

**TOWNSHIP OF COLTS NECK
TOWNSHIP COMMITTEE MEETING
DECEMBER 16, 2015
7:30 P.M. AT TOWN HALL**

CALL MEETING TO ORDER

SALUTE TO THE FLAG

“THE NOTICE REQUIREMENTS OF THE NEW JERSEY PUBLIC MEETINGS LAW HAVE BEEN SATISFIED BY FORWARDING A “NEWS RELEASE” TO THE ASBURY PARK PRESS ON DECEMBER 20, 2014, STATING THAT A REGULAR MEETING OF THE COLTS NECK TOWNSHIP COMMITTEE WOULD BE HELD ON DECEMBER 16, 2015 AT 7:30 P.M., TOWN HALL. THE NOTICE REQUIREMENTS HAVE BEEN POSTED ON THE TOWNSHIP WEBSITE, AND A COPY IS ON FILE IN THE OFFICE OF THE TOWNSHIP CLERK.”

ROLL CALL

1. **ANNOUNCEMENT:** THE 2016 REORGANIZATION MEETING OF THE TOWNSHIP COMMITTEE WILL BE HELD ON JANUARY 3, 2016, 4:00 P.M., IN THE COURTHOUSE

2. **MAYOR’S RECOGNITION:** HONORING MARILYN BOAK FOR OVER 30 YEARS VOLUNTEER SERVICE TO THE COMMUNITY

3. **MAYOR’S COMMENDATION:** FIRST AID SQUAD CADETS – VOLUNTEER SERVICE TO THE COMMUNITY

4. **MAYOR’S YEAR END COMMENTS**

5. **RESOLUTION 2015-142:** RESOLUTION CONFIRMING 2016 TOWNSHIP COMMITTEE MEETING SCHEDULE

COMMENTS

MOTION TO APPROVE

ROLL CALL

6. **RESOLUTION 2015-143:** RESOLUTION AUTHORIZING FORMAL TRANSFER OF FUNDS – 2015 BUDGET

COMMENTS

MOTION TO APPROVE

ROLL CALL

7. **MOTION TO ADOPT CONSENT AGENDA:**

All items listed on the "Consent Agenda" are considered routine by the Township and are adopted or approved collectively by a single motion and roll-call vote of a majority of the Township Committee. If discussion is desired on any item, it is considered separately.

***RESOLUTION 2015-144:** RESOLUTION AUTHORIZING CANCELLATION OF MISCELLANEOUS CHARGES AND OUTSTANDING CHECKS

***RESOLUTION 2015-145:** AUTHORIZING CANCELLATION OF 2015 TAX DEBIT AND CREDIT BALANCES OF LESS THAN \$5.00

COMMENTS

MOTION TO APPROVE

ROLL CALL

8. **ADMINISTRATIVE REPORT**

9. **MOTION TO APPROVE VOUCHERS**

COMMENTS

MOTION TO APPROVE

ROLL CALL

10. **TOWNSHIP COMMITTEE REPORTS**

11. **COMMENTS FROM THE PUBLIC**

12. **RESOLUTION 2015-146:** EXECUTIVE SESSION

COMMENTS

MOTION TO APPROVE

ROLL CALL

***THE REORGANIZATION MEETING OF THE TOWNSHIP COMMITTEE IS
SUNDAY, JANUARY 3, 2016, 4:00 P.M.
MUNICIPAL COURTHOUSE, 124 CEDAR DRIVE, COLTS NECK, NJ***

***THE NEXT REGULAR MEETING OF THE 2016 TOWNSHIP COMMITTEE
IS WEDNESDAY, JANUARY 13, 2016, 7:30 P.M.
TOWN HALL, 124 CEDAR DRIVE, COLTS NECK, NJ***

