TOWNSHIP OF COLTS NECK
TOWNSHIP COMMITTEE MEETING
SEPTEMBER 30, 2015
7:30 P.M. AT TOWN HALL

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Schatzle followed by a salute to the flag led by Fire Chief, Michael Burke. The following statement was read by Registered Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by forwarding a News Release to the Asbury Park Press on December 20, 2014 stating that a regular meeting of the Colts Neck Township Committee would be held September 9, 2015 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township website and a copy is on file in the Office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

Present: Mayor James Schatzle, Deputy Mayor Thomas Orgo; Committeemen Jarrett Engel, Michael Fitzgerald and Russell Macnow

Also Present: Township Administrator, Kathleen Capristo; Municipal Clerk, Beth Kara; and Township Counsel, John O. Bennett, III, Esq.

Absent: None

Mayor Schatzle began the meeting introducing the new Administrator, Kathleen Capristo. Mayor Schatzle noted Ms. Capristo brings to the Township both public and private sector experience, and she has most recently worked in Spring Lake, Jamesburg, and Spring Lake Heights. Ms. Capristo received a round of applause.

1. **APPROVAL OF MINUTES:** MEETING OF SEPTEMBER 9, 2015. Mr. Engel made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo	S	X			
Engel	M	X			
Fitzgerald		X			
Macnow		X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

2. **MAYOR'S PROCLAMATION:** MENTAL ILLNESS AWARENESS WEEK, OCTOBER 4-10, 2015, WITHIN THE TOWNSHIP OF COLTS NECK. Mayor Schatzle read the Proclamation in full, which noted this illness impacts one in four individuals, and nearly two-thirds of those with diagnosable mental disorders do not seek treatment because of stigma, ignorance and lack of appropriate service and treatment options. Mayor Schatzle noted this is an initiative of the Woman's Club and he commended the Colts Neck Woman's Club for their recent workshop. Ms. Diana Piotrowski noted that those attending the workshop experienced camaraderie and benefitted from it.

3. **MAYOR'S PROCLAMATION**: DOMESTIC VIOLENCE AWARENESS MONTH, OCTOBER 2015, WITHIN THE TOWNSHIP OF COLTS NECK. Mayor Schatzle read the Proclamation in full, which noted domestic violence affects individuals of every race, gender and background, and children exposed to domestic violence, whether victims or witnesses, are at risk for failure in school, emotional disorders, substance abuse, and perpetrating violent behavior later in life. This Proclamation recognizes the

tremendous progress made in reducing domestic violence and recommitting to make everyone's home a safe place for them.

Mayor Schatzle presented Diana Piotrowski and Anita Dedalis with the Proclamations, noting the showing of support of these initiatives this evening by the Governing Body, Administration, and the Woman's Club members present by wearing purple. Photographs were taken and all received a round of applause.

4. **STORM UPDATES:** MICHAEL BURKE, TOWNSHIP OEM COORDINATOR AND FIRE CHIEF. Mr. Burke provided updates on the two storm tracks headed north. Mr. Burke advised that storm tracking news should be followed; however, it appears the Township should be spared the hurricane. Mr. Burke spoke of the conference calls he is participating in with the County OEM.

5. **JCP&L POWER OUTAGE REPORTING AND RESTORATION UPDATES:** JERRY RICCIARDI Mr. Ricciardi spoke of his daily conversations with then Mayor Engel during Superstorm Sandy, and noted since then, JCP&L has updated its website to provide information to the public on reporting service outages and restorations better and faster. The JCP&L website shows outages and number of customers affected. JCP&L has partnered with local electricians unions to have "boots on the ground" in assessing damage, taking photos, and providing JCP&L with reports on what is needed for service restoration. Mr. Ricciardo stated all line crews are working during the day this weekend in anticipation of hurricane activity. Mr. Engel noted JCP&L has an App that can be used to report outages and shows the estimated time of restoration. Mr. Engel urged residents to report outages and not to assume an outage has already been reported. Mr. Ricciardi advised he would remain to answer questions outside the meeting room.

Mayor Schatzle thanked Mr. Burke and Mr. Ricciardi for their presentations this evening.

