

**TOWNSHIP OF COLTS NECK  
TOWNSHIP COMMITTEE MEETING  
MARCH 14, 2012  
7:30 P.M. AT TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Engel followed by a salute to the flag. The following statement was read by Township Clerk Bowden: "The notice requirements of the New Jersey Public Meetings Law has been satisfied by forwarding a News Release to the Asbury Park Press on December 14, 2011, stating the meeting of the Colts Neck Township Committee would be held March 14, 2012 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township bulletin board and a copy is on file in the Office of the Township Clerk."

Roll call by Mr. Bowden indicated the following:

Present: Mayor Jarrett Engel; Deputy Mayor Michael Fitzgerald; Committeemen Russell Macnow, James Schatzle and Thomas Orgo

Also Present: Administrator/Municipal Clerk Robert Bowden, Deputy Municipal Clerk Beth Kara, and Township Counsel John O. Bennett, III, Esq.

Absent: None

- 1. APPROVAL OF MINUTES OF FEBRUARY 29, 2012:** Mr. Orgo made a motion to approve, seconded by Mr. Schatzle and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald			X			
Macnow			X			
Schatzle		S	X			
Orgo	M		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

- 2. 2012 MUNICIPAL BUDGET:** Mayor Engel provided an overview of the 2012 Municipal Budget to be introduced this evening, a copy of which is appended. Mayor Engel thanked the members of the public for attending the budget workshop sessions and providing their input to the process.
- 3. RESOLUTION 2012-44: RESOLUTION AUTHORIZING INTRODUCTION OF 2012 MUNICIPAL BUDGET** was read by title by Mayor Engel. The General Appropriation for 2012 is \$9,999,173.52, the Dedicated Open Space Tax is \$368,185.85 for a total of \$10,367,359.37. Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried. Mayor Engel set the public hearing Tuesday, April 17, 2012.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow		S	X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

4. **PRESENTATION: GIRLS AND LIFELONG STRATEGIES (GALS), 5K CHARITY RACE, 4JG'S ORCHARD.** Ms. Terry Rosella of the GALS organization addressed the Governing Body. Ms. Rosella advised GALS, a 501(c)(3) non-profit organization, was organized in 2010 and educates teens, the community and parents/caregivers, teachers and other mentors on dating abuse and teen self-esteem. Ms. Rosella stated Mr. Jeff Clark of the Sneaker Factory and the Guinco family of 4JGs Vineyard are seeking to sponsor a fundraising 5K run beginning and ending at the Vineyard and traversing neighborhood streets during the first weekend in June. The sunset run, which is anticipated to draw 250 to 300 participants, would commence at 7:30 p.m. and all runners would be finished by 8:15 p.m. A wine pairing at the 4JGs Vineyard would finish by 10:00 p.m. Discussion ensued on the logistics required for this event and Mr. Bowden suggested using Fire Police to facilitate the event. Ms. Andrea Giannopoulos, a resident, advised the Colts Neck High School Senior Prom is scheduled for the evening of June 1, which will increase traffic on all roads within the Township that weekend. Ms. Rosella stated the date is flexible and would be moved. Counsel Bennett stated if the Governing Body approves this function, the Police, Fire Police and residents on affected streets must be notified. Mr. Bowden noted the Township should receive a Certificate of Insurance naming the Township as additional insured. The Governing Body then voted on a motion to approve the holding of the 5K event at a date to be determined; Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow		S	X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

5. **REFUNDING BOND ORDINANCE NO. 2012-4: REFUNDING BOND ORDINANCE OF THE TOWNSHIP OF COLTS NECK, IN THE COUNTY OF MONMOUTH, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE TOWNSHIP'S GENERAL OBLIGATION BONDS, SERIES 2002, DATED MAY 1, 2002, AND GENERAL OBLIGATION BONDS, SERIES 2005, DATED DECEMBER 29, 2005, APPROPRIATING AN AMOUNT NOT EXCEEDING \$6,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$6,500,000 GENERAL OBLIGATION REFUNDING BONDS OF THE TOWNSHIP OF COLTS NECK FOR FINANCING THE COST THEREOF** was read by title at second reading by Mayor Engel. Mr. Fitzgerald stated this ordinance provides for the remaining balances in the 2002 and 2005 General Obligation Bonds to be paid off and the bonds re-cast with the same repayment period at a lower interest rate, resulting in savings of \$43,343 and \$235,744.05, respectively. Mr. Fitzgerald stated this ordinance authorizes us to move forward with refinancing. Hearing no further comments from the Governing Body, Mayor Engel opened the meeting to public comment.

