



Township of Colts Neck, Shade Tree Commission Meeting Minutes

1 September 2016

Meeting called to order at 19:38 hours by Eileen Stivala, who read the following statement. "As the presiding officer of this meeting of the Colts Neck Shade Tree Commission, I hereby declare that the notice requirements in accordance with the provisions of the Open Meeting Law Chapter 21, P.L. 1975 has been provided in accordance with the Annual Notice Procedures of C 10.4-28 of said Act. I further order that this public announcement be placed in the minutes of this meeting."

Roll Call

Commission Members

Present: Eileen Stivala, Gordon Boak, Jen Axelrod, Sean Burke, Henry Hammond

Absent: Dino Nicoletta, Patricia Eastman, Jim Nicoletti

Staff

Absent: Committeeman Michael Fitzgerald, Township Committee liaison to STC

Present: Anita O'Malley, CN Shade Tree Commission secretary

Minutes of Previous Meeting

Motion by G. Boak to approve, 2nd by E. Stivala, All in Favor, the Minutes of the previous meeting of August 2016.

New Subdivisions and Site Plans

None Discussed

Issues

20 Jamestown Pass: J. Nicoletti-Tabled until October

Discussion

1. K. Capristo: Finalize the Shade Tree Commission Ordinance (to include Arboretum as per document)--- amendments to be announced by K. Capristo at 9/14 Township meeting
2. The Township's DPW will be partnering with the County's Public Works team to do a significant "clean up" of the Town Hall grounds. This will include trimming of trees throughout the Arboretum along with pulling of weeds, mulching, etc. It was agreed that there is a need to trim trees from the bottom up to a level of at least 3 feet to allow for ongoing maintenance. Work began Monday, August 29, 2016.
3. Eileen Stivala ACTION: Commission to request a Master Plan for the Arboretum to be developed by a landscape architect, Brian Leff, for which a budget could be apportioned to begin to plant new specimen trees in Arboretum. Includes watering issues. Commission is concerned about recent removal of trees, habitat of wildlife, shade and legacy issues.
4. Arboretum Update: Tags getting prepped for printing. Next Arboretum work session 9/7 at 7:30 am is G. Boak, A. O'Malley, S. Burke (tagging update)
5. EAB Ash Tree Update: 3 ash trees have been removed. G. Boak

Motion to adjourn

Motion by E. Stivala to adjourn, 2nd by S. Burke

All in favor. Meeting adjourned 20:07

Respectfully Submitted,

A. O'Malley, *Secretary*

1, September 2016