

**TOWNSHIP OF COLTS NECK  
COMMITTEE MEETING  
MARCH 23, 2016, 7:30 P.M.  
TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Orgo followed by a salute to the flag led by the students of the Colts Neck Reformed Church Nursery School. The following statement was read by Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by forwarding a News Release to the Asbury Park Press on December 17, 2015 stating that the regular meeting of the Colts Neck Township Committee would be held March 23, 2016 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township website and a copy is on file in the Office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

Present: Mayor Thomas Orgo, Deputy Mayor Michael Fitzgerald, Committeemen Russell Macnow, J.P. Bartolomeo and Edward Eastman, Jr.

Also Present: Township Administrator Kathleen Capristo; Municipal Clerk Beth Kara; and Township Counsel Joseph Clark, Esq.

Absent: None

- APPROVAL OF MINUTES:** MEETING OF MARCH 9, 2016. Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and carried by Messrs. Orgo, Fitzgerald, Bartolomeo and Eastman; Mr. Macnow abstained.

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X			
Deputy Mayor Fitzgerald	M		X			
Macnow		S			X	
Bartolomeo			X			
Eastman			X			
M - Moved   S - Seconded   X - indicates vote   NV - Not Voting   Ab - Absent						

- MAYOR'S PROCLAMATION:** WEEK OF THE YOUNG CHILD™ APRIL 10 TO 16, 2016 was read in full by Mayor Orgo. This proclamation recognized the Colts Neck Reformed Church Nursery School and other local organizations for working to improve early learning opportunities and early literacy programs that provide a foundation of learning for children in Colts Neck and gave thanks and recognition to the teachers and others who make a difference in the lives of young children in Colts Neck. All citizens were encouraged to support early childhood education in Colts Neck. Mayor Orgo presented the proclamation to Rev. Scott Brown, Pastor, and Ms. Stacey Savage, School Director, who together with the students and those accompanying the children, received a round of applause and photographs were taken. Rev. Brown reflected on the quality education provided to the children in the community through their long-standing Nursery School Program.
- MAYOR'S PROCLAMATION:** IN RECOGNITION OF FRANKIE TAGLIAFERRI, COLTS NECK HIGH SCHOOL GIRLS SOCCER TEAM FORWARD was read in full by Mayor Orgo. This proclamation highlighted many of Frankie Tagliaferri's athletic achievements while playing soccer for the Cougars. After being rated as the No. 8 recruit in the Class of 2017, Ms. Tagliaferri was selected as the 2015-2016 Gatorade New Jersey Girls Soccer Player of the Year by the Gatorade Company, in collaboration with USA TODAY High School Sports, for her exemplary character, high standards of academic achievement, and outstanding athletic excellence. Ms. Tagliaferri will be playing soccer on an athletic scholarship at college, and she is a finalist for the prestigious Gatorade National Girls Soccer Player of the Year Award. Mayor Orgo presented Ms. Tagliaferri with the Proclamation, and stated March 24, 2016 will be Frankie Tagliaferri Day within the Township of Colts Neck. Ms. Tagliaferri received a standing ovation, witnessed by her Mother and CNHS Principal, and photographs were taken.

4. **MAYOR'S PROCLAMATION:** CHILD ABUSE PREVENTION AND AWARENESS MONTH WITHIN THE TOWNSHIP OF COLTS NECK, APRIL 2016, was read in full by Mayor Orgo. This Proclamation was presented to Ms. Diana Piotrowski and Ms. Anita Dedalis, members of the Colts Neck Woman's Club. The proclamation calls for all sectors of the community to become involved in efforts aimed at strengthening families and communities and preventing children from abuse and neglect. Ms. Dedalis commented pinwheels would be placed around the gardens of the Library by the Woman's Club in recognition of this initiative. There was a round of applause and photographs were taken.
  
