TOWNSHIP OF COLTS NECK
TOWNSHIP COMMITTEE MEETING
DECEMBER 11, 2013
7:30 P.M. AT TOWN HALL

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Fitzgerald followed by the Pledge of Allegiance, which was led by Ms. Kathleen Walsh, Dr. Gordon Boak and the Scouts of Boy Scout Troop 290 and Cub Scout Pack 90. The following statement was read by Township Clerk, Mr. Bowden: "The notice requirements of the New Jersey Open Public Meetings Law have been satisfied by forwarding a News Release to the Asbury Park Press on December 12, 2012 stating a regular meeting of the Colts Neck Township Committee would be held December 11, 2013, 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township bulletin board and a copy is on file in the office of the Township Clerk."

Roll call by Mr. Bowden indicated the following:

Present: Mayor, Michael Fitzgerald; Deputy Mayor, Russell Macnow; Committeemen James Schatzle, Thomas Orgo and Jarrett Engel

Also Present: Administrator/Municipal Clerk, Robert Bowden; Deputy Municipal Clerk, Beth Kara; and Township Attorney, John O. Bennett, III, Esq.

Absent: None

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1. **ANNOUNCEMENT:** Mayor Fitzgerald announced the reorganizational meeting of the Township Committee will be held on Saturday, January 4, 2014, 4:00 p.m. in the Court House.

2. **PUBLIC RECOGNITION:** Dr. Gordon Boak spoke about the efforts of the Scouts of Boy Scout Troop 290 and Cub Scout Pack 90. Dr. Boak stated the Scouts helped plant two weeping willow trees near the pond in front of Town Hall as part of this year's Arbor Day commemoration. The Scouts then removed a significant amount of brush, leaves, limbs and debris from the Children's Garden at the Library. Dr. Boak noted this work is an example of how one makes a difference within the community. On behalf of the Township Committee, Mayor Fitzgerald thanked the Scouts for making the Township a better place. Mayor Fitzgerald then asked all but the Scouts to stand in recognition of their efforts and read Certificates of Recognition to Boy Scout Troop 290 and Cub Scout Pack 90 in full. The Scouts received a round of applause and photographs were taken.

3. **RESOLUTION 2013-110:** BOND RESOLUTION PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED $6,310,000 GENERAL IMPROVEMENT BONDS, SERIES 2013 AND THE SALE THEREOF TO THE MONMOUTH COUNTY IMPROVEMENT AUTHORITY, AND DETERMINING THE FORM AND OTHER DETAILS OF SUCH BONDS, AUTHORIZED IN AND BY THE TOWNSHIP OF COLTS NECK, IN THE COUNTY OF MONMOUTH, NEW JERSEY was read by title by Mayor Fitzgerald. Mr. Bowden stated the Township's sale of its approximate $7 million in temporary debt resulted in a discount of $827,600, and requires approximately $6.3 million to be repaid over a 14 year period. Mr. Bowden noted the average interest rate is 3.135%, and he stated he highly recommends approval of this resolution. Mr. Orgo questioned the purpose of the funds for this long-term financing. Counsel Bennett noted Bond Counsel was pleased with the results of sale and noted the only new money was to cover the purchase of the Smith farm, with a useful life of 40 years, to be repaid from a 10 year timeframe to a 14 year timeframe.. Mayor Fitzgerald commented this maximizes the amortization schedule and is a good thing.

Mr. Schatzle made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Fitzgerald		X			
Deputy Mayor Macnow	S	X			
Schatzle	M	X			
Orgo		X			
Engel		X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

4. **RESOLUTION 2013-111:** RESOLUTION CONFIRMING 2014 TOWNSHIP COMMITTEE MEETING SCHEDULE was read by title by Mayor Fitzgerald. Mr. Bowden stated the 2014 meeting schedule continues with the second and last Wednesdays of the month with several exceptions due to religious holidays. Mayor Fitzgerald questioned the feasibility of scheduling a meeting Tuesday, November 25, which would be two days prior to Thanksgiving. Mr. Bowden stated scheduling adjustments could be made closer to the meeting date, if warranted. Mr. Engel made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Fitzgerald		X			
Deputy Mayor Macnow	S	X			
Schatzle		X			
Orgo		X			
Engel	M	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

5. **RESOLUTION 2013-103:** RESOLUTION AUTHORIZING FORMAL TRANSFER OF FUNDS, 2013 BUDGET was read by title by Mayor Fitzgerald. This resolution transfers $16,200 from the following accounts: Mayor and Committee, Salaries and Wages ($3,000); Elections, Other Expenses ($2,000); Streets and Road Maintenance, Salaries and Wages ($6,200); and Animal Control Services, Other Expenses ($5,000) to Legal Services (Legal Department), Other Expenses ($3,000); Employee Group Health ($7,000); and Streets and Road Maintenance, Other Expenses ($5,000) to cover additional expenses; and Fire Prevention Bureau, Salaries and Wages ($1,200) to cover additional salary. Mr. Macnow made a motion to approve, seconded by Mr. Engel and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Fitzgerald		X			
Deputy Mayor Macnow	M	X			
Schatzle		X			
Orgo		X			
Engel	S	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

6. **MOTION TO ADOPT CONSENT AGENDA:**

7. ***RESOLUTION 2013-113:** RESOLUTION AUTHORIZING RECREATION PROGRAM REFUND

8. ***RESOLUTION 2013-114:** RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS FOR 2013