6. **PRESENTATION:** ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 102 OF THE CODE OF THE TOWNSHIP OF COLTS NECK ENTITLED "DEVELOPMENT REGULATIONS", ARTICLE X, "ZONING REQUIREMENTS" (FOR POSSIBLE INTRODUCTION) – TIM ANFUSO, P.P., TOWNSHIP PLANNER Mr. Anfuso discussed the proposed ordinance to increase the building height in the B-1 Business Zone from 2.5 stories and 35 feet to 3.5 stories and 45 feet. Long Range Planning has recommended this change in an attempt to provide additional parking associated with the increased demand for medical offices in the B-1 Business Zone without increasing the overall size of buildings or total lot coverage in the Business Zone. Medical offices require a higher parking standard, and the Planning Board has granted parking variances to allow medical offices in the B-1 Business Zone. The proposed increase in building height is intended to promote design flexibility to allow taller buildings with small footprints, which will allow more land area for additional parking associated with medical uses without increasing the zone's maximum lot coverage or maximum floor area ratio (building size in square feet). Mayor Schatzle expressed concern about Fire Department equipment being able to reach taller structures. In addition, Mayor Schatzle noted the size of elevators must be considered to ensure stretchers can fit during medical emergencies. Discussion ensued. Mayor Schatzle requested each Township Committee member forward comments (pros/cons) to Mr. Anfuso for review and further consideration.

7. **CAPITAL ORDINANCE 2015-14:** CAPITAL ORDINANCE REAPPROPRIATING $11,920.00 NOT NEEDED FOR THE ORIGINAL PURPOSE IN ORDER TO FINANCE THE COST OF BASKETBALL COURTS REFURBISHMENT, AUTHORIZED IN AND BY THE TOWNSHIP OF COLTS NECK, IN THE COUNTY OF MONMOUTH, NEW JERSEY was read by title at first reading by Mayor Schatzle. Mayor Schatzle advised funds previously authorized to reconstruct and repair tennis courts were being reallocated to refurbish and repair basketball courts; both recreational uses. Mr. Macnow made a motion to approve, seconded by Mr. Engel and unanimously carried. Mayor Schatzle set the public hearing October 14, 2015.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel	S	X			
Fitzgerald		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

8. **RESOLUTION 2015-118:** APPROVAL TO SUBMIT A GRANT APPLICATION TO EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE FY 2016 NJDOT MUNICIPAL AID ROAD PROGRAM, IMPROVEMENTS TO FIVE POINT ROAD, PHASE I was read by title by Mayor Schatzle. Mayor Schatzle noted each year a grant application is submitted to pave the roadway with the greatest need. This year, Five Point Road from the Howell Township border to the Route 18 overpass was selected by the Township Committee after several discussions during the past few meetings. Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel		X			
Fitzgerald	S	X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

9. **RESOLUTION 2015-119**: RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE COLTS NECK TOWNSHIP COMMUNICATIONS WORKERS OF AMERICA LOCAL 1075 AND THE TOWNSHIP OF COLTS NECK, NEW JERSEY (2015-2017) was read by title by Mayor Schatzle. Mayor Schatzle stated this three-year contract includes a two percent salary increase each year; moving forward, the longevity clause was removed from the contract; the amount of time for full pay workers compensation claims are limited to one year (previously two years); and the contract contains a "no strike" pledge. Mr. Macnow gave kudos to Mayor Schatzle for meeting with the employees, which resulted in a unanimous vote. Mr. Macnow noted this was a good job and the issues were resolved without the Township going through mediation. Mr. Macnow made a motion to approve, seconded by Mr. Engel and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel	S	X			
Fitzgerald		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

10. **MOTION TO APPROVE CONSENT AGENDA:**
All items listed on the "Consent Agenda" are considered routine by the Township and are adopted or approved collectively by a single motion and roll-call vote of a majority of the Township Committee. If discussion is desired on any item, it is considered separately.

***RESOLUTION 2015-120:** RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT FOR 2015

***RESOLUTION 2015-121:** RESOLUTION AUTHORIZING ADDITIONAL COUNSEL FEES FOR LEGAL SERVICES RELATED TO AFFORDABLE HOUSING WITHIN THE TOWNSHIP OF COLTS NECK ($7,500.00)

Mr. Macnow made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo	S	X			
Engel		X			
Fitzgerald		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

11. **ADMINISTRATIVE REPORT:** Ms. Caapriso had nothing to add to the Administrative Report. Ms. Capristo stated she received two requests to serve alcohol at community-related events at the Bucks Mill Park Community Center. The Lions Club is having a country western dance November 14th, and the Colts Neck PTO is having a fall parent social tasting event October 23, 2015. Both organizations have provided the required Certificate of Insurance naming the Township as additional insured. Mr. Engel made a motion to approve the serving of alcohol at both events, seconded by Mr. Fitzgerald and unanimously carried by voice vote. Mayor Schatzle stated the Park closes at 11:00 p.m., and the approval is qualified by having the events end in enough time for all attendees to exit the Park before 11:00 p.m. Ms. Kara will note that in the approval letters issued to both organizations.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel	X	X			
Fitzgerald	X	X			
Macnow		X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

12. **MOTION TO APPROVE VOUCHERS**: Mr. Fitzgerald reviewed the vouchers, and noted there were two payments to Amend Publishing for Flu Shot Clinic advertising (9/21, #39921; and 9/24/15, #39944) pulled to verify they are not duplicate payments, and are to be approved for payment pending verification. Mr. Fitzgerald recommended approval as follows:

