.) **Vulpis/Lionette** - Block 35, Lot 22.19 - CEO letter dated 10/16/03 Vulpis called GEF informing that Property was sold to **Lionette** on 4/16/03. Need to consult with lawyer regarding STC's next move. CEO & GEF to follow up.

(e.) **Aprilante** Block 35, lot 22.20, CEO sent letter dated 10/16/03. Mrs. Aprilante called GEF on 10/20/03 saying "fire caused damage". Need to consult lawyer regarding STC's next move. CEO & GEF to follow up.

2. Rogers Block 21, Lot 3.1 Laird Road - CEO letter of 1/2/04 to Rogers. CEO, GEF, & JM visited site and discussed resolution with Rogers. CEO, GEF & JM to follow up. Township Committee action on ordinance change awaited. Mr. Rogers attended our meeting and stated what he has planted and the fact that he recognizes that more needs to be planted. GEF and JM will meet with Mr. Rogers on site to determine any required action.

3. Vlanos 20 Seedling Drive - Report of Greenway Violation - G.E.F, J.M. & S. M. to follow up. Violations present. CEO to write letter. Greenway markers are missing.

4. **Shor - Block 27, Lot 10.2 Bluebell Road** - Fence and structure in Conservation Easement and wetlands, ground cover and shrubs/trees cut. CEO sent letter dated 3/11/04. 3/10/04 CE) & GEF inspected property. 4/15/04 CEO & GEF and DEP representative met with Shor, he is to proceed with DEP wetlands problem first. CEO & GEF to follow up.

5. **Nix, Paul 1 Western Drive Block 100, lot 9.2** - Cut Greenway. Markers missing. CEO, JM & GEF inspected site and confirmed violations. GEF to follow up. COE to write letter to violator.

6. **Carappa #12 Woodhollow Road & Greely St.** - ATV path into Greenway. CEO, JM and GEF visited site. Mr. Carappa agreed to restore area as directed by J.M. and G.E.F. Work in Progress. GEF & HH to contact Public Works to remove pile of asphalt at end of Greely Street. H. Hammond to contact Public Works to accomplish the above task.

7. **Clemente #9 Western Drive. Block 10, lot 9.6. Greenway, easement and site violation.** GEF & CEO visited site 10/20/04 Meeting held on 11/7/04 with Mr. Clemente, A.J. Garito, Timothy Anfuso and Richard Galinski, J.M. and G.E.F. Mr. Clemente agreed to provide an “as built” plan of his lot for further discussion. As built plan received for review. GEF, JM & CEO to follow-up. It is suggested that property owner furnish a landscaping plan for restoration of violations.

8. **Salvati # 36 Lake Drive** – conservation easement violation. CEO, JM & GEF visited site on 3/17/05. JM to follow up with lot owner’s landscaper to develop restoration plan. Property owner’s landscaper is working on restoration plan.

Committee Reports

Violations, Complaints and “other” item

resolution subcommittee.

Greenway - George Fessler read a nice letter commending the Shade Tree Commission for expedient work in resolving a problem with a tree endangering a resident's property.

Cul-de-sac Sub Committee - No report. Part of the STC budget will be used to fund the STC News Letter which Julie McGowan is working on.

Pools - No Report

Public Lands Committee Report - *Street Trees, Town Hall, Park Lands, Greenways, Conservation acres, and Landscape easements.*

- Henry Hammond is seeking \$1,000.00 to replace the taxus in front of Town Hall with boxwood. A motion by Mary Barbagallo which was seconded by Eileen Stivala was unanimously passed to accomplish this work.
 - Mary Massey who is the chairperson of the Environmental Committee was present at our meeting. She feels that there are liability issues in case anyone is injured working on the greenways who is not a Township employee.
 - A tree preservation Ordinance was discussed at length by Jennifer Axelrod. In light of the recent removal of several very large trees from property on Cedar Drive, it is recommended that a Tree Preservation Ordinance be again put on the agenda for May. J.M. provided a draft Ordinance for discussion at the May Meeting.
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- Henry Hammond stated that Mr. Baumgardner wants to plant another memorial tree for his son.

Arbor Day Committee Report – This year, Arbor Day

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efforts will be coordinated with Kathleen Cotrice. (732 -526-7185) to reduce the work load burdening the STC.

Staff Report –

STC Member's Reports & Questions –

- Mike Alagna stated that he is forced to resign from the Shade Tree Commission as of the April Meeting stating that personal workload has caused him to make this decision. The Membership of the Commission stated that they were sorry to see him leave and commended him for his past service and contributions to the Commission's work.
- May 15th is the "Meet the Mayor Day in Colts Neck.
- E. Stivala & H. Hammond were appointed as a nominating committee to recommend a new Chairperson at the next (May) Meeting.

Meeting Adjourned @ 10:15 PM – Motioned by Eileen Stivala and seconded by Mary Barbigallo. Unanimously carried.

Respectfully submitted – Alan W. Reed, CNSTC Secretary.