

**Colts Neck Recreation Committee  
Minutes – October 5, 2016**

**COLTS NECK RECREATION COMMITTEE  
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Attendees: Chris Adams, Frank Baker, D.J. Ten Hoeve, Brian McNally, Phil Maida, Judy Laufer, Ronnie Sullivan, Paul Wild

Excused Absence: John Rocco, Joe Mancino, Rich Rehm

Township Liaison Absent: Mr. Eastman

The meeting was called to order by Chairman Adams at 7:00 p.m.

The Sunshine Statement was read.

The Committee approved the minutes from September 6, 2016.

After the Treasurer's Report was read, Mr. Adams asked if Mr. Hennessy was told the \$123K remaining budget monies were not to be spent. Mr. Hennessy replied that is true, only with approval from the CFO or Administrator. But the money to fertilize the fields has been approved.

**Old Business**

Update of improvements and events - Mr. Hennessy stated the upper field at Bucks Mill will be improved by an Eagle Scout. Department of Public Works have removed the posts. Ms. Sullivan noted there are holes where the posts were, her horse almost walked into a hole. The holes were not filled in after the poles were removed.

Mr. Hennessy reported Rockfest went smoothly. Mr. Adams asked if this event was for profit. Mr. Adams had heard the individual who ran Rockfest had made a profit. Mr. Hennessy wanted to mention he is compiling documentation to combine non-profit vs. profit events. He does not know if the individual who ran Rockfest made a profit, he did give \$500 to the First Aid and \$500 to the Fire Company. If the event coordinator keeps money as an award and/or distributes money, he is not aware.

**New Business**

Stewards of the Park - Mr. Hennessy asked the committee if he should distinguish between profit and non-profit groups when renting fields. Ms. Sullivan asked if the revenue taken in exceeds the cost of the events. For example, DPW may clean-up and set up. Mr. Wild replied no need to distinguish. Ms. Sullivan suggested not to reinvent the wheel, but to share the current ordinance and add to it. Mr. Ten Hoeve added, everyone should be looked at the same when renting fields. Mr. Hennessy asked if a sub-committee needs to take this issue. Mr. Adams stated he would like to be on the sub-committee and hoped someone with accounting knowledge would join. Mr. Maida asked how much was the Relay for Life charged when they held their event at Bucks Mill, that was a special event. He believes they paid for an electrical permit too. Mr. Hennessy shared the ordinance from 1985. Mr. Adams commented there is no need for a sub-committee, but suggested adding this item on the November agenda.

Mr. Hennessy asked how everyone liked the landscaping at Town Hall. Everyone agreed it looks great. Mr. Baker noticed there are no geese at Town Hall. Mr. Hennessy stated there are geese, he hopes they stay here rather than return to Bucks Mill Park.

Community Pass Update - Mr. Hennessy reminded the committee summer camp parents used Community Pass to register and pay for camp. The new system worked very well. We are doing the same for Fall Fitness classes and we are developing more uses in conjunction with our permits and fees.

Park Improvements - Laird Road fields # 1 and # 2 are being improved by Mr. Garito, Mr. Hulse and Mr. Mariner. Recreation and Parks provided infield mix. They will be grading and adding conditioner into the mix to help eliminate the water problem. Field Fertilization - Mr. Hennessy stated fields will be fertilized the 2<sup>nd</sup> or 3<sup>rd</sup> week in October. Eagle Scout Projects - Eagle Scout Colby Mariner will be replacing 3 benches, a hitch for horses and posts at Bucks Mill before the winter. Mr. Hennessy met with Tristan Nyguen and his Dad today. His Eagle Scout project is to provide an AED at Five Point. The project will also include a security camera. The cost of an AED is approximately \$1,500; the security camera cost is approximately \$400 - \$500. Mr. Adams asked where will the AED be placed at Five Point. Mr. Hennessy was not sure. They'd like permission to set up a table at the ballfields and ask for donations for the project. He also reminded everyone these projects save money for the Township. Ms. Sullivan

## **Colts Neck Recreation Committee Minutes – October 5, 2016**

stated at the September meeting the Trail Riders were going to improve the wooden trail barricades at Bucks Mill. They had researched and gotten dimensions and construction specs from Tom Fobes of Monmouth County Parks for the project. She asked if anyone is signing off on the project to ensure it is done correctly. Mr. Hennessy spoke to Tom Fobs at Monmouth County Park and has given the information to Colby. Mr. Fobes suggested having a middle post that can be removed would allow a vehicle to drive through the area. It was very successful at Monmouth County Parks. Mr. Hennessy stated it would not be a good idea at Bucks Mill. Monmouth County Parks does not face the same challenges as the Township. Matching Grant Program – the grant application was submitted to add an 8' wide paved path around the Fitness Trail at Town Hall. We should know the outcome of the Grant application in January.

