

**TOWNSHIP OF COLTS NECK  
TOWNSHIP COMMITTEE MEETING  
APRIL 17, 2012  
7:30 P.M. AT TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Engel followed by a salute to the flag led by the members of Boy Scout Troop 290, Matthew Motola, Andy Martinez, Brandon Martinez and Peter Straub. Mayor Engel noted Scout Troop 290 has been working to restore Big Brook Preserve, and thanked the Scouts present this evening for their hard work. The following statement was read by Township Clerk Bowden: "The notice requirements of the New Jersey Public Meetings Law has been satisfied by forwarding a News Release to the Asbury Park Press on March 13, 2012 stating the meeting of the Colts Neck Township Committee would be held April 17, 2012 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township bulletin board and a copy is on file in the Office of the Township Clerk."

Roll call by Mr. Bowden indicated the following:

Present: Mayor Jarrett Engel; Deputy Mayor Michael Fitzgerald (arriving late); Committeemen Russell Macnow, James Schatzle and Thomas Orgo

Also Present: Administrator/Municipal Clerk Robert Bowden, Deputy Municipal Clerk Beth Kara, and Township Counsel Chris Ackerman, Esq.

Absent: None

- 1. APPROVAL OF MINUTES OF MARCH 28, 2012:** Mr. Schatzle made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald						X
Macnow		S	X			
Schatzle	M		X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Mr. Fitzgerald arrived and joined the meeting in progress.

- 2. MAYOR'S PROCLAMATION:** NATIONAL ALCOHOL AWARENESS MONTH. Mayor Engel proclaimed April 2012 as National Alcohol Awareness Month within the Township of Colts Neck and read the attached Proclamation in full.
- 3. PUBLIC HEARING:** 2012 MUNICIPAL BUDGET. Mayor Engel's comments on the 2012 Municipal Budget are appended. After reading them in full, Mayor Engel opened the public hearing.

Mr. Fulton Wilcox, a resident, stated approximately \$1,000,000 of surplus is being used in this budget, which is an erosion of surplus. Mr. John Antonides, Chief Financial Officer, stated last year, the surplus was \$1,359,000, and this year the surplus increased to \$1,763,000. Mr. Robert Allison, Township Auditor, noted this is just a budget and hopefully revenues will exceed projections while expenditures will be less than projections. Mr. Allison noted Colts Neck has historically increased their surplus and hopefully this trend will continue.

Ms. Elaine Mann, a resident, stated she wants to see more inclusive documentation on vouchers submitted for payment by the Senior Citizens Club.

Mr. Chuck Camarata, a resident, questioned the use of unused bonding authority. Mr. Bowden questioned if Mr. Camarata was questioning the funding remaining from previous bonding. Mr. Bowden stated he will provide the information to Mr. Camarata.

Hearing no further comments, Mayor Engel closed the meeting.

4. **RESOLUTION 2012-54:** RESOLUTION CONFIRMING ADOPTION OF 2012 MUNICIPAL BUDGET was read by title by Mayor Engel. Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow		S	X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Messrs. Antonides and Allison left the meeting.

5. **ORDINANCE 2012-9:** AN ORDINANCE ENTITLED A 2012 SALARY ORDINANCE OF THE TOWNSHIP OF COLTS NECK was read by title at first reading by Mayor Engel. Mayor Engel stated the non-union employees included in this ordinance have not received a salary increase since 2009. This ordinance authorizes a 2% increase for full-time employees and a 1% increase for part-time employees. Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried. Mayor Engel set the public hearing May 9, 2012.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald		S	X			
Macnow	M		X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

6. **CAPITAL ORDINANCE 2012-10:** CAPITAL ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND THE PURCHASE OF VARIOUS CAPITAL EQUIPMENT, AND APPROPRIATING \$160,800 THEREFOR, AUTHORIZED IN AND BY THE TOWNSHIP OF COLTS NECK IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY was read by title at first reading by Mayor Engel. Mayor Engel stated the Township is continuing its "pay as you go" method to purchase needed improvements and those included in this Capital Ordinance are as follows:

- Road improvements \$15,000.00
- Underground storage tank removal \$ 7,500.00
- Purchase of 4wd marked Police vehicle \$30,000.00
- Purchase of future fire truck \$20,000.00
- Purchase of Police equipment \$50,600.00
- Recreation & Park improvements \$19,800.00
- Purchase of computers/related items \$ 8,900.00
- Town Hall building improvements \$ 7,500.00
- Purchase of Court recording system \$ 1,500.00

Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried. Mayor Engel set the public hearing May 9, 2012.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald		S	X			
Macnow	M		X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