Mr. Fulton Wilcox, a resident, questioned if consideration was given to including short-term notes. Mr. Bowden responded only long-term notes can be considered for refinancing, and permanent financing for short-term notes would be considered at a later date.

Mr. Chuck Camarata, a resident, stated the term did not change, only the interest rate, to which Messrs. Fitzgerald and Bowden concurred.

Hearing no further comments, Mayor Engel closed the meeting. Mr. Schatzle made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald			X			
Macnow			X			
Schatzle	M		X			
Orgo		S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

6. **ORDINANCE 2012-8:** AN ORDINANCE ENTITLED THE 2012 SALARY ORDINANCE FOR THE TOWNSHIP OF COLTS NECK (UNION CONTRACTS) was read by title at second reading by Mayor Engel. Mr. Bowden stated this ordinance reflects salaries included in the three year white collar union contract, with increases as follows: 0% first year; 2% second year, and 2% third year. With no comments from the Governing Body, Mayor Engel opened the meeting to public comment. Hearing none, Mayor Engel closed the meeting. Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow		S	X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

7. **RESOLUTION 2012-45:** RESOLUTION AUTHORIZING FORMAL TRANSFER OF FUNDS – 2011 BUDGET was read by title by Mayor Engel. This resolution transfers \$800 from Tax Assessment, Administration, Salaries and Wages; to Buildings and Grounds, Other Expenses, to cover additional expenses. Mr. Fitzgerald made a motion to approve, seconded by Mr. Schatzle and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow			X			
Schatzle		S	X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

8. **RESOLUTION 2012-46:** RESOLUTION AUTHORIZING PURCHASE OF 2012 FORD F550 CAB TRUCK WITH PLOW AND SPREADER THROUGH STATE CONTRACT NO. A79113T2789 was read by title by Mayor Engel. Mr. Bowden stated purchasing under the State contract, bidding is not required. This resolution approves the purchase of a medium size dump truck with plow and spreader in the amount of \$88,247.00, the funding of which was included in last year's bond. Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald		S	X			
Macnow	M		X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

9. **MOTION TO ADOPT A CONSENT AGENDA:**
10. **\*RESOLUTION 2012-47:** RESOLUTION AUTHORIZING RECREATION PROGRAM REFUNDS
11. **\*RESOLUTION 2012-48:** RESOLUTION AUTHORIZING TAX OVERPAYMENT FOR 2012
12. **\*RESOLUTION 2012-49:** RESOLUTION AUTHORIZING RELEASE OF MAINTENANCE GUARANTEE, ZONING BOARD APPLICATION NO. 676 (COLTS NECK REFORMED CHURCH)
13. **\*RESOLUTION 2012-50:** RESOLUTION AUTHORIZING ACCEPTANCE OF SPECIAL PERFORMANCE GUARANTEE, HOUSE DEMOLITION, BLOCK 52, LOT 4 (14 WATER STREET)

Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald		S	X			
Macnow	M		X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

14. **DISCUSSION:** SHARED SERVICES: MARLBORO SWIM CLUB. Mr. Fitzgerald reported the Township of Marlboro has a shared services agreement with the Township of Manalapan for use of the Marlboro Swim Club. The Township of Marlboro is seeking to open membership to Colts Neck residents at a discounted rate of \$549 per year for family membership. The Marlboro Swim Club has two pools, one on Gordon's Corner Road and one on Boundary Road (camp pool). Mr. Fitzgerald suggested residents visit the Swim Club website ([www.marlboro-nj.gov/swimclub](http://www.marlboro-nj.gov/swimclub)) to view its offerings, noting sponsorship is not required. The Governing Body urged local media present this evening (Colts Neck Journal, Colts Neck Calendar, News Transcript) to share this information with its Colts Neck readership. Mr. Bowden stated if the Township Committee wants to proceed, a resolution must be prepared and a shared service agreement developed. The Governing Body was in agreement to proceed, and Counsel Bennett was directed to prepare the documents for the next meeting.
15. **ADMINISTRATIVE REPORT:** Mr. Bowden had nothing further to add to his Administrative Report.