RESOLUTION 2015-142

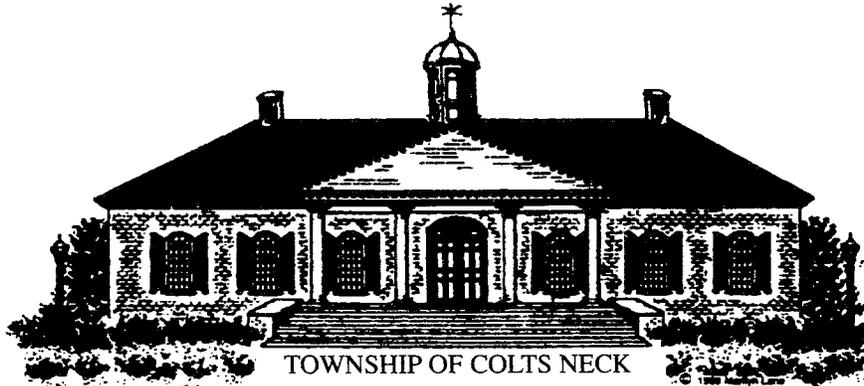
**CONFIRMING 2016 TOWNSHIP COMMITTEE
MEETING SCHEDULE**

BE IT RESOLVED by the Township Committee of the Township of Colts Neck that it hereby approves and confirms the 2016 Township Committee meeting schedule pursuant to the attached.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of the Township of Colts Neck during a regular meeting held on the 16th day of December 2015.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle						
Deputy Mayor Orgo						
Engel						
Fitzgerald						
Macnow						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						



Colts Neck Township Municipal Building

Cedar Drive, Colts Neck, New Jersey

124 Cedar Drive
 Colts Neck, New Jersey 07722
 Web: www.colts-neck.nj.us
 E-mail: twpcn@optonline.net

Phone: (732) 462-5470
 Fax: (732) 431-3173
 TDD-TYY: (732) 462-6090

December 16, 2015

LEGAL NOTICE

TOWNSHIP OF COLTS NECK

Please take notice that hereinafter set forth are the times and dates for the meetings of the Colts Neck Township Committee in 2016. Unless otherwise noted, all meetings will be held at the Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, and begin at 7:30 p.m.

Reorganization: January 3, 2016, 4:00 P.M., Courthouse	MUST BE WITHIN FIRST 7 DAYS OF 2016
January 13, 2016	January 27, 2016
February 10, 2016	February 24, 2016
March 9, 2016	March 23, 2016
April 13, 2016	April 27, 2016
May 11, 2016	May 25, 2016
June 8, 2016	June 22, 2016
July 13, 2016	July (No Meeting)
August 10, 2016	August (No Meeting)
September 14, 2016	September 28, 2016
October 12, 2016	October 26, 2016
November 9, 2016	November 30, 2016
December 14, 2016	December 28, 2016


 Beth Kara, RMC
 Municipal Clerk

RESOLUTION 2015-144

**AUTHORIZING CANCELLATION OF MISCELLANEOUS
CHARGES AND OUTSTANDING CHECKS**

WHEREAS, there exists miscellaneous debits and credits older than six months in the Township's bank accounts, and

WHEREAS, cancellation of these miscellaneous debits and credits would provide for a more accurate and efficient means of maintaining the Township's records, and

WHEREAS, the Township's Chief Financial Officer recommends that these items be canceled from the Township records.

NOW, THEREFORE, BE IT RESOLVED BY THE Township Committee of the Township of Colts Neck that the Chief Financial Officer cancel any miscellaneous debits and credits older than six months from the Township's bank accounts to Operations.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of the Township of Colts Neck during a regular meeting held on the 16th day of December 2015.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle						
Deputy Mayor Orgo						
Engel						
Fitzgerald						
Macnow						

M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent

RESOLUTION 2015-145

**AUTHORIZING CANCELLATION OF 2015 TAX
DEBIT AND CREDIT BALANCES OF LESS THAN \$5.00**

WHEREAS, properties reflect 2015 tax and credit balances of less than \$5.00, and
WHEREAS, it is deemed unfeasible to incur the cost of collecting or refunding tax
balances of less than \$5.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the
Township of Colts Neck that pursuant to R.S. 54:4-91 and R.S. 54:4-91.2, the Tax
Collector is authorized and directed to cancel the 2015 tax and credit balances of less
than \$5.00 for each of the properties, as per attached:

