

TOWNSHIP OF COLTS NECK
BOARD OF HEALTH
October 7, 2014 Meeting Minutes

Pam Sokoler called the Colts Neck Board of Health meeting to order at 7:30 p.m. and read the following statement: “As Presiding Officer of this meeting of the Board of Health, I hereby declare that the notice requirements of the law have been satisfied by prominently posting on the Township bulletin board a notice of this meeting, and that there has been transmitted by regular mail a notice to the Asbury Park Press and that a copy is on file in the Office of the Township Clerk. I further order that this public announcement be placed in the minutes of this meeting.”

ROLL CALL INDICATED:

PRESENT: Dr. Boak, Cyndy Flood, Donna Flood, Liz Iacono, Pam Sokoler, Marilyn Boak and Patrick Gillmore

ABSENT: Annemarie Delle Donne and Dr. Faistl

ALSO PRESENT: Tom Frank, Jim Schatzle and Ruth Leininger

Marilyn Boak made a motion to approve the May 6, 2013 meeting minutes and this was seconded by Dr. Boak and unanimously carried.

Old Business – The Board previously discussed the need for a Preventative Maintenance Program for Township Public Buildings that relate to public health. Mr. Frank showed a draft chart to the Board which included items such as pumping the septic tank, cleaning the HVAC system, changing UV bulbs for water supply system, checking sump pumps and battery backups as well as inspecting the storm drainage systems around Town Hall, Police Barracks and Library. A suggestion was made to include ensuring the gutters and downspouts are working correctly into the program. The Board felt that by following this maintenance program it should remedy costly problems we have experienced in the past. Dr. Boak made a motion for Mr. Frank to add these items to the 2015 budget and this was seconded by Liz Iacono and unanimously carried.

New Business – There was no new business to discuss.

Discussion - Mr. Frank wanted to show the Board application ZB929, American Heritage Realty that is currently in front of the Zoning Board. This application is to subdivide the property where the new Huddy’s Restaurant is being constructed and a portion of the old Atlantic School that still exists. They currently have a T1 and NJPDES permit which is regulated by the NJDEP, therefore this Board does not have jurisdiction over the application. The applicant however had requested the NJ DEP to calculate the square footage of the proposed offices based on “usable” net square footage. Mr. Frank reached out to the NJDEP stating his concern of allowing this because the interior configuration could easily be changed as well as our local code (Chapter 199) states that the septic system capacity must be calculated according to gross square footage, not net square footage. Knowing this information both properties will need to remain under NJDEP jurisdiction since both lots will still remain over 2,000 gallons per day. The applicant and their engineer, as well as NJDEP, understand this and have communicated to the Health Officer in writing that both properties will remain under NJDEP jurisdiction.

Health Officer's Report – Radon test kits have been purchased to evaluate each of our public buildings and will be scheduled within the next month or so.

The website has been updated with a new category for “Communicable Disease” information. Information as well as links to the CDC and NJ State Department of Health website for Ebola and the Enterovirus are now included.

Mr. Frank updated the Board on Retail Food Establishment's. Dee Dee's Kitchen has a new owner. An inspection was done and they were given a Conditionally Satisfactory due to structural and numerous sanitation violations. Bagel World is closed and has a new owner. The new owner is in the process of purchasing new equipment and updating the store prior to opening. Lets Yo Yogurt is now closed. Someone was interested in purchasing Christopher's Café a few months ago but there has been no contact as of late.

The Rock Fest was held on September 20th and the Colts Neck Arts and Craft Festival was held September 27th and 28th. All food vendors were inspected and passed with the exception of one vendor who was almost asked to leave due to food handling violations, however it was able to be corrected on site.

The Board questioned whether the fees that are charged for food permits should be reevaluated. There seems to be an increasing number of activities happening on the weekend where the Health Officer has to go out to inspect the food vendors and they felt the permit fee charged should cover the administrative cost. The Board thought this is something that should be evaluated and our current ordinance updated to reflect this increase.

The first flu clinic for the Seniors Club was held on October 1st at their monthly meeting and approximately 70 were vaccinated. The next flu clinic will be held October 15th at the Court House. This year we are utilizing the VNA to administer the vaccine and the Regional Health Commission to submit for Medicare reimbursement, everything seems to be running very smoothly.

Mr. Frank has been nominated to sit on the New Jersey Health Officer's Association Executive Committee. This committee discusses national and state public health issues and formulates strategies addressing these issues as well as ways to promote health in our community. The Board congratulated Mr. Frank and felt this would benefit Colts Neck as well.

There is a new grant entitled “Gaining Ground” sponsored by the New Jersey Health Officer's Association. Mr. Frank thought Colts Neck should be involved with this process and by having this national credential a town is more eligible for other grant opportunities. Dr. Boak made a motion for Colts Neck to be involved with “Gaining Ground” initiative and this was seconded by Cyndy Flood and unanimously carried.

Liaison Report – Mr. Schatzle had nothing to report.

A motion to adjourn was made by Cyndy Flood at 8:30 p.m. and seconded by Liz Iacono and unanimously carried. The next scheduled meeting is November 4, 2014.

Respectfully Submitted,
Ruth Leininger