16. **MOTION TO APPROVE VOUCHERS:** Mr. Fitzgerald reviewed the vouchers and stated he recommends approval as follows:

Animal Control	\$175.18
Capital Fund	\$46,601.66
Construction Trust	\$14,102.78
Current Fund	\$4,947,298.54
Escrow	\$4,226.34
Tax Collectors Trust	\$58,934.00
Trust Fund	<u>\$10,578.36</u>
TOTAL APPROVED:	\$5,081,916.86

Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald, and unanimously carried. Mr. Macnow abstained from approving any T&M Associates bills.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald			X			
Macnow	M		X*		X*	
Schatzle			X			
Orgo	S		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

17. **TOWNSHIP COMMITTEE REPORTS**

Mr. Fitzgerald stated he was unable to attend the meeting scheduled with DCA representatives at the Eastern Branch of the Monmouth County Library. Mr. Anfuso did represent the Township and will report on that at a later date.

Mr. Schatzle had no report this evening.

Mr. Orgo reported the Colts Neck Business Association (CNBA) is pleased that as a result of several years interactions initiated by Mr. Sal Barbagallo with the State and the recent intervention of the County's "Grow Monmouth" staff, the State placed new signage on Route 18, noting Exit 19A is the exit for the Colts Neck Business District. Mr. Orgo reported more information on the CNBA plans for Colts Neck Day and the August 11<sup>th</sup> Blue Claws baseball game will be forthcoming.

Mr. Orgo reported Mrs. Sessa plans to resign from the Farmland and Open Space Committee. Mr. Bowden requested a one line resignation be prepared for Township files.

Mayor Engel reported he attended the structure fire last week and is proud of the professionalism of the Police, Fire and First Aid in dealing with the fire as well as comforting the occupants. Mayor Engel stated the entire Emergency Services community came together for this emergency, and he thanked all Emergency Services members for their invaluable work.

Mayor Engel reported he celebrated the Read Across America Program honoring Dr. Seuss's birthday with students at the Conover Road School and stressed the importance of reading.

Mayor Engel reported he attended the Little Town Day at Oak Hill Academy, which was a very nice event.

Mr. Fitzgerald commented the community has a great group of volunteers, but stated there is no group available to help the residents of the fire damaged home after the fire. Mr. Fitzgerald stated the Red Cross does a great job, but there is more to do to help residents facing difficulties. Mr. Orgo noted the teachers at Conover Road "passed the hat" for the displaced family. Mr. Schatzle stated he will speak with a community group looking to fill a need within the Township. Mr. Schatzle stated he will continue this discussion with Messrs. Engel and Fitzgerald.

Mayor Engel stated he was interviewed by the Boy Scouts. Mr. Mathew Motola is now his community liaison for residents 10-13 years of age. Work is being planned to have this group sand and paint the "Welcome to Colts Neck" signs. In addition, this group will have input in the selection of the actor(s) for the Historic Preservation Committee's annual event at the Cedar Drive School. Mayor Engel noted feedback received from the 10-13 year old residents noted there are not enough activities for this group at the annual Fair. Discussions will be held with the Fair Committee to address this issue.

#### 18. COMMENTS FROM THE PUBLIC

With no further comments, Mayor Engel opened the meeting to public comment.

Ms. Elaine Mann, a resident, stated she found information on baseball field maintenance and available grants for same on the website, which she will share with Mr. Hennessey. Ms. Mann questioned why quasi entities are funded when employees are laid off.

Ms. Andrea Giannopoulos spoke of the possibility of Township quarterly newsletters and on-line subscribing to Township news alerts. Mr. Fitzgerald noted he receives Google alerts on Colts Neck news, which can be received on smartphones or computers. Mayor Engel noted he is researching information alerts for residents. Ms. Giannopoulos noted 5,000 e-mails cost \$35 per month on the system utilized by the school system. Mr. Schatzle noted the Nixle alert system is no longer a free service. He is working with Middletown in this area. Ms. Amend commented Middletown has hired a full-time person for this function, and they recently purchased I-tablets for its Committeemembers.

Ms. Amend noted the snow fencing is down and with it the official arrival of spring.

Ms. Susan Wilcox, a resident, stated she was at a field on Lloyd Road in Aberdeen, which was a dirt field. She stated only one field is maintained and all others are dirt. Ms. Wilcox stated the speed limits on Township roads need to be reduced and pot holes filled.