9. ***RESOLUTION 2013-115:** RESOLUTION CONFIRMING INSERTION OF SPECIAL ITEM OF REVENUE (CHAPTER 159), 2013 BUDGET (RECYCLING GRANT, $21,528.92)

10. ***RESOLUTION 2013-116:** RESOLUTION AUTHORIZING VETERANS ALLOWANCE

11. ***RESOLUTION 2013-117:** RESOLUTION AUTHORIZING RELEASE OF SPECIAL PERFORMANCE GUARANTEE, PLANNING BOARD APPLICATION NO. 687 (RED FOX)

Mr. Engel made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Fitzgerald		X			
Deputy Mayor Macnow	S	X			
Schatzle		X			
Orgo		X			
Engel	M	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

12. **ADMINISTRATIVE REPORT:** Mr. Bowden stated he had nothing to add to his report this evening.

13. **MOTION TO APPROVE VOUCHERS:** Mayor Fitzgerald stated he reviewed the vouchers, which include between $5.4 and $5.6 million to be transferred to the County and Regional/Local school districts Mayor Fitzgerald recommends approval, as follows:

Animal Control	$526.83
Capital Fund	$279,649.34
Construction Trust	$21,460.44
Current Fund	$6,167,759.50
Escrow	$13,739.00
Grant Fund	$122.89
Trust Fund	$22,317.85
TOTAL:	$6,505,575.85

Mr. Engel made a motion to approve, seconded by Mr. Macnow and unanimously carried. *Mr. Schatzle abstained from approving bills for T&M Associates, and **Mr. Orgo abstained from approving bills for Pine Tree Landscape Systems.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Fitzgerald		X			
Deputy Mayor Macnow	S	X		X	
Schatzle		X*		X*	
Orgo		X**		X**	
Engel	M	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

14. TOWNSHIP COMMITTEE REPORTS

Mr. Engel had no report this evening.

Mr. Schatzle reported the Board of Health has scheduled the annual rabies free clinic on January 18th at a new location, Fire House No 2, Conover Road, from 9:00 a.m. to 10:30 a.m.

Mr. Schatzle noted the Health Department section of the Township's award winning website has a wealth of information provided by the Health Officer, Tom Frank, and is an invaluable resource for the community.

Mr. Schatzle reported the Senior Citizens Club will be celebrating the holidays tomorrow.

Mr. Schatzle reported the Colts Neck First Aid Squad continues to do a tremendous job within the community.

Mr. Macnow reported the Friends of the Library art show and sale opened and will continue through this weekend. Mr. Macnow urged all to attend this worthwhile showing of local artists' work.

Mr. Orgo reported the Colts Neck Business Association is having a tree trimming party for families impacted by Superstorm Sandy at Union Beach this Saturday. Mr. Brock cut 75 trees, and the trees, tree stands and ornaments will be distributed at the Fire House in Union Beach.

Mayor Fitzgerald publicly thanked the Recreation Committee and the many volunteers for their good work that made this year's tree lighting ceremony a success. Mayor Fitzgerald noted Santa was at Town Hall, and there was hot chocolate, munchkins, candy canes, and musical and dance performances that made this year's celebration so enjoyable for all. Mayor Fitzgerald noted the continuity of members on the Recreation Committee to successfully achieve all they do throughout the year. Mayor Fitzgerald also commended the two student liaison volunteers working with Mr. Hennessy throughout holiday event. Mr. Hennessy felt the student volunteers were very helpful and productive and contributed to making the day the success it was.

Mayor Fitzgerald noted the Energy Aggregation Program public information session is scheduled for tomorrow evening in the Court House at 7:00 p.m. Mayor Fitzgerald stated this session will address residents' questions about the Energy Aggregation Program and process.

15. PUBLIC COMMENT

With no further comments, Mayor Fitzgerald opened the meeting to public comment.

Ms. Judy Laufer, a resident and Recreation Committee Member, noted on Tuesday, November 25, 2014, 7:00 p.m., the churches of Colts Neck are holding an ecumenical ceremony. Discussion ensued, and the Governing Body changed the Township Committee meeting date to Monday, November 24, 2014.

Ms. Virginia Amend, Editor of the Colts Neck Calendar and resident, commented she was a member of the first Recreation Committee in the Township. Ms. Amend questioned the amount of interest charged over 14 years associated with Resolution 2013-110 approved tonight. Mayor Fitzgerald stated it varies from year to year, and he provided Ms. Amend

with a schedule showing each year's interest charges. Ms. Amend questioned the status of Ms. McGowan. Counsel Bennett stated Ms. McGowan is an annual appointment and those appointments are made at the annual reorganizational meeting of the Township Committee.

Mr. Jeff Sauter, a resident, thanked Mr. Bowden for following up with the Fire Department on his OPRA requests.

Hearing no further comments, Mayor Fitzgerald closed the public comment portion of tonight's meeting.

16. **MOTION TO ADJOURN:** Mr. Engel made a motion to adjourn, seconded by Mr. Macnow and unanimously carried by voice vote.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Fitzgerald		X			
Deputy Mayor Macnow	S	X			
Schatzle		X			
Orgo		X			
Engel	M	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

The meeting adjourned at 8:03 p.m.

Robert Bowden, Administrator/Municipal Clerk