I, Beth Kara, do hereby certify the foregoing to be a
true and accurate copy of a Resolution passed by the
Township Committee of the Township of Colts Neck
during a regular meeting held on the 16th day of
December 2015.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle						
Deputy Mayor Orgo						
Engel						
Fitzgerald						
Macnow						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2015-146

EXECUTIVE SESSION

WHEREAS, the Colts Neck Township Committee wishes to go into a closed Executive Session to discuss a subject which should not be discussed in public; and

WHEREAS, the exception to the Open Public Meetings Act which permits the Township Committee to discuss this matter in private about personnel; and

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Township Committee that it go into an Executive Session to discuss personnel; and

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter is resolved.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of the Township of Colts Neck during a regular meeting held on the 16th day of December 2015.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle						
Deputy Mayor Orgo						
Engel						
Fitzgerald						
Macnow						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

TOWNSHIP COMMITTEE MEETING

December 16, 2015

CHECK LIST GRAND TOTALS

ACCOUNT	TRUST
Alliance Against Abuse	
Animal Control	
Capital Fund	\$ 17,504.37
COAH	\$ 512.50
Construction Trust	\$ 319.10
Current Fund	\$ 12,740.82
Escrow	
Farmland Preservation Trust	
Grant Fund	\$ 500.00
Law	
Tax Collectors Trust	
Trust Fund	
TOTAL:	\$ 31,576.79

I hereby certify that the foregoing check list totaling \$31,576.79 is true and accurate and was approved for payment at the Township Committee meeting on DECEMBER 16, 2015.

John D. Antonides, Finance Officer

Range of Checking Accts: AASA to WIRE Range of Check Dates: 12/05/15 to 12/11/15
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
CAPITAL							
1651	12/10/15	MITY MITY-LITE, INC.					8135
15-01870	1	INV# 00014978	606.62	C-02- -052-252	Budget		1 1
				RECREATION AND PARK IMPROVEMENTS			
1652	12/10/15	PICKWICK PICKWICK WELL DRILLING INC.					8135
15-02235	1	4" Diameter Cased Well and	10,300.00	C-02- -052-263	Budget		2 1
				TOWNSHIP BUILDING IMPROVEMENTS			
15-02235	2	Upgrade to 2 HP Constant	500.00	C-02- -052-263	Budget		3 1
				TOWNSHIP BUILDING IMPROVEMENTS			
15-02235	3	Pull Pump & Seal Existing well	1,000.00	C-02- -052-263	Budget		4 1
				TOWNSHIP BUILDING IMPROVEMENTS			
15-02235	4	Private Markout Service	400.00	C-02- -052-263	Budget		5 1
				TOWNSHIP BUILDING IMPROVEMENTS			
			<u>12,200.00</u>				
1653	12/11/15	EAST EAST COAST EMERGENCY LIGHTING					8139
15-01195	1	CAR#26	4,697.75	C-02- -052-258	Budget		1 1
				PURCHASE OF POLICE 4WD VEHICLE			

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	17,504.37	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>3</u>	<u>0</u>	<u>17,504.37</u>	<u>0.00</u>

COAH	COAH TRUST FUND						
192	12/10/15	MBOLAN MICHAEL P BOLAN					8134
15-02245	2	Payment Divided between two	512.50	T-04- -026-201	Budget		1 1
				OTHER EXPENSES			

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	512.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>512.50</u>	<u>0.00</u>