5. **MAYOR'S PROCLAMATION:** NATIONAL ALCOHOL AWARENESS MONTH, APRIL 2016 was read in full by Mayor Orgo. The proclamation urged the strengthening of underage drinking laws, and building partnerships among local agencies, elected officials, law enforcement, businesses, schools and communities to prevent underage drinking and alcoholism. Ms. Anita Dedalis, Alliance Co-Coordinator, accepted the Proclamation on behalf of the Township's Drug and Alcohol Alliance and stated there would be an Alliance-sponsored program at the High School on April 6, 7:00 p.m., focusing on the issue of parents who host, lose the most. Committeeman Macnow and a representative from Farmers Insurance are presenters and all are urged to attend. There was a round of applause and photographs were taken.
  
6. **RESOLUTION 2016-50:** RESOLUTION AUTHORIZING AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES PURSUANT TO N.J.S.A. 19:44A-20.5 WITH AN ESTIMATED VALUE LESS THAN \$17,500 was read by title by Mayor Orgo. This resolution approves the execution of contracts with Kevin P. Wigenton, Esq., as Conflict Public Defender, and TRC Traffic Engineering Services for a traffic impact study. Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE TO TABLE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X			
Deputy Mayor Fitzgerald		S	X			
Macnow	M		X			
Bartolomeo			X			
Eastman			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

7. **SWEARING IN:** Kevin P. Wigenton, Esq., was sworn in by Administrator Capristo, while his son, Kevin, held the bible. There was a round of applause and photographs were taken.
  
8. **RESOLUTION 2016-51:** RESOLUTION CONFIRMING APPOINTMENT TO THE HISTORICAL PRESERVATION COMMITTEE was read by title by Mayor Orgo. This resolution appoints Ms. Janine Pinguelo to fill the unexpired term of Ms. Kolnoski through December 31, 2016. Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE TO TABLE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X			
Deputy Mayor Fitzgerald		S	X			
Macnow	M		X			
Bartolomeo			X			
Eastman			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

9. **ORDINANCE 2016-7:** AN ORDINANCE OF THE TOWNSHIP OF COLTS NECK, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, VACATING A CONSERVATION, DRAINAGE AND UTILITY RIGHT-OF-WAY EASEMENT ON BLOCK 31, LOT 4, AND GRANTING A NEW CONSERVATION, OPEN SPACE, DRAINAGE AND UTILITY RIGHT-OF-WAY EASEMENT was read by title at second reading by Mayor Orgo. Mr. Fitzgerald stated this ordinance was discussed in detail at previous Township Committee meetings and has received Environmental Commission and

Planning Board approval. Hearing no comments from the Township Committee, Mayor Orgo opened the public hearing. Hearing no comments, Mayor Orgo closed the public hearing and called for a motion. Mr. Bartolomeo made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE TO TABLE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Fitzgerald	S	X			
Macnow		X			
Bartolomeo	M	X			
Eastman		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

10. **SWEARING IN:** Ms. Janine Pinguelo was sworn in by Administrator Capristo as a member of the Historical Preservation Committee (Resolution 2016-51). She received a round of applause and photographs were taken.
11. **2016 MUNICIPAL BUDGET:** Mayor Orgo's comments on the introduction of the 2016 municipal budget are appended.
12. **RESOLUTION 2016-52:** RESOLUTION AUTHORIZING INTRODUCTION OF 2016 MUNICIPAL BUDGET was read by title by Mayor Orgo. General Appropriations: \$11,390,652; Dedicated Open Space: \$359,793 for a total of \$11,750,445. The amount of \$7,208,073 will be raised by property taxes to support the budget. Mayor Orgo stated the public hearing on the budget will be held April 27, 2016, 7:30 p.m. Mayor Orgo called for a motion. Mr. Fitzgerald made a motion to approve, seconded by Mr. Bartolomeo and unanimously carried.