Animal Control	$162.92
Capital Fund	$1,484.15
COAH	$3,150.00
Construction Trust	$24,727.25
Current Fund	$2,923,465.54
Escrow	$12,164.77
Grant Fund	$231.76
Trust Fund	$20,518.48
TOTAL:	$2,985,904.93

Mr. Macnow made a motion to approve, seconded by Mr. Engel and unanimously carried. Mr. Macnow abstained from approving payment to Sakoutis Brothers Disposal Inc.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel	S	X			
Fitzgerald		X			
Macnow	M	X*		X*	
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

13. **TOWNSHIP COMMITTEE REPORTS**

Mr. Fitzgerald had no report this evening.

Mr. Macnow reported COAH is very active now and the Township's professionals are working to submit the plan to the Court that will set the number of affordable housing units in town. Mr. Macnow commented this town has open space, is well and septic, and an agricultural community with minimal expansion space. Mr. Macnow stated maybe next year the Township will know where it stands with its COAH obligation.

Mr. Macnow read excerpts from a letter received from a very grateful individual complementing Colts Neck Police Sgt. [Kristian] Devito on the caring professionalism he exhibited during her husband's recent medical emergency, for which she was extremely grateful.

Mr. Engel had no report this evening.

Mr. Orgo recommended those with generators to have extra oil on hand, since generator motors run at high speeds and use up oil quickly, whether they are gasoline or natural gas powered. Mr. Orgo suggested the generator oil level be checked frequently.

Mayor Schatzle reported in the event the upcoming storms result in power outages, comfort stations will be operational at both Firehouses and the First Aid Building for affected residents. Mayor Schatzle recommended signing up for the Township's Swift 911 Emergency Notifications, which can be received by telephone land line, cell phone (text and talk) and e-mail. [On-line sign up and contact updates are available through the Township's website portal: www.colts-neck.nj.us "On-Line Services" "Swift 911 Emergency Notification System"]

14. COMMENTS FROM THE PUBLIC

Hearing no further comments, Mayor Schatzle opened the meeting to public comment.

Mr. Vince Domidion, resident and Monmouth County Planning Board Chair, stated he agrees with the choice of Five Point Road for the 2016 NJDOT Grant Application. Mr. Domidion suggested contacting Howell Township for their support of our application. Mr. Domidion suggested surveying how well the parking has worked with the more intensive use resulting from the nine or ten variances granted prior to adopting the business zone ordinance presented this evening. Mr. Domidion noted Mr. Frank, is having conference calls with the County Health Officers to discuss storm planning.

Mr. Michael Viola, resident, asked if there was a cost to use the Swift 911 System. Mayor Schatzle noted the cost for voice alerts is between $1,200 and $1,800 per notice; however, this notification is used only for true emergencies. Mayor Schatzle stated there is no cost for e-mail messages, and he encouraged all to sign up to receive e-mail, text messages and voice alerts. Mr. Viola questioned the savings achieved under the Energy Aggregation Program given the recent drop in oil prices. Mr. Fitzgerald commented the rates are based on a three-year rolling rate and noted there is a clause in our contract that if the contract rate exceeds the JCP&L rate, the Township automatically drops out of the program.

Mr. Jeffrey Sauter, resident, stated he supported Five Point Road for the 2016 NJDOT grant application. Mr. Sauter noted discussions on road paving at previous meetings and the Police building improvements and questioned if there was an update. Mr. Macnow commented the Police building has some issues that need to be dealt with. Mr. Macnow stated the Township Committee met with an architect to discuss the proposals, and the cost of the project must be known before a decision can be made on the roads to be paved. Mr. Macnow noted paving will be done in the spring. Mr. Sauter questioned if the building will be refurbished. Mr. Macnow responded that is unknown at present.

Ms. Debbie Evankow, a resident, commented on a recent accident on Laird Road. Mayor Schatzle noted Laird Road will be paved in the spring as part of the 2015 NJDOT Grant.

Hearing no further comments, Mayor Schatzle closed the public comment portion of the meeting.

15. RESOLUTION 2015-122: EXECUTIVE SESSION was read by title by Mayor Schatzle. Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried by voice vote.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel		X			
Fitzgerald	S	X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

The meeting adjourned at 8:30 p.m.

Motion by Mr. Macnow, seconded by Mr. Engel and unanimously carried to adjourn Closed Session.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel	S	X			
Fitzgerald		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

Motion by Mr. Macnow, seconded by Mr. Fitzgerald and unanimously carried to reconvene in public session and adjourn meeting.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel		X			
Fitzgerald	S	X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

The meeting adjourned at 9:30 p.m.

Beth Kara

Beth Kara, Municipal Clerk