CON	CONSTRUCTION						
3467	12/10/15	CARVIN EDWARD C. CARVIN					8136
15-02244	1	PERSONAL MILEAGE 11/15	114.40	T-04- -017-287	Budget		4 1
				PERSONAL AUTO & MILEAGE			
3468	12/10/15	CONTICCH THOMAS B. CONTICCHIO					8136
15-02243	1	PERSONAL MILEAGE 11/15	96.80	T-04- -017-287	Budget		3 1
				PERSONAL AUTO & MILEAGE			
3469	12/10/15	NAPCO NAPCO COPY GRAPHICS					8136
15-02228	1	LARGE COPY PRINTS	21.50	T-04- -017-219	Budget		1 1
				PRINTING, BINDING & CODIF.			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
CON							
CONSTRUCTION							
Continued							
3470	12/10/15	WINCH W WARREN WINCH					8136
15-02242	1	PERSONAL MILEAGE 11/15	86.40	T-04- -017-287	Budget		2 1
				PERSONAL AUTO & MILEAGE			
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
	Checks:	4	0	319.10	0.00		
	Direct Deposit:	0	0	0.00	0.00		
	Total:	4	0	319.10	0.00		
CURRENT							
40217	12/10/15	33 EA 33 EAST CAR WASH					8133
15-02226	1		115.50	5-01- -017-224	Budget		9 1
				MAINT. & REPAIRS VEHICLES			
40218	12/10/15	BAIL3 BAILEY'S SQUARE JANITORIALSVC					8133
15-02266	1	INVOICE #72913	75.00	5-01- -015-455	Budget		18 1
				FIRE CO. BUILDING MAINT. # 1			
40219	12/10/15	BASEN SCOTT J. BASEN, ESQ., LLC					8133
15-02247	1		1,500.00	5-01- -041-101	Budget		13 1
				REGULAR SALARIES & WAGES			
40220	12/10/15	C 3 TECH C 3 TECHNOLOGIES LLC					8133
15-02216	1	INV56467/TEST HEATING OIL TANK	1,050.00	5-01- -034-602	Budget		8 1
				GASOLINE-STREETS AND ROADS			
40221	12/10/15	CADPW CABLEVISION					8133
15-02286	1	ACCT#07864-164805-01-8	8.36	5-01- -027-264	Budget		19 1
				COMPUTER SUPPORT			
40222	12/10/15	DELL2 DELL INC.					8133
15-02197	1		209.98	5-01- -017-291	Budget		4 1
				OFFICE EQUIP. & FURNITURE			
40223	12/10/15	GUIOMAR ILDA GUIOMAR					8133
15-02250	1	TEMPORARY COURT HELP	50.63	5-01- -041-102	Budget		15 1
				SEASONAL, TEMPORARY, PART-TIME			
40224	12/10/15	JERS5 JERSEY ELEVATOR					8133
15-02210	1	INV# 163546 FULL MAINT-LIBRARY	210.06	5-01- -043-233	Budget		6 1
				MAINT & REPAIRS OF FACILITY			
40225	12/10/15	JOLINE L JOLINE LAWN & LANDSCAPE					8133
15-01863	1	AUGUST 2015 LAWN MOWING	285.00	5-01- -015-455	Budget		1 1
				FIRE CO. BUILDING MAINT. # 1			
15-02195	1	CLEANUP - CN FIREHOUSE #1	775.00	5-01- -015-455	Budget		3 1
				FIRE CO. BUILDING MAINT. # 1			
			<u>1,060.00</u>				
40226	12/10/15	JULIUS JULIUS ROEHRS COMPANY					8133
15-02201	1		140.00	5-01- -023-215	Budget		5 1
				AWARDS, SPECIAL EVENTS			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Ref Num	
						Contract	Ref Seq Acct
PO #	Item	Description					
CURRENT			Continued				
40227	12/10/15	MBOLAN MICHAEL P BOLAN				8133	
15-02245	1	Court Appointed Master	512.50	5-01- -960-013	Budget	12	1
				APPLICATION ESCROW			
40228	12/10/15	MONPA MONMOUTH CTY POLICE ACADEMY				8133	
15-02189	1		45.00	5-01- -017-281	Budget	2	1
				TRAVEL, CONF. & TRAIN. FEES			
40229	12/10/15	MOTORS MOTORS & DRIVES , INC.				8133	
15-02214	1	TRANSFER PUMP MOTOR-DPW	398.00	5-01- -027-235	Budget	7	1
				MAINT & REPAIRS COMM. EQUIP			
40230	12/10/15	NAPCO NAPCO COPY GRAPHICS				8133	