RECORD OF VOTE TO TABLE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Fitzgerald	M	X			
Macnow		X			
Bartolomeo	S	X			
Eastman		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

13. **RESOLUTION 2016-53:** RESOLUTION CONFIRMING AND CERTIFYING LENGTH OF SERVICE AWARD PROGRAM (LOSAP) CREDITS FOR 2015 FOR COLTS NECK FIRST AID SQUAD was read by title by Mayor Orgo. Hearing no comments, Mayor Orgo called for a motion. Mr. Bartolomeo made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE TO TABLE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Fitzgerald	S	X			
Macnow		X			
Bartolomeo	M	X			
Eastman		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

14. **RESOLUTION 2016-54:** RESOLUTION CONFIRMING AND CERTIFYING LENGTH OF SERVICE AWARD PROGRAM (LOSAP) CREDITS FOR 2015 FOR COLTS NECK FIRE COMPANY NO. 1 was read by title by Mayor Orgo. Hearing no comments, Mayor Orgo called for a motion. Mr. Bartolomeo made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE TO TABLE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X			
Deputy Mayor Fitzgerald		S	X			
Macnow			X			
Bartolomeo	M		X			
Eastman			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

15. **RESOLUTION 2016-55:** RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE TOWNSHIP OF COLTS NECK AND CAPTUREPOINT.COM was read by title by Mayor Orgo. Mr. Fitzgerald noted this agreement will provide support for on-line Recreation program reservations. Hearing no further comments, Mayor Orgo called for a motion. Mr. Bartolomeo made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE TO TABLE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X			
Deputy Mayor Fitzgerald		S	X			
Macnow			X			
Bartolomeo	M		X			
Eastman			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

16. **RESOLUTION 2016-56:** RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE AND ACCEPTANCE OF MAINTENANCE GUARANTEE, PLANNING BOARD APPLICATION NO. 714, BLOCK 46, LOT 1.27 (TOLCHIN) was read by title by Mayor Orgo. Mr. Fitzgerald advised this resolution retains a portion of the Cash Performance Bond as the two-year Maintenance Guarantee and releases the balance. Mr. Fitzgerald made a motion to approve, seconded by Mr. Bartolomeo and unanimously carried.

RECORD OF VOTE TO TABLE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X			
Deputy Mayor Fitzgerald		M	X			
Macnow			X			
Bartolomeo		S	X			
Eastman			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

17. **ADMINISTRATIVE REPORT:**

Ms. Capristo reported that on March 14, the President declared storm Jonas a major disaster. Ms. Capristo is working with the OEM Coordinator and Police Chief to submit the required paperwork for FEMA reimbursement.

18. **MOTION TO APPROVE VOUCHERS:** Mr. Fitzgerald noted he reviewed the vouchers, and recommends approval as follows:

Animal Control	\$154.17
Construction Trust	\$16,960.67
Current Fund	\$430,963.17
Grant Fund	\$1,006.38
Tax Collectors Trust	\$48,570.27
Trust Fund	<u>\$9,946.86</u>
<b>TOTAL</b>	<b><u>\$507,601.52</u></b>

Mr. Bartolomeo made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X		X	
Deputy Mayor Fitzgerald			X			
Macnow		S	X			
Bartolomeo	M		X			
Eastman			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**19. TOWNSHIP COMMITTEE REPORTS**

Mr. Eastman reported the Drug and Alcohol Alliance is sponsoring a program at Colts Neck High School April 6, 7:00 p.m. on the topic that parents that host, lose the most. Mr. Eastman noted there is pressure for parents to host a party; this program will help parents understand their liability in hosting.

Mr. Macnow provided COAH updates. Mr. Macnow advised a special meeting would be held in the Primary School cafetorium on April 19, 7:00 p.m., at which Mr. Macnow and Mr. Eastman will provide information to residents on the COAH issues facing the Township. All are urged to attend.

Mr. Macnow advised property owners and lenders for designated abandoned properties have been notified and hearings are being scheduled. This is part of the process to have these properties properly maintained.

Mr. Bartolomeo reported Ms. Michelle Sidisin-Tan was appointed to the Local School Board at their meeting of March 16, 2016.

Mr. Bartolomeo reported he and Administrator Capristo attended a tour of the JCP&L facilities, which provided insight on how power outages are handled. Tree trimming has greatly reduced power outages since Sandy and will continue. Mr. Bartolomeo advised there is an AP to report power outages to JCP&L, and he urged all to notify JCP&L when power is out; as this is how JCP&L learns about outages.

Mr. Fitzgerald reported the re-numbering of Route 537 will be completed soon and will eliminate the "East" and "West" address designations. Once accomplished, this will aid first responders in accurately responding to emergency locations.

