

**TOWNSHIP OF COLTS NECK
TOWNSHIP COMMITTEE MEETING
FEBRUARY 25, 2015
7:30 P.M. AT TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Schatzle followed by a salute to the flag led by Township resident Denise Horneck. The following statement was read by Township Clerk, Mr. Bowden: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by forwarding a News Release to the Asbury Park Press on December 20, 2014 stating that a regular meeting of the Colts Neck Township Committee would be held February 25, 2015 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township website and a copy is on file in the Office of the Township Clerk."

Roll call by Mr. Bowden indicated the following:

Present: Mayor James Schatzle; Deputy Mayor Thomas Orgo; Committeemen Jarrett Engel, Michael Fitzgerald and Russell Macnow

Also Present: Administrator/Municipal Clerk Robert Bowden, Deputy Municipal Clerk Beth Kara, and Township Counsel Joseph Clark, Esq.

Absent: None

1. APPROVAL OF MINUTES:

- Meeting of February 11, 2015: Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel		X			
Fitzgerald	S	X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

- Meeting of February 12, 2015: Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel		X			
Fitzgerald	S	X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

- 2. MAYOR'S PROCLAMATION:** Mayor Schatzle read the Proclamation in full which urges all citizens of Colts Neck to assure that every child is in a safe place reading together with a caring adult on March 1, 2015. In addition, the Governing Body endorsed NEA's Read Across America and Read Across America-NJ and recommits the community to engage in programs and activities to make America's children the best readers in the world. Mayor Schatzle stated he will be reading his favorite Dr. Seuss books to the children at the school and the library this year and plans to wear "the hat".

3. **MAYOR'S PROCLAMATION:** PROCLAIMING MARCH 2014 AS COLORECTAL CANCER AWARENESS MONTH. Mayor Schatzle read the Mayor's Proclamation in full, whereby March 2015 is proclaimed as Colorectal Cancer Awareness Month within the Township of Colts Neck. Ms. Michele Battista, a resident, noted she is celebrating her three year cancer anniversary on March 6 and urged all to undergo a colonoscopy. Ms. Battista noted the incidence of this often symptomless disease is growing in the under 50 age group. Ms. Battista will be placing blue ribbons on the columns at Town Hall to increase awareness. Mayor Schatzle stated the Proclamation would be on display in the Colts Neck Library during the month of March as part of the informational materials assembled to promote Colorectal Cancer Awareness Month.

4. **PRESENTATION:** COLTS NECK FIRST AID SQUAD MATTALIANO SCHOLARSHIP AWARD. Ms. Denise Horneck explained this award was established by the parents of John Mattaliano, Jr., to honor their son's short life with a scholarship award of \$500 for a Senior Cadet active on the Squad for college costs. Ms. Horneck spoke of the many achievements of this year's Mattaliano Scholarship Award recipient, Michal Kalisz. Since joining the Squad, Michal volunteered 1,500 hours, responded to 370 calls, and held the positions of First and Second Lieutenants, and Captain twice. Ms. Horneck remembered Michal biking to calls regardless of the weather before he was licensed to drive. After the school day is done, Mr. Kalisz volunteers two nights a week in the Emergency Room at Jersey Shore Hospital, and he is planning to attend either Ryder University or The College of New Jersey this fall as a biology major. Ms. Horneck noted Michal Kalisz helped the Cadets win the State Championship. Mr. Michal Kalisz received a round of applause and photographs were taken. Mr. Engel commended the members of the First Aid Squad for their support to the community. Mayor Schatzle added his congratulations to Mr. Michal Kalisz and thanked the First Aid Squad Cadets present this evening and all Squad members.

5. **RESOLUTION 2015-35:** RESOLUTION CONFIRMING APPOINTMENT OF DEPUTY COURT ADMINISTRATOR, MS. CASSANDRA ACHILLE, was read by title by Mayor Schatzle. Mr. Bowden stated qualified applicants for this position were interviewed by a panel (Judge Richard Thompson, Lori Cooper, Monmouth County Superior Court; Kelly Barrett, Bradley Beach Court Administrator; Kathyne Baghsarian, Beth Kara, and Robert Bowden), and the selection was unanimous. If passed, Ms. Achille would start Monday, March 2, 2015. Mayor Schatzle thanked Mr. Bowden for his hand in completing the process to fully staff the Court. Mr. Engel made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Orgo			X			
Engel	M		X			
Fitzgerald		S	X			
Macnow			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

6. **RESOLUTION 2015-30:** RESOLUTION CONFIRMING APPOINTMENT TO COLTS NECK BOARD OF HEALTH, MR. BRIAN WILLIAMS. Mayor Schatzle stated he has known Mr. Williams several years through various sports programs, and he is happy to recommend Mr. Brian Williams as a member of the Board of Health. Mr. Fitzgerald made a motion to approve, seconded by Mr. Engel and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel	S	X			
Fitzgerald	M	X			
Macnow		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

7. **RESOLUTION 2015-36:** RESOLUTION AUTHORIZING FORMAL TRANSFER OF FUNDS, 2014 BUDGET was read by title by Mayor Schatzle. Mayor Schatzle stated this resolution transfers \$3,000 from Social Security System to Gasoline to cover additional expenses. Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel		X			
Fitzgerald	S	X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

