

**TOWNSHIP OF COLTS NECK
TOWNSHIP COMMITTEE MEETING
MARCH 27, 2013
7:30 P.M. AT TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Fitzgerald followed by a salute to the flag led by Messrs. Raymond Shebell and Thomas Kober. The following statement was read by Township Clerk, Mr. Bowden: "The notice requirements of the New Jersey Open Public Meetings Law have been satisfied by forwarding a News Release to the Asbury Park Press on December 12, 2012 stating a regular meeting of the Colts Neck Township Committee would be held March 27, 2013 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township bulletin board and a copy is on file in the office of the Township Clerk."

Roll call by Mr. Bowden indicated the following:

Present: Mayor, Michael Fitzgerald; Committeemen, James Schatzle, Thomas Orgo and Jarrett Engel

Also Present: Administrator/Municipal Clerk, Robert Bowden; Deputy Municipal Clerk, Beth Kara; and Township Counsel, Chris Ackerman, Esq.

Absent: Deputy Mayor, Russell Macnow

Mr. Bowden stated Mr. Macnow was out of town this evening.

1. **FIRE POLICE: SWEARING IN OF RAYMOND SHEBELL, THOMAS KOBER.** Mr. Schatzle spoke of the many duties of the Fire Police at a fire scene as well as keeping all safe during instances of road closures, downed wires, etc. Mr. Schatzle stated the Fire Police free up the Police to deal with more urgent issues. Mr. Schatzle noted Fire Police members often rise through the ranks to become members of the Fire Department. Mr. Schatzle stated the Fire Police are a valuable resource to the Township.

Mayor Fitzgerald administered the Oath of Office to Mr. Raymond Shebell while his son, Raymond, held the bible. Fire Chief Richard Galinski pinned Mr. Shebell with his Fire Police shield. Mr. Shebell received a round of applause and photographs were taken.

Mayor Fitzgerald administered the Oath of Office to Mr. Thomas Kober while his wife, Abbey Feiler-Kober, held the bible. Fire Chief Richard Galinski pinned Mr. Kober with his Fire Police shield. Mr. Kober received a round of applause and photographs were taken.

2. **MAYOR'S PROCLAMATION: NATIONAL ALCOHOL AWARENESS MONTH.** Mayor Fitzgerald read the proclamation in full wherein the Township of Colts Neck joins the National Council on Alcoholism and Drug Dependence, Inc. and the New Jersey Division of Alcohol Beverage Control in proclaiming April 2013 as Alcohol Awareness Month within the Township of Colts Neck.

3. **2013 MUNICIPAL BUDGET:** Mayor Fitzgerald provided comments on the 2013 municipal budget, which is set at \$10,991,903, inclusive of the \$365,889 raised by the dedicated open space tax. The municipal purposes tax will increase by .9 (nine tenths) of one cent this year. Mayor Fitzgerald's comments are appended.

4. **RESOLUTION 2013-43:** RESOLUTION AUTHORIZING INTRODUCTION OF 2013 MUNICIPAL BUDGET was read by title by Mayor Fitzgerald. Mr. Engel made a motion to approve, seconded by Mr. Orgo and unanimously carried. Mayor Fitzgerald set the public hearing April 24, 2013.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman			X			
Mayor Fitzgerald			X			
Deputy Mayor Macnow						X
Schatzle			X			
Orgo		S	X			
Engel		M	X			
M - Moved	S	- Seconded	X	- indicates vote	NV	- Not Voting
					Ab	- Absent

5. **RESOLUTION 2013-43A:** RESOLUTION AUTHORIZING SELF-EXAMINATION OF 2013 BUDGET was read by title by Mayor Fitzgerald. Mr. Bowden stated State regulations allow budget self-examination by the Chief Financial Officer every two out of three years for fiscally sound municipalities. Mr. Schatzle made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman			X			
Mayor Fitzgerald			X			
Deputy Mayor Macnow						X
Schatzle		M	X			
Orgo		S	X			
Engel			X			
M - Moved	S	- Seconded	X	- indicates vote	NV	- Not Voting
					Ab	- Absent