Mr. Fitzgerald spoke of the narcan save last week within the Township of a youth under the age of 21, and noted the primary reason given by kids using heroin is that they were bored.

Mayor Orgo had no comments this evening.

**20. PUBLIC COMMENTS: Hearing no further comments from the Township Committee, Mayor Orgo opened the meeting to public comments.**

Mr. Jeffrey Sauter, a resident, commended the Township Committee on keeping residents informed on COAH issues. Mr. Sauter read a prepared letter addressed to Mayor Orgo, dated March 20, 2016, which was entitled, "Public Comments & OPRA Request". At conclusion, he stated he would provide copies of this letter for the Mayor and the Clerk. The letter is on file in the Office of the Municipal Clerk.

Ms. Judith Laufer, a resident, commented on a tree stump left at the intersection of Cedar Drive and Heyers Mill Road, and questioned whose responsibility it is to remove it.

Hearing no further comments, Mayor Orgo closed the meeting to public comments.

21. **RESOLUTION 2016-57:** EXECUTIVE SESSION was read by title by Mayor Orgo. Mr. Macnow made a motion to approve, seconded by Mr. Bartolomeo, and unanimously carried by voice vote. Mayor Orgo stated the Township Committee would not be returning to a regular session this evening.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Fitzgerald		X			
Macnow	M	X			
Bartolomeo	S	X			
Eastman		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

The meeting adjourned at 8:25 p.m.

Motion by Mr. Fitzgerald, seconded by Mr. Macnow and unanimously carried to adjourn Closed Session.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Fitzgerald	M	X			
Macnow	S	X			
Bartolomeo		X			
Eastman		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Motion by Mr. Macnow seconded by Mr. Fitzgerald and unanimously carried to reconvene in public session and adjourn meeting.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Fitzgerald	S	X			
Macnow	M	X			
Bartolomeo		X			
Eastman		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

The meeting adjourned at 11:00 p.m.

  
 Beth Kara, RMC, CMC  
 Municipal Clerk

Attachment

# 2016 MUNICIPAL BUDGET INTRODUCTION

## MARCH 23, 2016

MAYOR THOMAS ORGO

- The total 2016 municipal budget is \$11,750,445.

This amount is inclusive of the \$359,793 that will be raised by the dedicated open space tax of 1.2 cents.

- The municipal purpose tax rate will increase by 1.2 cents this year.
- For a home assessed at \$800,000, this represents an increase of \$99.26 in property taxes for the year.
- The budget is under the tax levy CAP and the appropriation CAP.
- \$1,126,000 of surplus funds have been utilized to offset the budget, leaving just over \$ 540,000 for next year or the future.
- No school tax deferral has been used to offset the tax rate.
- State Aid remains the same as last year and totals \$1,980,938.
- \$7,208,073 will be raised in property taxes to support the budget compared to \$6,784,534 last year.
- Most operating budgets remained roughly the same as last year.
- Major expenses within the budget include the following:
  - The Legal Services appropriation has increased primarily due to the anticipated legal fees in connection with COAH.
  - Pension costs have increased slightly.
  - Recycling grants are down and therefore the cost to the Township will increase this year.

- The budget includes an aggressive “pay as you go” capital program in the amount of \$406,550 that includes the following:
  - \$136,000 for replacement of Police vehicles.
  - \$20,000 for the installation of license plate readers
  - \$23,000 for Fire Department turn-out gear and a high pressure breathing air cascade system
  - \$47,000 for a Public Works F-350 Truck;
  - \$40,000 for building improvements including the cupola at Town Hall and an ADA ramp at the Court House/Police Building;
  - \$20,000 for computer upgrades for all departments
  - \$6,500 for a sidewalk replacement at the First Aid Building
  - \$17,000 for security improvements in Town Hall and the Municipal Court
  - \$11,300 for Police In-Car Camera Systems
  - \$15,000 to replace the Fuel Pump Keytrol System at the Public Works yard
  - \$20,000 for minor road repairs to compliment the road improvement project
  
- The public hearing for the 2016 municipal budget will be April 27, 2016, 7:30 p.m. at Town Hall.