

pTOWNSHIP OF COLTS NECK
BOARD OF HEALTH
January 6, 2008 Meeting Minutes

Mr. Delle Donne called the Colts Neck Board of Health meeting to order at 7:30 p.m. and read the following statement: “As Chairman and Presiding Officer of this meeting of the Board of Health, I hereby declare that the notice requirements of the law have been satisfied by prominently posting on the Township bulletin board a notice of this meeting, and that there has been transmitted by regular mail a notice to the Asbury Park Press and that a copy is on file in the Office of the Township Clerk. I further order that this public announcement be placed in the minutes of this meeting.” Mr. Delle Donne turned the meeting over to Mr. Frank who acted as Chairman Pro-Temp

ROLL CALL INDICATED:

PRESENT: Mesdames Boak, Flood, Iacono and Sokoler and Messrs Boak, Delle Donne

ABSENT: Messr Faistl

ALSO PRESENT: Messrs Frank and Schatzle and Mesdame Leininger

Mr. Frank called for nominations for Chairman of the Board of Health. Marilyn Boak made a motion to appoint Frank Delle Donne as Chairman and this was seconded by Liz Iacono and unanimously carried. Mr. Delle Donne graciously accepted and the meeting was turned over to him. Frank Delle Donne made a motion to appoint Liz Iacono as Vice-Chairman and this was seconded by Marilyn Boak and unanimously carried. Liz Iacono made a motion to appoint Ruth Leininger as Secretary and this was seconded by Donna Flood and unanimously carried. Dr. Boak made a motion to approve the meeting dates for the remainder of 2009 and this was seconded by Donna Flood and unanimously carried. Liz Iacono made a motion to approve the December 2, 2008 meeting minutes and this was seconded by Donna Flood and unanimously carried.

New Business – PB672 – Trump National Golf Course. Mr. Delle Donne stated he must abstain from any vote on this application as his daughter is employed at the Golf Course. A.J. Garito, Engineer from Two River Engineering represented the applicant and addressed the Board. Mr. Garito explained Mr. Trump purchased this golf course in September and would now like to make some minor changes. These include a guard house, landscaping revisions on the entrance drive, relocating and adding onto the Pro Shop, a 19th hole and a new tennis pavilion. Some of these improvements are within the conservation easement and are being addressed with the township and DEP. This golf course has a NJPDES permit and a package treatment plant and must get approval from the DEP; however as a courtesy they wanted to inform the Board of their intentions. Mr. Frank told the Board if the DEP requires any additional approvals the applicant will have to get them. The treatment plant is currently not even at 50% capacity at this time, according to the Treatment Plant Operator. The Board requested they be notified whenever the applicant gets any approval from the DEP.

Health Officers Report – Mr. Frank welcomed the two new members, Dr. Boak and Pam Sokoler, and thanked them for volunteering their time.

Mr. Frank surveyed fee schedules from four surrounding towns for permits and licensing. The Board agreed the fees collected should cover the time for reviews and inspections. The Board agreed the fees for a new septic should be \$350, septic alteration \$100, water wells \$100 and public pools \$150. The annual licensing fee for retail food establishments would be determined by square footage of the

establishment as follows - \$100 under 1,000 s.f., \$125 for a 1,001 – 2,000 s.f., \$150 for a 2,001 – 4,000 s.f. and \$200 for anything over 4,000 s.f. Also fees for retail selling only fresh produce (non hazardous) \$25; mobile retail \$75; temporary retail (valid 14 days) \$25; and late fees after January 31st equaling 50% of the initial licensing fee. Annual dog licensing fees would be increased to ensure funding for animal and rabies control as follows – January 1st through January 31st of each licensing year spayed/neutered \$10 and unsprayed/unneutered \$15. An additional \$5 will be assessed for any license issued after January 31st of each licensing year. Dr. Boak made a motion to approve and recommend this licensing and fee increase to the Township Committee and this was seconded by Donna Flood and unanimously carried.

The work to eliminate the mold condition in the Building Department is basically complete. The room was segregated as much as possible and a sealed trench drain with a sump pump were installed. All affected areas were addressed and new flooring was installed and the furniture restored. A certified mold inspection service will be called in to conduct clearance testing to ensure the air and affected surfaces were adequately treated.

Mr. Frank presented to the Board a summary of confirmed communicable diseases identified in Colts Neck from 2005 – 2007. He noted that Lyme Disease (although not exceptionally high in occurrence) should be monitored closely and that it would be wise to continue our efforts to educate the public about this disease. Mr. Frank stated he plans to place information on the Health Department website as well as provide information to The Calendar and Journal as spring season approaches.

There is a new small grant (approximately \$3,000) called the MLC-3 (Multi-State Learning Collaborative) that Mr. Frank is working on and all Monmouth County Health Departments are involved in. The goals are to prepare local and State health departments for national accreditation as well as advance the quality improvement in local health departments. As an example Mr. Frank is developing a questionnaire to conduct phone interviews of people who attended our flu clinics this year to determine how we can improve/enhance the program for our residents.

Liaison Report – Mr. Schatzle reported that Earle is still the big item the town is wrestling with. Ben Forester has been appointed as the new Mayor and Ken Florek is the Deputy Mayor. The revaluation inspections will be performed this year, it is recommended that you let them inside your home because if they are not permitted inside they have to estimate, which is usually higher. The budget hearings will begin the end of March.

A motion to adjourn was made by Liz Iacono at 8:20 p.m. and seconded by Donna Flood and unanimously carried. The next scheduled meeting is February 3, 2009.

Respectfully Submitted,
Ruth Leininger