Park Utilization - Mr. Hennessy asked Mr. Adams to explain the 4 on 4 and 6 on 6 soccer layouts. Mr. Adams stated one large soccer field is in the past. Children in lower grades play on smaller fields, middle school children play on slightly larger fields but not on a full-size soccer field. Fields are divided 3 across on 1 full size. It allows for more teams and more games. It's also in line with the US Soccer Rules and Regulations.

Community Center Utilization – Mr. Hennessy was pleased to announce AYF&C had blocked out 25 dates for cheerleading practice. He recently received a request by NJ Elite to put up an inflatable batting cage inside the Community Center. Mr. Hennessy asked Mr. Ten Hoeve if the Sports Foundation would be interested in having clinics run by NJ Elite. Mr. Ten Hoeve will propose the idea to the Baseball Commissioner, adding if there is an opportunity for the children to partake, it would be great. He also added how NJ Elite has done an excellent job on the field they use. It should be a model for the town. It also shows how an out of town group maintains a field vs. our own Township. He'd like to see more involvement by the community in taking care of the fields. Mr. Hennessy noted when he came to the Director position the most underutilized asset in Colts Neck was the Community Center. Now it's being used 7 days a week.

Whispering Pines Art Contest – Mr. Hennessy distributed posters today, some will be posted at the October Art Fair at the Library. He will reach out to local art clubs and schools to participate in the contest.

Tree Lighting coordination – Discussion about starting the tree lighting event earlier this year. Mr. Hennessy is suggesting to start a half hour earlier. Mr. Baker commented it won't be dark enough. Mr. Maida added it would give time for the brass band to move from the courthouse to the tree. Mr. Hennessy will be getting a singing group. Mr. Maida stated a program for 15 minutes is good; any longer people lose interest in a singing group.

Budget Discussion 2017 – Mr. Hennessy noted that spending is tight this year.

Upcoming Events – Parks are being used by in town and out of town groups. Mr. Adams noted it is a good idea for out of town groups to use the parks. We don't have the volume to use everything we have in town. Mr. McNally stated the town needs the revenue. Ms. Sullivan suggested to have a bond for large events to ensure the parks are cleaned up. Mr. Hennessy stated we do have a \$75 non-refundable maintenance fee for the Community Center. Ms. Sullivan suggested a larger maintenance fee. And an agreement the applicant is required to sign for special events. Mr. Hennessy stated, outside groups have not been the problem, it's our own teams and the trash left behind after using fields. Often with events, the process is completed at the last minute. For future events, all applications/permits/approvals will need to be completed within 45 days of the event.

1. Friday, October 14, PTO Movie Night
2. Saturday, October 22, 3<sup>rd</sup> Annual March on Epilepsy 5K Run
3. Wednesday, October 26, MCMSCC Championship
4. Thursday, October 27, CN Community Band Concert
5. Saturday, October 29, PTO Trunk or Treat
6. Sunday, October 30, Tri State Lacrosse Tournament
7. Friday, November 11, Veterans Day Ceremony
8. Thursday, November 17, Whispering Pine Art Contest Awards
9. Sunday, December 4, Tree Lighting
10. Saturday, December 10, PTO Frosty

Senior Citizen Club – Ms. Laufer stated the club met today about 100 were in attendance. Flu shots were given by the Township. Senior Citizens needed to present their Medicare card or payment. She asked who approved the bicycle event in September that rode through town. The Township Committee received many complaints about the event. Mr. Adams stated a police officer was assigned to Rt. 34 to direct traffic as the bicycles crossed over. Mr.

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Hennessy stated this event was approved by the Township Committee. This is the first he heard of any complaints, but acknowledged the event was always kept east of Route 34 in the past and consideration should be given to returning to that policy next year. He commented the Farmland Bicycle Tour is very well run. The Seniors returned from a trip to Vermont, next trip is Hunterdon Hills Playhouse, followed by Sights and Sounds Theater in Lancaster, PA. She suggested if anyone has not been here, it is worth the trip. The theater is beautiful. Continued outings include Doolan's in Spring Lake for a show and lunch and their Holiday lunch at the Molly Pitcher Inn. Next month they expect to announce the new President. Mr. Baker noted he heard Ms. Laufer will become the Vice President. Nothing is official Ms. Laufer commented.

Misc.

Mr. Maida asked if Veteran's Day will be in the same place this year. Mr. Hennessy stated he put the final touches on the plans yesterday. The ceremony will be held in the Courthouse and the luncheon at the Library. The schools are closed the entire week that is why it is not at Cedar Drive.

With no other issues to discuss, Chairman Adams adjourned the meeting at 8:10 p.m. Our next meeting will be held November 2 at 7:00 pm.

Respectfully submitted,

Barbara Byrne, Secretary