

**TOWNSHIP OF COLTS NECK  
TOWNSHIP COMMITTEE MEETING  
JULY 11, 2012  
7:30 P.M. AT TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Engel, followed by a salute to the flag, led by Anita and Emory Dedalis, Co-Chairs of the Township's Alliance for Drug and Alcohol Prevention. The following statement was read by Township Clerk, Mr. Bowden: "The notice requirements of the New Jersey Public Meetings Law has been satisfied by forwarding a News Release to the Asbury Park Press on December 14, 2011 stating the meeting of the Colts Neck Township Committee would be held July 11, 2012 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township bulletin board and a copy is on file in the Office of the Township Clerk."

Roll call by Mr. Bowden indicated the following:

Present: Mayor Jarrett Engel, Deputy Mayor Michael Fitzgerald, Committeemen Russell Macnow, James Schatzle and Thomas Orgo

Also Present: Administrator/Municipal Clerk, Robert Bowden; Deputy Municipal Clerk, Beth Kara; and Township Counsel, John O. Bennett, III, Esq. (arriving late)

Absent: None

- 1. APPROVAL OF MINUTES OF JUNE 27, 2012:** Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald		S	X			
Macnow	M		X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

- 2. PRESENTATION: HIRING OF TWO COLTS NECK POLICE OFFICERS.** Chief Sauter thanked the Township Committee for replacing the two Officers that had retired, which brings the staffing to 20. Chief Sauter spoke of the candidates, Gabriel J. Campan and Stephen D. Panepinto, and their educational and work experience. Mayor Engel stated he was very impressed with both candidates. Messrs. Macnow and Schatzle both stated they were anxious to get the Officers on the road.
- 3. RESOLUTION 2012-92:** RESOLUTION CONFIRMING APPOINTMENT OF COLTS NECK POLICE OFFICER STEPHEN D. PANEPINTO was read by title by Mayor Engel. The effective date of appointment is July 16, 2012. Mr. Schatzle made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald		S	X			
Macnow			X			
Schatzle	M		X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

4. **SWEARING IN OF POLICE OFFICER STEPHEN D. PANEPINTO:** Mr. Stephen Panepinto's father, Robert, pinned his badge and held the bible while Mr. Bowden administered the Oath of Office. Officer Panepinto received a round of applause and photographs were taken.
  
5. **RESOLUTION 2012-93:** RESOLUTION CONFIRMING APPOINTMENT OF COLTS NECK POLICE OFFICER GABRIEL J. CAMPAN was read by title by Mayor Engel. The effective date of appointment is July 16, 2012. Mr. Schatzle made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald			X			
Macnow			X			
Schatzle	M		X			
Orgo		S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

6. **SWEARING IN OF POLICE OFFICER GABRIEL J. CAMPAN:** Mr. Gabriel Campan's mother, Marion, Robert, pinned his badge and held the bible while Mr. Bowden administered the Oath of Office. Officer Campan received a round of applause and photographs were taken

Township Counsel John O. Bennett, III, arrived at 7:40 p.m.

Mayor Engel called a five minute recess at 7:41 p.m.

Mayor Engel called the meeting to order at 7:46 p.m.

Messrs. Schatzle and Orgo recused themselves and sat in the audience.

7. **PRESENTATION:** TRUMP NATIONAL GOLF CLUB AT COLTS NECK. Mr. John Roberts and Mr. Ed Russo, representing Trump National Golf Club, thanked the Governing Body for time on tonight's agenda. Mr. Russo stated there are no development rights on the Trump Golf Club property. Mr. Russo is proposing to explore what circumstances would permit the building of golf villas on site. Mr. Russo stated access would be limited to Route 34, there would be no environmental impact, the occupants staying in the villas would not be sending children to schools, the villas existence would increase on-site employment, and the proposed villas could possibly increase the Township's ratables. Mr. Russo suggested serious discussions with a study group to determine the feasibility of this proposal, which would include Governing Body members, Township Boards and Township professionals. Mayor Engel stated the Long Range Planning (LRP) Committee already exists, which is comprised of two members of the Governing Body, three members of the Planning Board, and Mr. Anfuso, the Township Planner. Mayor Engel stated LRP would treat this application like any other application and discuss and thoroughly research options. Mayor Engel stated LRP members are long-standing members of the Boards, who have worked with the Trump organization in the past when reviewing the social affairs events planned for this facility and the impact on existing Township businesses. Mr. Macnow stated LRP listens to applicants and expends a great deal of time to review applications. Where warranted, expert professionals are brought in to work with LRP members. Mr. Fitzgerald stated although he was never on LRP, the Township Committee highly regards the work done there and adopts between three and five of their recommendations per year. Counsel Bennett stated the Township Committee may want to fill one position on LRP for this issue since one member has a conflict. In summarizing tonight's discussion, Mr. Bowden stated the LRP

mission for this proposal would be to explore any and all options in lieu of open space, zoning, and wetlands restrictions, to which the Township Committee concurred. Messrs. Russo and Roberts thanked the Governing Body and left the meeting.

