

**TOWNSHIP OF COLTS NECK  
TOWNSHIP COMMITTEE MEETING  
DECEMBER 17, 2014  
7:30 P.M. AT TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Macnow followed by the Pledge of Allegiance led by the Boy Scouts, at Mayor Macnow's request. The following statement was read by Township Clerk, Mr. Bowden: "The notice requirements of the New Jersey Open Public Meetings Law have been satisfied by forwarding a News Release to the Asbury Park Press on December 12, 2013 stating a regular meeting of the Colts Neck Township Committee would be held December 17, 2014, 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township website and a copy is on file in the office of the Township Clerk." Mr. Bowden stated Deputy Mayor James Schatzle and Committeeman Jarrett Engel were unable to attend tonight's meeting.

Roll call by Mr. Bowden indicated the following:

- Present: Mayor Russell Macnow; Committeemen Thomas Orgo and Michael Fitzgerald
- Also Present: Administrator/Municipal Clerk Robert Bowden and Deputy Municipal Clerk Beth Kara
- Absent: Deputy Mayor James Schatzle and Committeeman Jarrett Engel

- 1. APPROVAL OF MEETING MINUTES:** Meeting of December 10, 2014. Mr. Fitzgerald requested two revisions be made to the draft minutes and then made a motion to approve, as amended, seconded by Mr. Orgo and unanimously carried.

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Macnow			X			
Deputy Mayor Schatzle						X
Orgo		S	X			
Engel						X
Fitzgerald	M		X			
M - Moved   S - Seconded   X - indicates vote   NV - Not Voting   Ab - Absent						

- 2. ANNOUNCEMENT:** Mayor Macnow announced the 2015 Reorganization meeting of the Township Committee will be held on January 4, 2015, 4:00 p.m., in the Courthouse.
- 3. MAYOR'S YEAR END COMMENTS:** Mayor Macnow stated he is looking forward to honoring Mr. Bowden, who is retiring in the coming year after 25 years of service to the Township and a 37 year career in public service. Mayor Macnow thanked Mr. Bowden for his service to the Township and noted Mr. Bowden will be sorely missed. Mayor Macnow thanked Ms. Kara, the Department Heads and the Deputy Mayor and Township Committee, noting the running of the Township is a team effort. Mayor Macnow spoke of the many accomplishments of the 2014 Township Committee, a copy of which is appended. Mayor Macnow then thanked the public for their participation this past year and for providing the Township Committee with their thoughts on how the Township is being run.

4. **PRESENTATION:** CLEAN COMMUNITIES AWARDS. Ms. Elaine Mann, Clean Communities Coordinator for the Township, stated she is receiving positive feedback from Freeholder DiMaso on how beautiful the Township is looking, which relates directly to the many groups participating in clean-ups under the Township's Clean Communities Program this past year. Ms. Mann stated Colts Neck Township received the Best Practices Award from the State based on its Clean Communities Program. Ms. Mann then recognized the following groups and individuals for their support of the Township's Clean Communities Program in 2014:

- Virginia Amend and the Colts Neck Calendar – For their ads and articles;
- Colts Neck Journal – For their ads and articles;
- Fire Company 2;
- Boy Scout Troop 85 – The Boy Scouts are cleaning up, and prior to this evening's meeting, they did another clean-up;
- NWS Earle – They are cleaning up Route 34;
- Colts Neck High School Decathlon Team;
- Colts Neck High School ROTC – This group did the Veteran's Day Memorial at the High School, and Mayor Macnow urged all to stop and visit this fantastic site;
- Ladies Auxiliary, Fire Department – For cleaning Township roadways;
- Christopher D'Urso – Winner of the Annual Clean Communities Scholarship. Mr. John D'Urso, Christopher's Father, noted he was a chaperone for the clean-ups on Route 34, and he spoke of his personal experience and the positive impact of this program on the community and the youth involved. Mr. D'Urso thanked Ms. Mann for the program and Ms. Roseti at Public Works, noting she is an unsung hero.
- Lions Club – Ms. Mann noted the Lions Club has been a sponsor of this program since its inception and together with NWS Earle, won the State award.
- Robert Bowden – Ms. Mann noted Mr. Bowden won this award for his professional staff's support and was awarded a golden pick stick.
- Department of Public Works (DPW) – Ms. Mann noted the DPW staff never say no. She stated after the trash is collected, DPW staff pick it up and weigh each bag for the State reports. Ms. Mann commended Ms. Roseti of that Department for her part in the Clean Communities Program.
- Colts Neck Library – Holding programs with pre-schoolers and cleaning the Library grounds;
- Fire Police – For their protection of the trash collectors on Township roadways;
- Colts Neck First Aid Squad Cadettes – For cleaning the areas around the First Aid Squad Building;
- Conover Road School – For their annual Earth Matters program;
- Cedar Drive School – For their monitoring the waterways in cooperation with Rutgers;

Ms. Mann thanked all participating groups, noting without their help, the Program would not be possible. Mayor Macnow thanked Ms. Mann for coordinating the Program. All participants received a round of applause and photographs were taken.