6. **RESOLUTION 2013-44:** RESOLUTION CONFIRMING APPOINTMENT OF ELECTRICAL INSPECTOR/SUB-CODE OFFICIAL, MR. EDWARD C. CARVIN was read by title by Mayor Fitzgerald. This resolution confirms the appointment of Mr. Carvin to the subject part-time position, effective March 4, 2013. Mr. Schatzle made a motion to approve, seconded by Mr. Engel and unanimously carried.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman			X			
Mayor Fitzgerald			X			
Deputy Mayor Macnow						X
Schatzle		M	X			
Orgo			X			
Engel			X			
M - Moved	S	- Seconded	X	- indicates vote	NV	- Not Voting
					Ab	- Absent

7. **RESOLUTION 2013-45:** RESOLUTION CONFIRMING APPOINTMENT OF COLTS NECK MUNICIPAL COURT ADMINISTRATOR, MS. KATHRYN BRIGGS-KRAUSE was read by title by Mayor Fitzgerald. Mr. Bowden stated Ms. Briggs-Krause was appointed Acting Municipal Court Administrator, and Judge Lawson has approved Ms. Briggs-Krause's appointment. Mr. Engel made a motion to approve, seconded by Mr. Schatzle and unanimously carried.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman						
Mayor Fitzgerald			X			
Deputy Mayor Macnow						X
Schatzle		S	X			
Orgo			X			
Engel		M	X			
M - Moved	S - Secended	X - indicates vote	NV - Not Voting	Ab - Absent		

8. MOTION TO ADOPT A CONSENT AGENDA:

9. *RESOLUTION 2013-46: RESOLUTION APPROVING CHANGE ORDER NO. 3, ROAD IMPROVEMENTS, PHASE II (-\$17,416.75)

10. *RESOLUTION 2013-47: RESOLUTION AUTHORIZING RELEASE OF CASH PERFORMANCE GUARANTEE ZONING BOARD APPLICATION NO. 713 (FEWER)

Mr. Engel made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman						
Mayor Fitzgerald			X			
Deputy Mayor Macnow						X
Schatzle			X			
Orgo		S	X			
Engel		M	X			
M - Moved	S - Secended	X - indicates vote	NV - Not Voting	Ab - Absent		

11. ADMINISTRATIVE REPORT: Mr. Bowden had nothing to add to his report this evening.

12. MOTION TO APPROVE VOUCHERS: Mayor Fitzgerald reviewed the vouchers and recommended approval, as follows:

Animal Control	\$82.81
Capital Fund	\$109,930.22
COAH	\$375.00
Construction Trust	\$16,423.03
Current Fund	\$3210,110.53
Escrow	\$59,391.26
Grant Fund	\$1,058.70
Trust Fund	\$7,877.87
TOTAL:	\$515,249.42
Addendum	\$14,600.00
TOTAL, AS AMENDED:	<u>\$529,849.42</u>

Mr. Schatzle questioned the Motorola payment of \$5,862.80. Mr. Schatzle was advised this order was placed prior to the moratorium placed by the Governing Body on all radio equipment. Mr. Bowden stated there is one additional payment to be added to tonight's bill list to Central Jersey Tree Experts in the amount of \$14,600 charged to the Super Storm Sandy account for tree removal at the Core Site, Schlesinger and Freer Preserves. Mr. Engel made a motion to approve the bills list, as amended to include the aforementioned \$14,600.00 payment, seconded by Mr. Schatzle and unanimously carried.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman						
Mayor Fitzgerald			X			
Deputy Mayor Macnow						X
Schatzle		S	X			
Orgo			X			
Engel			M	X		
M - Moved	S	Seconded	X - indicates vote	NV - Not Voting	Ab - Absent	

13. **TOWNSHIP COMMITTEE REPORTS**

Mr. Schatzle had no report this evening.

