TOWNSHIP OF COLTS NECK
TOWNSHIP COMMITTEE MEETING
MARCH 26, 2014
7:30 P.M. AT TOWN HALL

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Macnow followed by the Pledge of Allegiance. The following statement was read by Township Clerk, Mr. Bowden: "The notice requirements of the New Jersey Open Public Meetings Law have been satisfied by forwarding a News Release to the Asbury Park Press on December 12, 2013 stating a regular meeting of the Colts Neck Township Committee would be held March 26, 2014, 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township bulletin board and a copy is on file in the office of the Township Clerk."

Roll call by Mr. Bowden indicated the following:

Present: Mayor, Russell Macnow; Deputy Mayor, James Schatzle; Committeemen, Thomas Orgo and Jarrett Engel

Also Present: Administrator/Municipal Clerk, Robert Bowden; Deputy Municipal Clerk, Beth Kara; and Township Attorney, John O. Bennett, III, Esq.

Absent: Committeeman Michael Fitzgerald (Out of Town on business)

---

1. **APPROVAL OF MINUTES:** MEETING OF MARCH 12, 2014. Mayor Macnow asked for comments; hearing none, Mayor Macnow asked for a motion to approve. Mr. Schatzle made a motion to approve, seconded by Mr. Orgo and carried by Mayor Macnow, Messrs. Schatzle and Orgo; Mr. Engel abstained.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Schatzle	M	X			
Orgo	S	X			
Engel				X	
Fitzgerald					X
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

2. **MAYOR'S PROCLAMATION:** NATIONAL ALCOHOL AWARENESS MONTH. Mayor Macnow read the proclamation in full, wherein the Township of Colts Neck joins the National Council on Alcoholism and Drug Dependence, Inc. and the New Jersey Division of Alcohol Beverage Control in proclaiming April 2014 as Alcohol Awareness Month within the Township of Colts Neck.

3. **ORDINANCE 2014-9:** AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45-14) was read by title at first reading by Mayor Macnow. Because of the high cost of snow removal this past winter, the Township Committee has determined that a 3% increase in budget amounting to $227,453 in excess of the increase in final appropriations is advisable and necessary. In addition, the final appropriations shall be increased by 3.5%, amounting to $265,362 for the CY 2014 budget year. The circumstances for both increases meet the Local Government Cap Law. Mr. Schatzle made a motion to approve, seconded by Mr. Engel and unanimously carried. Mayor Macnow set the public hearing April 9, 2014.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Schatzle	M	X			
Orgo		X			
Engel	S	X			
Fitzgerald					X
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

4. **2014 MUNICIPAL BUDGET:** Mayor Macnow provided comments on the 2014 municipal budget, which is $11,676,272, inclusive of the $362,380 to be raised by the dedicated open space tax. The municipal purposes tax will increase by 1.1 cents this year. For a home assessed at $800,000, this represents an increase of $88 in property taxes for the year. Mayor Macnow's comments are appended.

5. **RESOLUTION 2014-48:** RESOLUTION AUTHORIZING INTRODUCTION OF 2014 MUNICIPAL BUDGET was read by title by Mayor Macnow. Mr. Engel made a motion to approve, seconded by Mr. Schatzle and unanimously carried. Mayor Macnow set the public hearing April 30, 2014.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Schatzle	S	X			
Orgo		X			
Engel	M	X			
Fitzgerald					X
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

6. **ORDINANCE 2014-6:** AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 102, ARTICLE X, SECTION 102-112 ENTITLED, D, LIGHT INDUSTRIAL ZONE AND RETITLING AND REZONING SECTION 102-112 AS D, DISTILLERY AND BOTTLING PLANT DISTRICT was referred to by Mayor Macnow. Mayor Macnow noted it was placed on tonight's agenda for second reading; however, Mayor Macnow requested the ordinance be referred to Long Range Planning to consider the response received from the New Jersey Restaurant Association, which requires a legal opinion, and to consider the Laird's request for a review of museum usage. Mayor Macnow noted Long Range Planning meets the end of April, which would place this ordinance on a Township Committee meeting agenda either for reintroduction or for second reading and public hearing during the meeting of May 14, 2014. Mr. Schatzle made a motion to refer to Long Range Planning, seconded by Mr. Engel and carried by Mayor Macnow and Messrs. Schatzle and Engel; Mr. Orgo abstained. Mayor Macnow advised there will be no public hearing tonight. Mr. Anfuso indicated if there are major changes to the ordinance, property owners within 200 feet would be noticed; if no substantial changes are made, May 14, 2014 would be a second reading by title and public hearing with no further noticing to property owners within 200 feet.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Schatzle	M	X			
Orgo				X	
Engel	S	X			
Fitzgerald					X
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