5. **RESOLUTION 2014-141:** RESOLUTION CONFIRMING 2015 TOWNSHIP COMMITTEE MEETING SCHEDULE was read by title by Mayor Macnow. Mr. Bowden stated the meeting schedule continues with the second and last Wednesdays of each month, with the exception of July, August and November, when there would be no second meeting. Mr. Bowden further noted due to holidays, the first meeting in November is scheduled for Thursday, November 12, and the second meeting in December is scheduled for the third Wednesday of the month, December 16, 2015. Mr. Fitzgerald made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Macnow			X			
Deputy Mayor Schatzle						X
Orgo		S	X			
Engel						X
Fitzgerald	M		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

6. **RESOLUTION 2014-143:** RESOLUTION AUTHORIZING FORMAL TRANSFER OF FUNDS, 2014 BUDGET, was read by title by Mayor Macnow. Mayor Macnow stated this resolution transfers \$1,200 from Municipal Court, Salaries and Wages, to Telephone to cover additional expenses. Mr. Fitzgerald made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Macnow			X			
Deputy Mayor Schatzle						X
Orgo		S	X			
Engel						X
Fitzgerald	M		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

7. **MOTION TO ADOPT CONSENT AGENDA:**

\***RESOLUTION 2014-144:** RESOLUTION AUTHORIZING VETERANS ALLOWANCE

\***RESOLUTION 2014-145:** RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT DUE TO TAX APPEAL

\***RESOLUTION 2014-146:** RESOLUTION AUTHORIZING CANCELLATION OF MISCELLANEOUS CHARGES AND OUTSTANDING CHECKS

\***RESOLUTION 2014-147:** RESOLUTION AUTHORIZING CANCELLATION OF 2014 TAX DEBIT AND CREDIT BALANCES OF LESS THAN \$5.00

Mr. Fitzgerald made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Schatzle					X
Orgo	S	X			
Engel					X
Fitzgerald	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

8. **MOTION TO APPROVE VOUCHERS:** Mr. Fitzgerald stated he reviewed the vouchers for this evening's meeting and asked for a motion to approve the following:

Animal Control	\$387.39
Capital Fund	\$91,710.33
Construction Trust	\$13,266.33
Current Fund	\$2,928,220.76
Escrow	\$8,872.10
Grant Fund	\$7,335.98
Tax Collectors Trust	\$32,149.84
Trust Fund	<u>\$10,072.80</u>
TOTAL:	\$3,092,015.53

Mr. Orgo made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried. Mayor Macnow abstained from approving all payments to Sakoutis Brothers Disposal Inc.\*.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		*X		*X	
Deputy Mayor Schatzle					X
Orgo	S	X			
Engel					X
Fitzgerald	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

9. **PUBLIC COMMENT**

Mayor Macnow opened the meeting to public comment.

Ms. Elaine Mann, a resident, thanked Mr. Bowden for his help throughout the year with the Clean Communities Program. Ms. Mann stated it was a pleasure working with Mr. Bowden.

Mr. Jeffrey Sauter, a resident, congratulated Ms. Mann stating she did a great job and thanked her for her time and effort. Mr. Sauter read aloud his December 12, 2014 letter, a copy of which is on file in the office of the Township Clerk. Mr. Sauter then commented Mr. Bowden has big shoes to fill and spoke of the search committee formed to find Mr. Bowden's replacement. Mr. Fitzgerald questioned if Mr. Sauter had his tape running, to which Mr. Sauter replied yes. Mr. Sauter then spoke about the legal costs to the Township associated with his GRC complaint.

Ms. Elaine Mann reported she attended a meeting in Spring Lake for the Clean Communities Program and she is hoping to participate in the big event planned for 2015 at Seven Presidents Park. Mayor Macnow urged Ms. Mann to keep the Township Committee apprised.

10. **MOTION TO ADJOURN:** Mr. Orgo made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried by voice vote.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Macnow			X			
Deputy Mayor Schatzle	M		X			
Orgo			X			
Engel			X			
Fitzgerald		S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Mayor Macnow stated the Township Committee is not meeting in closed session this evening.

Mayor Macnow wished all a Merry Christmas and Happy Chanukah.

The meeting adjourned at 8:10 p.m.



Robert Bowden, Administrator/Municipal Clerk

Attachment

## MAYOR'S YEAR END REMARKS

RUSSELL MACNOW  
MAYOR 2014

- Adopted some 141 Resolutions and 20 Ordinances;
- Adopted \$11.67 million municipal budget;
- Hired new Police Officers Alfred Capriotti and Joseph Mason;
- Appointed Kathyne Baghsarian as Court Administrator;
- Appointed Michael Burke as Office of Emergency Management Coordinator;
- Amended ordinances pertaining to brush and leaf collection;
- Awarded bid for improvements to Laird Road from Route 537 to Phalanx Road. Submitted grant request for continued improvements from Phalanx Road to Cross Road;
- Purchased two F-250 Vehicles for Fire Police;
- Awarded bid for energy aggregation to Con Edison Solutions for a fixed price of \$0.0928 per kilowatt hour for a 21-month period starting in March 2015. This is some 9.5% lower than the JCP&L tariff.
- Executed agreement with EVERAS Community Services to satisfy affordable housing obligations;
- Adopted ordinance allowing for the discharge of firearms on properties of five acres or greater;
- Adopted ordinance pertaining to the registry of hotels and motels;
- Adopted ordinance pertaining to abandoned properties;
- Adopted ordinance pertaining to lot size averaging;
- Honored retiring Tax Assessor, Eldo Magnani, and welcomed New Assessor, William Laird; and
- Honored retiring Truck Driver, Steve Wilbert, and hired replacement Laborer.