Mr. Engel had no report this evening.

Mr. Orgo reported the first meeting of the Wildlife Committee had no one from the general public attending. Mr. Orgo reported the first meeting went well, and he has been named Chair of this committee. Mr. Orgo stated the next meeting of the Wildlife Committee is scheduled for Thursday, April 11, 7:00 p.m. at Town Hall.

Mayor Fitzgerald had no report this evening.

14. **PUBLIC COMMENT**

With no further comments, Mayor Fitzgerald opened the meeting to public comment.

Ms. Elaine Mann, a resident, commented on the use of a fire truck for pool fills. Mayor Fitzgerald suggested Ms. Mann refer her concerns and questions to the Fire Department.

Hearing no further comments, Mayor Fitzgerald closed the meeting.

15. **MOTION TO ADJOURN:** Mr. Schatzle made a motion to adjourn, seconded by Mr. Engel and unanimously carried by voice vote.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman						
Mayor Fitzgerald			X			
Deputy Mayor Macnow						X
Schatzle		M	X			
Orgo			X			
Engel			S	X		
M - Moved	S	Seconded	X - indicates vote	NV - Not Voting	Ab - Absent	

The meeting adjourned at 7:55 p.m.


 Robert Bowden, Administrator/Municipal Clerk

Attachment

2013 BUDGET INTRODUCTION

MARCH 27, 2013

MAYOR MICHAEL D. FITZGERALD

- The total municipal budget for 2013 is \$10,991,903. This amount is inclusive of the \$365,889 that will be raised by the dedicated open space tax.
- The municipal purposes tax will increase by .9 (nine-tenths) of one cent this year.
- For a home assessed at \$800,000, this represents an increase of \$72 in property taxes for the year.
- The Budget is \$38,845 under the 2% tax levy CAP and \$155,042 under the 2% appropriations CAP.
- \$994,000 of surplus funds have been utilized to off-set the budget, leaving \$574,760 for next year or the future.
- No school tax deferral has been used to off-set the tax rate.
- State Aid remains the same as last year and totals \$1,980,938.
- \$6,187,210 will be raised by property taxes to support the budget, an increase of \$238,009 above the 2012 amount.
- Most operating budgets remained roughly the same as last year.
- Major increases to the Budget include the following:
 - Medical insurance increased by \$57,000, though this is off-set by increased employee contributions pursuant to law.
 - Curbside recycling increased by \$24,500.
 - Debt Service increased by \$649,820 largely due to Super Storm Sandy. The Township budgeted \$500,000 of the \$2.5 million emergency appropriation for storm clean-up, but was also allowed to anticipate \$500,000 as a revenue, thereby not affecting the tax rate this year. Whatever is still due after the Township receives FEMA reimbursements (estimated at \$600,000) will have to be paid in equal payments of \$150,000 in the next four budget years.

- Major decreases to the budget include the following:
 - Legal budget has been reduced by \$40,000.
 - Pension budgets have been reduced by \$35,802 for Police and \$25,518 for all other employees.
- The Budget includes a very aggressive "pay as you go" capital program that includes the following:
 - \$20,000 for recreation field improvements;
 - \$15,000 for Fire Department turn-out gear;
 - \$32,000 for a marked four wheel drive Police Vehicle;
 - \$25,000 for Police mobile radios;
 - \$120,000 for 20 Police portable radios;
 - \$1,300 for a Police mug shot camera;
 - \$6,000 for Police printers for e-ticketing;
 - \$6,000 for Police basement restoration;
 - \$25,000 for road improvements; and
 - \$11,000 for computers — all Departments.
- No new or additional employees are contained in the budget, and full and part-time employees will receive salary increases between 1% and 2%.
- The public hearing for the 2013 Municipal Budget will be April 24, 2013, 7:30 p.m., at Town Hall.