7. **RESOLUTION 2014-49:** RESOLUTION AUTHORIZING AWARD OF BID, TOWN HALL SLATE ROOF REPLACEMENT ($81,290.00) was read by title by Mayor Macnow. Mr. Bowden advised this project was publicly bid, and the award is made to the lowest bidder. Mr. Engel made a motion to approve, seconded by Mr. Schatzle and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Schatzle	S	X			
Orgo		X			
Engel	M	X			
Fitzgerald					X
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

8. **MOTION TO ADOPT CONSENT AGENDA:**

9. ***RESOLUTION 2014-50:** RESOLUTION AUTHORIZING SUBMISSION OF TONNAGE GRANT APPLICATION

10. ***RESOLUTION 2014-51:** RESOLUTION AUTHORIZING ACCEPTANCE OF SPECIAL PERFORMANCE GUARANTEE, HOUSE DEMOLITION, BLOCK 13, LOT 6 (70 PROTHERO ROAD)

Mr. Schatzle made a motion to approve, seconded by Mr. Engel and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Schatzle	M	X			
Orgo		X			
Engel	S	X			
Fitzgerald					X
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

11. **DISCUSSION:** AN ORDINANCE OF THE TOWNSHIP OF COLTS NECK IN THE COUNTY OF MONMOUTH AND THE STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 22, ARTICLE I, SECTION 36, SCHEDULE XII ENTITLED "LEFT TURN PROHIBITIONS". Mayor Macnow stated the Monmouth County Planning Board's approval for Huddy's Inn at its new location on Route 537 contains a condition requiring the Township Committee to adopt an ordinance prohibiting left turns onto the westerly driveway for the new restaurant. The County Planning Board advised it will not grant final approval to the project or allow installation of road improvements along Route 537 until it receives the adopted ordinance. To assist the developer, Mr. Anfuso prepared a draft ordinance prohibiting left turns into the site from County Route 537 for Township Committee review and consideration. Mr. Bowden advised there is no time urgency on the introduction to this ordinance, and it can be introduced at the next Township Committee meeting. The Governing Body

concurred, and Mr. Bowden advised this ordinance will be placed on the April 9, 2014 agenda for introduction.

12. **ADMINISTRATIVE REPORT:** Mr. Bowden stated he had nothing to add to his report this evening. Mr. Bowden advised his office was contacted by Kevin Wall of the Colts Neck High School ROTC Program for approval to hold a 5K run to benefit the Parkinson's Disease Foundation on Saturday, May 10, 2014. The event would start at the High School at 8:45 a.m. on the course run on Five Point Road to Matthews Road, where it would loop back to Five Point Road and end at the High School. Mr. Wall has been in touch with the Colts Neck Police Department and the Fire Chief, and if approved, will contact the First Aid Squad for support. All present approved this event; Mr. Wall will be notified.

13. **MOTION TO APPROVE VOUCHERS:** Mr. Schatzle stated he reviewed the vouchers and recommends approval as follows:

Animal Control	$82.88
Capital Fund	$825.00
Construction Trust	$10,155.16
Current Fund	$252,176.15
Escrow	$1,710.00
Grant Fund	$333.00
Tax Collectors Trust	$207,925.04
Trust Fund	$10,813.96
TOTAL:	$484,021.19

Mr. Schatzle made a motion to approve, seconded by Mr. Engel and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Schatzle	M	X			
Orgo		X			
Engel	S	X			
Fitzgerald					X
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

14. **TOWNSHIP COMMITTEE REPORTS**

Mr. Engel had no report this evening.

Mr. Orgo reported the Colts Neck Business Association now has 230 members.

Mr. Orgo stated the Wildlife Committee has not scheduled its next meeting as yet.

Mr. Schatzle had no report this evening.

Mayor Macnow reported the Friends of the Library had a successful book sale last weekend.