7. **RESOLUTION 2012-55:** RESOLUTION CONFIRMING APPOINTMENT OF COLTS NECK COURT ADMINISTRATOR, MS. KATHLEEN A. CHIEFFO was read by title by Mayor Engel. Mr. Orgo made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald		S	X			
Macnow			X			
Schatzle			X			
Orgo	M		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

8. **RESOLUTION 2012-56:** RESOLUTION CALLING FOR THE RESTORATION OF ENERGY TAXES TO MUNICIPALITIES was read by title by Mayor Engel. Mr. Bowden stated the Energy Tax Receipts are not State Aid and rightfully should be passed on to the local municipalities. Mr. Bowden stated Mr. Antonides provided a calculation showing what the Township received versus what it lost from 2001 to 2011, amounting to \$4.5 million. Mr. Bowden stated local municipalities are fighting back; they do not want to lose any more ground. Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald		M	X			
Macnow		S	X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

9. **RESOLUTION 2012-57:** RESOLUTION SUPPORTING ASSEMBLY BILL NO. 2717, EXTENDING TIME PERIOD FOR MUNICIPALITIES TO COMMIT TO EXPEND COLLECTED DEVELOPMENT FEES PERTAINING TO AFFORDABLE HOUSING was read by title by Mayor Engel. Mr. Fitzgerald stated he spoke of this several months ago, noting he and Mr. Orgo are on a sub-committee to determine what to do with the developers fees before July 2012. Mr. Fitzgerald stated the sub-committee is exploring many options and supports A-2717, which would extend the time period for municipalities to commit expenditures collected through development fees for Affordable Housing purposes an additional four years. Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow		S	X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

10. **RESOLUTION 2012-58:** RESOLUTION AUTHORIZING SUBMISSION OF TONNAGE GRANT APPLICATION was read by title by Mayor Engel. Mr. Bowden stated this resolution authorizes the Township to apply for a tonnage grant for calendar year 2011 materials collected and claimed by the Township. Mr. Bowden stated the annual grant is approximately \$25,000. Mr. Schatzle made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald		S	X			
Macnow			X			
Schatzle	M		X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

11. **ADMINISTRATIVE REPORT:** Mr. Bowden had nothing further to add to his Administrative Report.

12. **MOTION TO APPROVE VOUCHERS:** Mr. Fitzgerald reviewed the vouchers and recommends approval as follows:

Animal Control	\$190.79
Capital Fund	56,967.76
Construction Trust	\$20,517.52
Current Fund	\$590,256.13
Escrow	\$5,890.00
Grant Fund	\$23,235.43
Trust Fund	\$13,540.59
TOTAL:	\$710,598.22

Mr. Macnow made a motion to approve, seconded by Mr. Schatzle, and unanimously carried. Mr. Macnow abstained from approving any T&M Associates and Mazzara Construction bills.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald			X			
Macnow	M		X*		X*	
Schatzle		S	X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

### **13. TOWNSHIP COMMITTEE REPORTS**

Mr. Fitzgerald reported Marlboro Township approved the shared services agreement for the Marlboro Swim Club, which permits Colts Neck residents to become members at a discount and without sponsorship by a Swim Club member. Mr. Fitzgerald stated this shared services agreement is at no cost to the Township.

Mr. Orgo reported, as a member of the COAH sub-committee, the answer must be found to the expenditure of the developers fees before July 2012.

Mr. Orgo reported the first meeting of the deer management sub-committee was held. Mr. Orgo stated the next meeting is scheduled for May 11<sup>th</sup> at 4:00 p.m., and a representative from Fish and Game will be addressing this group. Mayor Engel stated the existing ordinance is open to interpretation, and the sub-committee is working toward tightening the ordinance. Mayor Engel thanked the members of the sub-committee, including Township staff Chief Sauter, Mr. Frank and Mr. Hennessey.

Mr. Schatzle had no report this evening.

Mr. Macnow thanked the local print media for publishing information on heroin usage. Mr. Macnow stated several residents spoke with him after reading the articles and were not aware of this issue but are now better informed. Mr. Macnow again thanked the local media for their coverage.

Mayor Engel stated he will be attending an anti-bullying fund raiser led by high school students of different towns who are addressing this issue within their schools.

Mayor Engel reported an unbelievably successful opening day for baseball. Mayor Engel gave kudos to the Colts Neck Sports Foundation, the Department of Public Works and the Recreation Director for all their hard work to make for a wonderful season.

Mayor Engel reported Judge Lawson confirmed the denial of the Trump helistop, which supports the original Zoning Board decision.

### **14. COMMENTS FROM THE PUBLIC**

With no further comments, Mayor Engel opened the meeting to public comment.