Mr. Chuck Camarata, a resident, questioned if Public Works is being restructured. Mr. Schatzle responded in the affirmative stating last year employees were laid off, and the results of this action were seen six months after the layoffs, e.g., brush and leaf collections took longer. Mr. Schatzle stated restructuring will bring Public Works to its former service levels, noting the temporary laborers worked well with leaf and brush collections. Mr. Schatzle commended Mr. Bowden on his oversight of all Township departments, noting he has constant contact with Mr. Thompson in Public Works. Mr. Camarata questioned the status of Police overtime. Mr. Schatzle responded it is difficult to budget for emergency services since this is a 24/7/365 operation. Mr. Schatzle noted the restructuring of squads and shifts is successful. If the Police staffing is increased to its full complement, overtime should be limited.

Hearing no further comments, Mayor Engel closed the meeting.

19. **RESOLUTION 2012-51: EXECUTIVE SESSION.** Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried by voice vote. Mr. Bowden stated the Governing Body was not anticipated to return in public session for formal action this evening.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald		S	X			
Macnow	M		X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

The public meeting adjourned at 8:32 p.m.

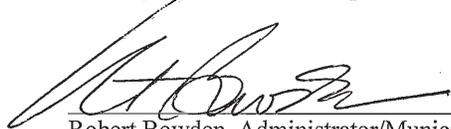
Motion by Mr. Fitzgerald, seconded by Mr. Orgo, and unanimously carried to adjourn Closed Session.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow			X			
Schatzle			X			
Orgo		S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Motion by Mr. Fitzgerald, seconded by Mr. Schatzle, and unanimously carried to reconvene in public session and adjourn meeting.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow			X			
Schatzle		S	X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Meeting adjourned at 10:10 p.m.

  
 Robert Bowden, Administrator/Municipal Clerk

Attachment

## 2012 MUNICIPAL BUDGET INTRODUCTION

MARCH 14, 2012

- The total Municipal Budget for 2012 is \$10,367,359. This includes the \$368,186 that will be raised by the dedicated open space tax.
- This represents a total increase of \$56,804 above the 2011 budget (\$10,310,555), again inclusive of the dedicated open space tax.
- The municipal purposes tax will increase .6 (six tenths) of one cent this year.
- For a home assessed at \$800,000, this represents an increase of \$48 in property taxes for municipal purposes for the year.
- The budget is \$712 under the 2% property tax CAP and \$477,323 under the appropriation CAP.
- \$1,086,000 of surplus funds have been utilized to off-set the budget, leaving \$677,843 for next year or the future. No school tax deferral has been used to offset the budget.
- State Aid remains the same as last year and totals \$1,980,938. While most departments met or exceeded their revenue goals in 2011, interest earnings continue to decline. For 2012, only \$50,000.00 is anticipated to be realized through interest.
- \$5,949,201 will be raised by property taxes to support the budget, an increase of \$163,508 above 2011.
- Major increases to the budget include:
  - gasoline - up \$22,500 from last year - to a total of \$172,500;
  - the repayment of \$145,000 of emergency funds needed for Hurricane Irene; and
  - an increase of \$33,000 in the legal budget due to on-going litigation and legal matters.
- Major decreases to the budget include:
  - debt service – down \$88,075; and
  - snow removal – reduced by \$78,800 from last year.
- The Public Works Department has been restructured to include a combination of replacing retired employees, privatizing janitorial services and utilizing temporary employees at peak seasonal time.

- Recreational plans and facility management will be examined with a goal of developing a Master Plan by the end of the year.
- Capital expenditures are an exception to the 2% property tax CAP, and funds have been appropriated for the following on a “pay as you go” basis:
  - \$19,500 for a mobile license plate reader for Police Department.
  - \$30,000 for a marked 4WD Police Department vehicle.
  - \$6,100 for a driver’s license identification system for the Police Department.
  - \$25,000 for Police Department mobile radios.
  - \$19,800 for improvements to Bucks Mill and Laird Road Parks.
  - \$20,000 for reserve funds for the future purchase of a fire truck.
  - \$8,900 for computer replacements for all departments.
  - \$15,000 for minor road improvement projects.
- The Township Committee thanks those residents that attended all or some of the four budget review sessions. Your comments are always welcomed and appreciated.
- The public hearing for the 2012 Municipal Budget will be held on Tuesday, April 17, 2012, 7:30 p.m. at Town Hall.