Messrs. Schatzle and Orgo resumed their places.

8. **PRESENTATION: RECREATION FACILITIES MASTER PLAN.** Mayor Engel provided an introductory statement (copy appended), which notes Mr. Hennessy is presenting a first step at outlining a long-term recreation plan based on feedback received by a variety of community members involved or once involved in recreation, the Sports Foundation (CNSF) and other related activities. Mayor Engel stated this evening's presentation is not a plan endorsed by the Township Committee, nor is Mr. Hennessy requesting funding. Mr. Hennessy noted he would be presenting thoughts and a collection of ideas gathered and thanked Ms. Laura Sheehy, CNSF, for her input and Mr. A.J. Garito for his visual aides. Mr. Hennessy provided plans for Bucks Mill Park, Laird Road Park, Five Point Park and Cedar Drive Park, and discussed the current status of each field as well as the various improvements proposed (see summary appended). In closing, Mr. Hennessy advised this is a compilation of all thoughts and ideas on how the Township could serve the 600 families currently in the CNSF who are utilizing these types of sports facilities within other communities. Mr. Bowden stated the unofficial total to complete the entire plan based on estimates provided this evening is under \$5 million. Mayor Engel thanked Mr. Hennessy for conveying this information this evening. Mr. Hennessy left the meeting.
  
9. **ORDINANCE 2012-11: AN ORDINANCE OF THE TOWNSHIP OF COLTS NECK IN MONMOUTH COUNTY, STATE OF NEW JERSEY, ESTABLISHING CHAPTER 42 OF THE CODE OF THE TOWNSHIP OF COLTS NECK DESIGNATED AS THE MUNICIPAL ALLIANCE TO PRVENT ALCOHOLISM** was read by title at second reading by Mayor Engel. Mr. Macnow stated this ordinance is a State mandate for the Alliance Program. Hearing no further comment, Mayor Engel opened the meeting to public comment.

Ms. Virginia Amend, Editor of the Colts Neck Calendar and a resident, questioned if the 13-member committee currently exists, to which Mr. Macnow replied in the affirmative. Ms. Amend questioned if this was an expansion of the Alliance Program, to which Mr. Macnow replied in the negative. Ms. Amend questioned why the High School was not involved. Mr. Macnow responded stating staff representatives from the Middle School and High School are always present at Alliance meetings and students have also attended. Mr. Macnow stated the content of the ordinance was provided by the State.

Hearing no further comments, Mayor Engel closed the meeting. Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald		S	X			
Macnow	M		X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

10. **RESOLUTION 2012-94:** RESOLUTION ADOPTING AN EMPLOYEE SUPPLEMENTAL INSURANCE BENEFITS PLAN, AFLAC was read by title by Mayor Engel. Mr. Bowden stated the Township is required by law to establish a Section 125 Plan for their employees. Mr. Bowden stated due diligence was performed on available providers and AFLAC was deemed to have the best offering. Mr. Schatzle made a motion to approve, seconded by Mr. Orgo and carried by Messrs. Fitzgerald, Macnow, Schatzle and Orgo; Mayor Engel abstained.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel					X	
Deputy Mayor Fitzgerald			X			
Macnow			X			
Schatzle	M		X			
Orgo	S		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

11. **RESOLUTION 2012-95:** RESOLUTION CONFIRMING SERGEANT'S PROMOTION LIST, THREE YEARS was read by title by Mayor Engel. Mr. Bowden stated three-stage testing occurred and as a result Kristian DeVito was recently promoted to Sergeant. This resolution provides for the extension of the resultant list through June 30, 2015, but only if extended by June 30<sup>th</sup> of each of the next two years (2013 and 2014) by the Township Committee, and includes the ranking of those eligible for promotion to Sergeant as follows: Officer Brian Matthews, Officer Brian Caswell, and Officer Richard Zarillo. Discussion ensued. Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and carried by Mayor Engel, Messrs. Macnow, Schatzle and Orgo; Mr. Fitzgerald abstained.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald		S			X	
Macnow	M		X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

12. **MOTION TO ADOPT CONSENT AGENDA:**
13. **\*RESOLUTION 2012-96:** RESOLUTION EXTENDING THE GRACE PERIOD FOR PAYMENT OF THIRD QUARTER PROPERTY TAXES
14. **\*RESOLUTION 2012-97:** RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS FOR 2011
15. **\*RESOLUTION 2012-98:** RESOLUTION AUTHORIZING RECREATION PROGRAM REFUNDS
16. **\*RESOLUTION 2012-99:** RESOLUTION APPROVING CHANGE ORDER NO. 1, ROAD CONSTRUCTION, PHASE I

Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow		S	X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

17. **ADMINISTRATIVE REPORT:** Mr. Bowden stated he had nothing further to add to his Administrative Report. Mr. Bowden stated the Central New Jersey Mensa group has requested approval for the serving of beer and wine at their picnic to be held in September at Bucks Mill Park. Mr. Bowden stated the required certificate of insurance was received and all paperwork to permit this event is in order. Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried by voice vote.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow		S	X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

18. **MOTION TO APPROVE VOUCHERS:** Mr. Fitzgerald reviewed the vouchers, and noted this bill list includes local school tax, library tax, county tax and county open space tax payments; he recommended approval as follows:

Animal Control	\$82.89
Capital Fund	\$102,323.46
COAH	\$295.00
Construction Trust	\$9,392.40
Current Fund	\$7,065,255.05
Escrow	\$166,147.99
Grant Fund	\$1,431.00
Trust Fund	\$5,619.27
<b>TOTAL:</b>	<b>\$7,350,547.06</b>

Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow, and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow		S	X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

19. **TOWNSHIP COMMITTEE REPORTS**

Mr. Macnow had no report this evening.

Mr. Fitzgerald had no report this evening.

Mr. Schatzle had no report this evening.

Mr. Orgo reported he has been working with Mr. Bowden to have a power line installed from Town Hall to the Police Department generator, of which 40% capacity is utilized. Mr. Orgo stated quotes received for this job are approximately \$4,000. Mr. Bowden noted trenching the line is included in the quotes received.

Mr. Orgo reported the Colts Neck Business Association will be sponsoring a Blue Claws event on August 11<sup>th</sup> and a pig roast at Bucks Mill Park on September 19<sup>th</sup>.

Mayor Engel reported he attended the entire Colts Neck Fair, and a good time was had by all. Mayor Engel noted he participated in this year's dunk tank, as did Committeemen Macnow and Schatzle. Mayor Engel stated the Fair Committee will be providing this year's report at the next Township Committee meeting.

Mayor Engel reported the Township has been in touch with the County regarding the open space grant program applications. The Township was advised of the following: Highest funding priorities this year are land acquisition and urban aid projects, and funding the six municipalities within Monmouth County that have not participated in the program. Towns with few recreation facilities are a high priority. Development applications are the lowest priority, with new improvements or increases in recreational opportunities being a higher priority than projects requesting an upgrade to existing facilities. Basic field maintenance is not eligible.

## 20. COMMENTS FROM THE PUBLIC

Hearing no further comments from the Township Committee, Mayor Engel opened the meeting to public comment.

Ms. Virginia Amend questioned the cost of Resolution 2012-94. Mr. Bowden responded there is no cost to the Township; participating employees fund their participation through payroll deduction. Ms. Amend questioned the cost of Resolution 2012-95. Counsel Bennett responded the resolution allows the promotion list to remain active for three years, with Governing Body annual approval. Mayor Engel stated this is a cost saving measure as re-testing may not be necessary. Ms. Amend questioned if citizens are permitted to attend the Executive Fire Council meetings. Counsel Bennett responded that his office issued a legal opinion that the Executive Fire Council is not under the requirements of the Open Public Meetings Act and read segments of the opinion. Ms. Amend stated Laird Road near Route 537 is in bad shape. Mr. Bowden responded that plans are to have this location in the next grant application.

Ms. Judy Laufer, a resident, stated Prothero Road on the north side of Old Farm Road is in bad shape. Mr. Bowden stated he will look into this.

Ms. Elaine Mann, a resident, questioned the use of Township equipment for pool fills and suggested the Township be given a portion of money collected. Mr. Bowden stated he will research and advise. Ms. Amend suggested using numbered invoices for pool fill receipts.

Mr. Vince Domidion, a resident, stated he had a lengthy conversation about the villas with Mr. Russo, Trump Organization, and he sees potential benefit to the Township. Mr. Domidion stated an ordinance change would be necessary to transfer development rights to the golf course from another section of town which would allow the building of accessory structures/apartments to meet the objectives of the golf course. Mr. Domidion stated the units must be carefully defined as non-residential, similar to a time share, and perhaps without a kitchen to have food provided through the clubhouse facilities. Mr. Domidion stated the framework is worth discussing and could apply to other golf courses in town.

Mr. Chuck Camarata, a resident, questioned out of 20 Officers, how many are Sergeants? Mr. Schatzle responded five Sergeants.

Mr. Domidion questioned what is the date of the tax payment extension for the third quarter of 2012? Mr. Bowden responded August 24. Mr. Domidion stated with regard to Mr. Hennessy's presentation, he thinks it important to review the facilities needed as well as the population served noting the population of households with children and of child bearing age is small relative to the County and State and is something to take into consideration.

