

TOWNSHIP OF COLTS NECK
BOARD OF HEALTH
August 3, 2010 Meeting Minutes

Messr Faistl called the Colts Neck Board of Health meeting to order at 7:30 p.m. and read the following statement: “As Presiding Officer of this meeting of the Board of Health, I hereby declare that the notice requirements of the law have been satisfied by prominently posting on the Township bulletin board a notice of this meeting, and that there has been transmitted by regular mail a notice to the Asbury Park Press and that a copy is on file in the Office of the Township Clerk. I further order that this public announcement be placed in the minutes of this meeting.”

ROLL CALL INDICATED:

PRESENT: Mesdames Boak, Delle Donne, Flood and Sokoler and Messrs Boak and Faistl
ABSENT: Mesdame Flood
ALSO PRESENT: Messrs Frank and Schatzle and Mesdame Leininger

Dr. Boak made a motion to approve the July 6, 2010 meeting minutes and this was seconded by Marilyn Boak and unanimously carried.

Old Business – None

New Business – None

Discussion – Mr. Frank reminded the Board during the July meeting Mr. Krayn was discussing with the Board the possibility of taking over the Colts Neck Café and adding a grill. Mr. Krayn was to get an engineers report to justify the existing water flow and the addition of the grill. Mr. Frank received a report from Two River Engineering which was forwarded to the DEP for their review. The DEP defined the Café as a restaurant and questioned the actual water usage report. They also stated if Mr. Krayn wanted to pursue his application he would have to apply to the DEP for an NJPEDS permit. This correspondence was forwarded to Mr. Krayn who was not in attendance this evening. The Board felt no action should be taken since no formal application was made to the Board. Dr. Faistl requested the engineer’s report and correspondence from the DEP be part of the minutes. The Board discussed that since the space is vacant any new tenant must come in for approval and the space is not grandfathered as a food establishment. On a motion by Dr. Boak the Board requested Mr. Frank sent a letter to the property owner relaying this information, second by Pam Sokoler and unanimously carried.

Mr. Frank gave everyone a draft letter he prepared to send to the Board of Education as requested by the Board. The letter included sample template letters that may be used when advising parents of communicable diseases in the school. The Board had some recommendations that will be made and the revised letter will be sent to Dr. Kasun with copies to the Board of Education.

Health Officers Report – Mr. Frank asked the Board if they wanted to waive the food license fee again this year for the food vendors at the Colts Neck Fair. On a motion by Marilyn Boak the Board waived the fees, seconded by Pam Sokoler and unanimously carried. The Board requested Mr. Frank find out if the vendors were township residents that were donating to the town’s non-profit organizations, this was the original reason the fees were waived.

Mr. Frank started sampling streams in town for e'-coli and nitrates. To date Big Brook, Minebrook, Willowbrook and Yellowbrook have been completed and the results are coming out good. He will continue to do this on a quarterly basis. Correspondence recently came in advising that Rutgers Cooperative Extension Service just completed a study of stream sampling conducted in Colts Neck. Mr. Frank requested a copy of those results when they become available, which he is being told came out very well.

Meter readings have begun at Dunkin Donuts and the Daycare Center. Dunkin Donuts is sending in monthly reports that Mr. Frank will verify during unannounced spot visits. The Daycare Center will be done by Mr. Frank. The July readings for both were below 250 gallons per day, which are within the acceptable range.

Frank Delle Donne was presented a plaque by Jim Schatzle at a Township Committee meeting last month in appreciation of his years of service to the Board of Health.

Liaison Report – Mr. Schatzle recommended when Mr. Frank speaks with the property owner of the Colts Neck Café that he suggest he start the process with the state for an NJPEDS permit if he wants to put in another food establishment.

The Board for many years has been suggesting the township have some type of maintenance schedule for township buildings. Mr. Schatzle was happy to report they have a \$25,000 budgeted strictly for maintenance this year and are working on a maintenance schedule.

A motion to adjourn was made by Dr. Boak at 8:35 p.m. and seconded by Donna Flood and unanimously carried. The next scheduled meeting is September 7, 2010.

Respectfully Submitted,
Ruth Leininger