Mayor Macnow advised yesterday was National Agricultural Day, which is a commemoration of farmers to thank them for their contributions to our Country. Mayor Macnow thanked Mr. Orgo for his contribution to the Township, the County and the State as a farmer.

15. PUBLIC COMMENT

With no further comments, Mayor Macnow opened the meeting to public comment.

Ms. Elaine Mann, a resident, spoke of current legislation: S-1278, which provides circuit maps to municipalities, and S-1613, which provides used State Police vehicles to municipalities for Fire Police at no charge.

Mr. Jeffrey Sauter, a resident, spoke of the response received to his OPRA request regarding his previous OPRA request.

Ms. Susan Wilcox, a resident, suggested using the same type of roofing materials used on the Library. Mr. Bowden commented real slate maintains the authenticity of the Town Hall building, and will last a long time.

Hearing no further comments, Mayor Macnow closed the public comment portion of this meeting.

16. **RESOLUTION 2014-52:** EXECUTIVE SESSION. Mr. Engel made a motion to approve, seconded by Mr. Schatzle and unanimously carried by voice vote. Mr. Bowden stated the Governing Body is not anticipating returning to public session this evening.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Schatzle	S	X			
Orgo		X			
Engel	M	X			
Fitzgerald					X
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

The meeting adjourned at 7:55 p.m.

Motion by Mr. Orgo, seconded by Mr. Engel and unanimously carried to adjourn Closed Session.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Schatzle		X			
Orgo	M	X			
Engel	S	X			
Fitzgerald					X
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

Motion by Mr. Orgo, seconded by Mr. Schatzle and unanimously carried to reconvene in public session and adjourn meeting.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Schatzle	S	X			
Orgo	M	X			
Engel		X			
Fitzgerald					X
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

The meeting adjourned at 8:40 p.m.

Robert Bowden, Administrator/Municipal Clerk

Attachment

2014 BUDGET INTRODUCTION
MARCH 26, 2014

MAYOR RUSSELL MACNOW

- The total municipal budget for 2014 is $11,676,272. This is inclusive of the $362,380 that will be raised by the dedicated open space tax.

- The municipal purposes tax will increase by 1.1 cents this year.

- For a home assessed at $800,000, this represents an increase of $88 in property taxes for the year.

- The budget is $161,306 under the 2% tax levy CAP.

- The budget will be $109,063 under the appropriation CAP upon adoption of the appropriation limit ordinance introduced tonight.

- $1,250,000 of surplus funds have been utilized to offset the budget, leaving just under $500,000 for next year or the future.

- No school tax deferral has been used to offset the tax rate.

- State Aid remains the same as last year and totals $1,980,938.

- $6,447,804 will be raised by property taxes to support the budget.

- Most operating budgets remained roughly the same as last year.

- Major increases to the budget include the following:

    - By far, the largest increase to the budget is costs associated to snow removal. Operating costs in this regard have been increased by $257,000 from $204,000 last year to $461,000 this year, while overtime costs have increased from $29,500 to $50,000.

- The combined increase of operating costs and overtime is $277,500. This alone represents .9 (nine tenths) of the tax increase this year. Stated more simply, if the snow removal budget would have been the same as last year, the property tax increase would have been increased by just .2 (two tenths) of one cent this year.

- Medical insurance increased by $62,589, though this is offset by increased employee contributions pursuant to law.

- Debt Service has increased by $215,871 excluding amounts budgeted for Superstorm Sandy, which are offset by the same amount as a revenue.

- The budget includes a very aggressive "pay as you go" capital program that includes the following:

  - $30,000 for recreational field improvements;
  - $16,000 for First Aid Squad turn-out uniforms;
  - $66,000 for two (2) 4WD marked Police vehicles;
  - $25,000 for Police mobile radios;
  - $8,600 to replace three (3) Police radar units;
  - $8,200 to purchase two (2) Police vehicle computers;
  - $9,000 to purchase a Public Works fleet GPS system;
  - $25,600 for Town Hall improvements including carpeting, copy machine and water conditioner;
  - $8,500 for Court security including ballistic shielding;
  - $10,400 for computer replacements – all departments; and
  - $38,800 for road improvements, including drainage and road stripping.

- No new or additional employees are contained in the budget.

- The public hearing for the 2014 municipal budget will be April 30, 2014, 7:30 p.m. at Town Hall.