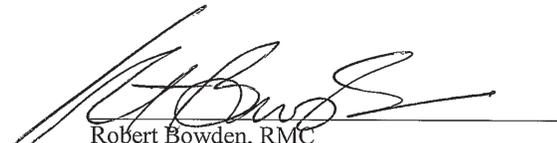
Ms. Elaine Mann questioned how much revenue is produced by the Recreation Department. Mr. Bowden responded this year's recreation revenue projection was \$184,000, and through June, revenue is \$173,000.

Hearing no further comments, Mayor Engel closed the meeting.

21. **MOTION TO ADJOURN:** Mayor Engel stated a Closed Session is not required tonight and called for a motion to adjourn. Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried by voice vote.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow		S	X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Meeting adjourned 8:55 p.m.

  
Robert Bowden, RMC  
Administrator/Municipal Clerk

Attachments 2

STATEMENT OF MAYOR JARRETT R. ENGEL

JULY 11, 2012

It has often been said, "You can't know where you are until you know where you are going." And I have found that this is especially true when developing strategies and tactics to reach goals and achieve milestones. For those of you who attended this year's budget session, more specifically, the capital budget review of recommendations from our Recreation Director, you probably noticed some confusion amongst the Committee as we deliberated and discussed various field and park improvements. In fact, you may recall our Deputy Mayor saying that before we move forward and grade, irrigate, and improve a given field, we need to know where Cougar Stadium is going.

Cougar Stadium, where did that come from? We were talking about dirt and earth. But the point our Deputy Mayor was making was a good one. We need to cast a wide net and do our best to determine what the recreation needs of our community are as a whole, before attempting, what often times become, independent projects that are narrow and myopic in scope and in the future, might get us nowhere. If the goal is to make better and more efficient use of our fields, then we must take a pregnant pause and re-examine what it is that are community wants from recreation and where we, as Colts Neck residents, want to go. Because quite frankly, if a resident were to come to us today with a donation dedicated to our parks and fields, I can honestly say that all five of us would not know where it would go or what to recommend. And I can also honestly say that what will appear in our capital recreation budget next year and in years to come is more of a mystery tour than a roadmap guiding us in our decision making process.

What makes this exercise less hard is that for the past four years members of our community have been discussing and working on a plan. Whether those plan discussions took place at a Rec meeting, at the field rehab meetings I started years back, on the side of a soccer field, or simply through one on one conversation, our Recreation Director has been taking notes. I have asked Thom Hennessy to come before us tonight to share his notes with us. I want to make what I say next crystal clear. Mr Hennessy is not outlining a plan endorsed by the Committee; nor has Thom requested any funds for this. In fact the Committee and myself were given a preview of this plan over the past few weeks. What Thom is presenting here before you tonight is a first step at outlining a long-term recreation plan. He is presenting the feedback given to him by a variety of members of our community involved or once involved in recreation, the Sports Foundation and other related activities. As with any first step, there are second and third steps. If you have any comments or suggestions for Mr Hennessy, please feel free to contact him any time following tonight's meeting. I have asked the same of the Township Committee.

You will hear very interesting and thought provoking ideas from Thom tonight, and I am confident that this step marks a step in the right direction in helping educate and guide us with any decisions relative to our parks and fields. Thank you.

## MASTER PLAN

### Agreed Project List – Colts Neck Recreation and Parks and Colts Neck Sports Foundation

1. **Bucks Mill Park**
  - A) All Purpose Synthetic Turf Field
  
2. **Laird Road Park**
  - A) Well and irrigation for Laird # 3 and # 4
  - B) Refurbish Laird # 3
  - C) Synthetic infields # 3 and # 4
  - D) Parking
  - E) New T-Ball Field
  - F) New 60/90 Field
  - G) Pavilion and Playground
  
3. **Five Point Park**
  - A) Install Sprinklers
  - B) Enlarge Soccer field
  
4. **Cedar Drive Park**
  - A) Improve Softball Fields
  - B) Football/Lacrosse/Soccer Complex

#### PROJECTS LISTED IN ORDER OF PRIORITY:

1. Bucks Mill All Purpose field
2. Well for Laird 3 and 4, and Refurbish Laird 3
3. Picnic Area at Laird Road behind batting cages
4. Cedar Drive Softball Fields
5. Laird Road Parking restructuring/adding at fields 3 and 4
6. Enlarge Existing Soccer Field to a full sided field/irrigate
7. Cedar Drive Softball Fields
8. Laird Road 60/90 Field
9. New T-Ball Field at Laird Road and Turf infields at 3 and 4
10. Multi Complex at Cedar Drive