15-02248	1	OPRA COPIES 36" X 24"	21.18	5-01- -009-219	Budget	14	1
				PRINTING, BINDING, CODIF.			
40231	12/10/15	OLD M OLD MONMOUTH CANDY CO.				8133	
15-02262	1		117.00	5-01- -023-215	Budget	16	1
				AWARDS, SPECIAL EVENTS			
40232	12/10/15	POST FRE POSTMASTER				8133	
15-02264	1		712.34	5-01- -023-279	Budget	17	1
				POSTAGE & SHIPPING			
40233	12/10/15	RICH4 RICHARD GALINSKI				8133	
15-02240	1	Mileage Reimbursement for 2015	1,800.00	5-01- -032-287	Budget	11	1
				MILEAGE			
40234	12/10/15	VERIZON VERIZON WIRELESS				8133	
15-02288	1		38.01	5-01- -015-452	Budget	20	1
				FIRE BUDGET			
40235	12/10/15	VERIZON1 VERIZON				8133	
15-02238	1		119.99	5-01- -023-264	Budget	10	1
				COMPUTER SUPPORT			
40236	12/11/15	BRIAN005 BRIAN CASWELL				8137	
15-02324	1		120.00	5-01- -034-901	Budget	11	1
				TELEPHONE-POLICE			
40237	12/11/15	CABDH CABLEVISION				8137	
15-02308	1	OPTIMUM ON-LINE -BD OF HEALTH	59.95	5-01- -019-298	Budget	9	1
				PROFESSIONAL SERVICES			
15-02308	2	OPTIMUM ON-LINE -TOWN HALL	457.15	5-01- -034-903	Budget	10	1
				TELEPHONE-BUILDINGS & GROUNDS			
			<u>517.10</u>				
40238	12/11/15	CENT4 CENTRAL JERSEY SEPTIC INC.				8137	
15-02236	1	PUMP OUT SEPTIC FIRST AID BLD	235.00	5-01- -008-233	Budget	1	1
				MAINT & REPAIRS OF FACILITY			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CURRENT							
Continued							
40239	12/11/15	GRAIN GRAINGERS, INC.					8137
15-02237	1	2-1XWJ3 Ballasts/LIBRARY	80.00	5-01- -008-212	Budget		2 1
				ELEC., PLUMB., HEATING, A/C			
40240	12/11/15	NJ NA NJ NATURAL GAS COMPANY					8137
15-02271	1	A/C#14-3465-2480-18/RECREATION	81.30	5-01- -034-703	Budget		3 1
				NATURAL GAS-BUILDINGS AND GROUNDS			
15-02272	1	A/C#22-0006-0714-95/LIBRARY	139.22	5-01- -043-273	Budget		4 1
				NATURAL GAS			
15-02273	1	A/C#22-0006-0175-16/MUNICIPAL	503.06	5-01- -034-703	Budget		5 1
				NATURAL GAS-BUILDINGS AND GROUNDS			
15-02274	1	A/C#22-0006-0175-08/POLICE STA	292.70	5-01- -034-703	Budget		6 1
				NATURAL GAS-BUILDINGS AND GROUNDS			
			1,016.28				
40241	12/11/15	SANTU PAUL SANTUCCI					8137
15-02301	1		120.00	5-01- -034-901	Budget		8 1
				TELEPHONE-POLICE			
40242	12/11/15	ZARRI RICHARD ZARRILLO					8137
15-02299	1		2,468.89	5-01- -017-105	Budget		7 1
				COLLEGE DEGREE			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	26	0	12,740.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	26	0	12,740.82	0.00

GRANT1	GRANT CHECKING ACCOUNT						
2170	12/11/15	TECHSTUD TECHNOLOGY STUDENT ASSOCIATION					8138
15-02309	1	CLEANUP FIVE POINTS 11/17/15	500.00	G-03- -099-202	Budget		1 1
				MISCELLANEOUS			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	500.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	500.00	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	35	0	31,576.79	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	35	0	31,576.79	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	5-01	12,740.82	0.00	0.00	12,740.82
	C-02	17,504.37	0.00	0.00	17,504.37
	G-03	500.00	0.00	0.00	500.00
	T-04	831.60	0.00	0.00	831.60
Total of All Funds:		<u>31,576.79</u>	<u>0.00</u>	<u>0.00</u>	<u>31,576.79</u>
