



## **Township of Colts Neck, Shade Tree Commission Meeting Minutes**

### **3 September 2015**

Meeting called to order at 19:41 hours by Eileen Stivala, who read the following statement. "As the presiding officer of this meeting of the Colts Neck Shade Tree Commission, I hereby declare that the notice requirements in accordance with the provisions of the Open Meeting Law Chapter 21, P.L. 1975 has been provided in accordance with the Annual Notice Procedures of C 10.4-28 of said Act. I further order that this public announcement be placed in the minutes of this meeting."

### **Roll Call**

#### **Commission Members**

Present: Eileen Stivala, Gordon Boak, Henry Hammond, Shawn Burke, Jen Axelrod  
Absent: Patricia Eastman, Jim Nicoletti

### **Staff**

Present: Anita O'Malley, STC secretary  
Absent: Committeeman Michael Fitzgerald, Township Committee liaison to STC

### **Minutes of Previous Meeting**

Motion by H. Hammond to approve, 2<sup>nd</sup> by J. Axelrod, all in favor

### **Violations**

1. Update on Lionel Lucas, 18 Raven Rd, Colts Neck, NJ, S. Burke inspected property and STC is satisfied with initial plantings. STC to recheck property in September, 2016 for species survival.

### **New Subdivisions and Site Plans**

PB 719, Block 39, Lot 11.01, 8.26.15, Amboy Road Association, A.J. Garito. STC voted to table until landscape plan is included.

### **Issues**

Tree Removal issue, Green Acres, 22 Beaver Dam Rd., Colts Neck, NJ, E. Soltis. STC to forward invoice to CN Township Administrator for consideration of removal.

### **Discussion**

1. STC to email Ed Thompson of CN Public Works to thank him for taking the dead trees down from the municipal core site in a timely fashion.
2. Arboretum Update: Maps completed. Tags to be researched by A. O'Malley. Next Arboretum workday is Friday, 9/4 at 7 am. See Meeting Minutes Addendum for details. G. Boak
3. Reviewed and approved Commission Project Champion list. A. O'Malley, E. Stivala
4. Shade Tree Commission Banner. STC voted to do initial design and await resolution of budget. A. O'Malley
5. ID Badges to be issued by CN Township, STC to be notified by B. Kara as to date.
6. Member roster and attendance—Still need alternative member. E. Stivala

### **Motion to adjourn**

Motion by H. Hammond to adjourn, 2<sup>nd</sup> by J. Axelrod, all in favor  
Meeting adjourned 20:23.

Respectfully Submitted,  
Anita O'Malley, *Secretary*  
3, September 2015



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### **ARBORETUM UPDATE:**

The 2' x 3' map of the Arboretum has been successfully formatted and printed. The map identifies trees by name and location using a satellite map of the Arboretum. It will be displayed outside the entrance to the town library, and also inside the library. 8 1/2 x 11" copies will be available from the librarian for use while walking thru the Arboretum.

The updated map has been sent to the township for inclusion on the town website but has not yet been posted. It has also been sent to Arbnet for inclusion on their website of our Arboretum.

During August 5 hours of volunteer work were done on the trees. 8 damaged or dead trees were identified to the director of Public Works and have been removed (including 3 by the First Aid building). The Arboretum site looks much better and healthier as a result.

The two Arbor Day Trees have thrived despite the drought due to diligent watering by Jenny Axelrod.

The next work session will be held 7 AM Friday Sept 4 meeting at Town Hall.

Next step is affixing labels to each of the 48 named trees in the Arboretum, which will include the common name and botanical name. Anita and Eileen are to research ways to affix barcodes to these labels enabling further information about each tree to be obtained via the web while actually in the Arboretum. The Morris Arboretum in Philadelphia currently uses such a system.

Gordon and Eileen will submit an article for publication to raise awareness about the Arboretum.