

Colts Neck Fire Prevention Bureau

124 Cedar Drive - Colts Neck, NJ 07722

Robert Zander - Fire Marshall

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Application for One & Two Family Dwelling Inspection for Fire Extinguisher, Smoke and Carbon Monoxide Detector Compliance

Dwelling Location: Block: _____ Lot: _____ Square footage of Dwelling: _____

(NOT mailing address) Street _____

Owner _____ Phone _____

This is a _____ story dwelling with / without (circle one) a basement.

Sellers Attorney: _____ Phone# _____

Attorneys Address: _____ Fax#: _____

On Site Contact Person: _____ Phone# _____

The inspection will check for compliance for fire extinguisher, smoke and carbon monoxide detector compliance according to NFPA 74 and the attached requirements and directions. Failure to be prepared will result in delay of certificate issuance and additional fees.

Applicants Signature: _____

Print Name: _____ Closing Date: _____

****APPLICATION FEES ARE NON-REFUNDABLE****

Cash, check or money order to be made payable to "Colts Neck Fire Prevention Bureau" and must accompany this application. **Please allow two to three weeks for scheduling and processing.** A certificate shall not be transferable. If the change of occupancy specified in the application for a certificate does not occur within six months, a new application shall be required. Failing an inspection and/or requiring a re-inspection will require an additional fee.

Inspection Scheduled for: _____

All inspections begin at 3:30 PM on your assigned date and will continue until all are completed.

Be prepared for your inspection from 3:30 PM on. Inspectors cannot provide definitive times.

-----DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY-----

FEE: _____ DATE RCVD: _____ CHECK #: _____ BY: _____

LOG #: _____ SITE CONTACT: _____

FE: _____ SMOKE: _____ CO: _____ FAILED: _____ REASON: _____

CERTIFICATE ISSUED: _____

Preparation for Fire Extinguisher, Smoke & Carbon Monoxide Detector Inspection

The following must be completed before the inspector arrives to conduct the inspection for fire extinguisher, smoke and carbon monoxide detector compliance. Failure to be prepared will result in delays in issuing the inspection certificate, rescheduling and additional fees. If there are any questions, contact this office for clarification.

Battery Operated Smoke Detectors:

1. There must be a smoke detector on each level of the dwelling, including the basement but excluding the attic or crawl space.
2. There must be a smoke detector outside each sleeping area and within 10 feet of any bedroom.
3. All of the smoke detectors are in working order. Have extra batteries for your particular smoke detectors.

Hard Wired Smoke Detectors:

1. See above for "Battery Operated Smoke Detectors" for all three requirements. In addition to the above:
2. Battery back-up power pack unit is to be charged and have the date last replaced stated on it or supply written verification of when it was last replaced. (In those detectors with small 9 volt battery back-up this verification is not needed).
3. If the system has an alarm panel: the person who will be at the residence must know the required pass code, reset code and operation of the alarm system.
4. If the system is connected to a central dispatch agency: The name and phone number of the dispatch company, the required password for the system and the contact procedures for testing the system must be in hand by the person who will be at the residence. **NOTE:** Your alarm company isn't your central dispatch company. Check with your alarm company before the inspection.

Carbon Monoxide Detectors:

1. A carbon monoxide (CO) detector must be located in the hallway by each sleeping area. A sleeping area can be comprised a hallway of one or more bedrooms on one floor. If there are no doors or barriers between sleeping areas within one hallway, one detector is allowable.
2. The CO detector can be a plug-in, a hard-wired or a battery-operated unit.

Fire Extinguisher:

1. At least one portable fire extinguisher shall be installed in all one and two family dwellings (except seasonal rental units) upon change of occupancy.
2. The extinguisher shall be listed, labeled, charged and operable.
3. The size shall be no smaller than a 2A:10B:C rated for residential use and weigh no more than 10 lbs.
4. The hangers or brackets supplied by the manufacturer must be used and installed according to the manufacturers instructions.
5. The extinguisher must be located within 10 feet of the kitchen.
6. The top of the extinguisher must not be more than 5 feet above the floor or the bottom no closer than 6 inches off the floor.
7. The extinguisher must be visible and in a readily accessible location, free from being blocked by furniture, storage or other items.
8. The extinguisher must be near a room exit or travel path that provides an escape route to the exterior of the residence.
9. The extinguisher must be accompanied by an owner's manual or written information regarding the operation, inspection and maintenance of the extinguisher.
10. Lastly, the extinguisher must be installed with the operating instructions clearly visible.

Note: New fire extinguishers are not required to be serviced and tagged, as long as the seller or agent can provide proof of purchase or a sales receipt. Older units must be serviced and properly tagged by a certified fire extinguisher service center.

The inspection of your fire extinguisher, smoke and CO detectors before any transfer of ownership (i.e.: closing, etc.) or change of occupancy is a New Jersey State law. Failure to have it done by the Colts Neck Fire Prevention Bureau, your local enforcing agency, according to law can result in fines of \$500.00 or more and a certified scheduled inspection.

Allow 2-3 weeks for scheduling and processing after filing for an inspection.

I have read the above instructions and will comply with them.

Signature: _____ Date: _____

Printed Name: _____