8. **DISCUSSION:** AMENDING BUILDING DEPARTMENT FEES. Mr. Bowden stated the Construction Official has requested minor updates to the construction permit fee schedule. Mr. Macnow noted the proposed revisions would make Township fees more consistent with other municipalities. Mr. Fitzgerald questioned the fees for new versus replacement of fuel fireplaces. With the unanimous approval of the Governing Body, Mr. Bowden will place an ordinance on the next meeting agenda for introduction.
9. **ADMINISTRATIVE REPORT:** Mr. Bowden stated he has nothing to add to his Administrative Report. Mr. Bowden stated Major Penczak of the Colts Neck High School (CNHS) Naval Junior ROTC together with the CNHS National Honor Society and CNHS Save the Children Club are requesting approval to conduct a 5K fundraiser in support of established charities such as the Parkinson's Foundation and Save the Children. Bucks Mill Park has been reserved for this event, and the race course includes portions of Cedar Drive, Heulitt Road, Prothero Road, Heyers Mill Road, and Bucks Mill Road with the start and end at Bucks Mill Park. Discussion ensued, and Mr. Bowden stated he will ensure the required Certificate of Insurance is provided to the Township with arrangements for Police and medical support coordinated by Major Penczak. Mr. Fitzgerald made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo	S	X			
Engel		X			
Fitzgerald	M	X			
Macnow		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

10. **MOTION TO APPROVE VOUCHERS:** Mr. Fitzgerald stated he has reviewed the vouchers and recommends approval as follows:

Animal Control	\$79.83
Capital Fund	\$1,905.15
Construction Trust	\$9,471.93
Current Fund	\$269,443.78
Escrow	\$4,160.00
Grant Fund	\$19,754.41
Trust Fund	\$12,057.29
TOTAL:	<u>\$316,872.39</u>

Mr. Fitzgerald discussed the towing payment and the cost benefit of a shared service agreement with the County. Mr. Bowden stated he will be meeting with Mr. Tobia, Mr. Thompson and Chief Sauter to discuss this issue. Mr. Fitzgerald noted the payment to John Sauter Builders relates to the boarding up of homes to deter trespassing. Mr. Bowden stated the Township passed an ordinance to address abandoned properties and has met with Legal Counsel to develop a game plan. It was noted there was another break in and arrests were made. Mr. Fitzgerald questioned if the estimated cost for snow removal factors in the cost of salt, to which Mr. Bowden responded the cost of the product is included in his snow removal estimates. Mr. Engel made a motion to approve, seconded by Mr. Orgo and unanimously carried. Mr. Macnow abstained from approving payment to Michael B. Steib for his parents Planning Board application.*

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Orgo		S	X			
Engel		M	X			
Fitzgerald			X			
Macnow			X*		X*	
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

11. **TOWNSHIP COMMITTEE REPORTS**

Mr. Engel had no report this evening.

Mr. Fitzgerald had no report this evening.

Mr. Macnow had no report this evening.

Mr. Orgo had no report this evening

Mayor Schatzle had no report this evening.

12. **COMMENTS FROM THE PUBLIC**

Hearing no further comments, Mayor Schatzle opened the meeting to public comment.

Ms. Judy Laufer, a resident, questioned why Agenda Item No. 2 was skipped. Mayor Schatzle commented this was an oversight, thanked Ms. Laufer, and proceeded to announce the first 2015 budget review session will be held Saturday, February 28, 2015, starting at 8:30 a.m. in the Town Hall meeting room.

Mr. Chuck Camarata, a resident, questioned the meeting of February 12, 2015. Mr. Bowden responded noting this meeting was properly noticed and was a Closed Session meeting.

Mr. Jeff Sauter, a resident, commended Michal Kalisz for receiving the Mattaliano Scholarship Award this evening. Mr. Sauter then read from a prepared statement dated February 22, 2015, a copy of which is on file in the office of the Township Clerk.

Hearing no further comments, Mayor Schatzle closed the public comment portion of the meeting.

13. **RESOLUTION 2015-37:** EXECUTIVE SESSION was read by title by Mayor Schatzle. Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried by voice vote. Mr. Bowden stated it was not anticipated the Township Committee would return in Open Session this evening.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel		X			
Fitzgerald	M	X			
Macnow	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

The meeting adjourned at 8:03 p.m.

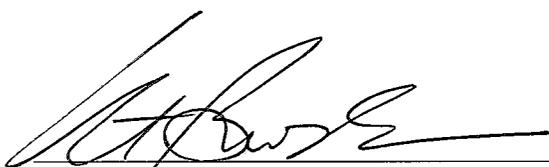
Motion by Mr. Engel, seconded by Mr. Fitzgerald and unanimously carried to adjourn Closed Session.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel	M	X			
Fitzgerald	S	X			
Macnow		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Motion by Mr. Engel, seconded by Mr. Fitzgerald and unanimously carried to adjourn Closed Session.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel	M	X			
Fitzgerald	S	X			
Macnow		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

The meeting adjourned at 9:55 p.m.



Robert Bowden, Administrator/Municipal Clerk