Mr. Vince Domidion, a resident, congratulated the Township on the helistop decision, noting things are on the right track now. Mr. Domidion commended Mr. Frank for his proactive posting on the Township website notifying residents of the current moderate drought due to a very dry winter and spring. Mr. Domidion noted the main draw on the reservoir results from watering lawns and urges caution. Mr. Domidion suggested forwarding a copy of Resolution No. 2012-57 to the Monmouth County Planning Board, noting he supports extending the deadline for action.

Ms. Elaine Mann, a resident, stated S-1566 pertaining to COAH passed, and she questioned why Sen. Beck abstained from voting. Ms. Mann noted this legislation includes are provisions for purchasing foreclosed property. Ms. Mann stated this legislation set a dangerous precedent, noting property could be rented for 30 years. Ms. Mann urged this legislation be read and followed closely.

Ms. Susan Wilcox, a resident, stated there is a lot of information available from Long Island, Maine; and Connecticut in their addressing deer and their connection to lymes disease. Ms. Wilcox stated she will gather this information and provide it to Town Hall.

Ms. Virginia Amend questioned the cost of membership for Colts Neck residents at the Marlboro Swim Club. Mayor Engel stated that information will be provided to Ms. Amend tomorrow.

Mayor Engel commended the Trail Riders and Mr. Hennessey for cleaning the Township trails. Mayor Engel noted the trails are used by runners, walkers and those on horseback.

Hearing no further comments, Mayor Engel closed the meeting.

15. **RESOLUTION 2012-59: EXECUTIVE SESSION.** Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried by voice vote. Mr. Bowden stated the Governing Body was not expected to return in open session this evening.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow		S	X			
Schatzle			X			
Orgo			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

The public meeting adjourned at 8:07 p.m.

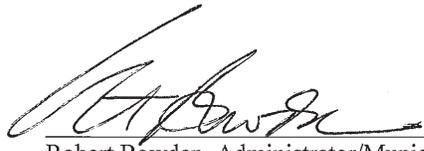
Motion by Mr. Fitzgerald, seconded by Mr. Orgo and unanimously carried to adjourn Closed Session.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow			X			
Schatzle			X			
Orgo		S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Motion by Mr. Fitzgerald, seconded by Mr. Orgo and unanimously carried to reconvene in public session and adjourn meeting.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Engel			X			
Deputy Mayor Fitzgerald	M		X			
Macnow			X			
Schatzle			X			
Orgo		S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Meeting adjourned at 9:25 p.m.

A handwritten signature in black ink, appearing to read 'R. Bowden', written over a horizontal line.

Robert Bowden, Administrator/Municipal Clerk

Attachments 2

# MAYOR'S PROCLAMATION

## NATIONAL ALCOHOL AWARENESS MONTH

**WHEREAS**, alcohol is a primary factor in the four leading causes of death for young persons ages 10-21; and

**WHEREAS**, almost 100,000 persons die each year from alcohol-related causes: drinking and driving crashes, other accidents, falls, fires, alcohol-related homicides and suicide; and

**WHEREAS**, approximately 15 million current drinkers in the United States are dependent on alcohol; and

**WHEREAS**, adolescents use alcohol more than tobacco or illicit drugs; and

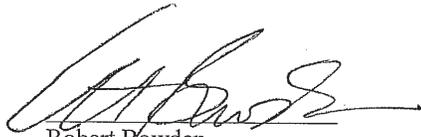
**WHEREAS**, young people begin drinking, on average, at 13.1 years of age; and

**WHEREAS**, young people who begin drinking before age 15 are four times more likely to develop alcohol dependence than those who begin drinking at age 21; and

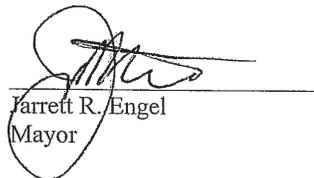
**WHEREAS**, alcohol is involved in fifty percent of criminal assault, traffic, theft, fraud, vandalism and sex crime cases in the juvenile justice system. Older friends and siblings are the primary source by which underage youth obtain alcohol. Providing alcohol to minors is against the law, and that together we should work to keep it out of their hands, and

**WHEREAS**, it is imperative that we join with others in advancing efforts to strengthen the enforcement of our underage drinking laws, and build partnerships among local agencies, elected officials, law enforcement, businesses, schools, and communities to prevent underage drinking and alcoholism.

**NOW, THEREFORE**, I, Jarrett R. Engel, Mayor of the Township of Colts Neck, Colts Neck, New Jersey, join the National Council on Alcoholism and Drug Dependence, Inc. (NCADD) and The New Jersey Division of Alcohol Beverage Control and do hereby proclaim that April 2012 is Alcohol Awareness Month within the Township of Colts Neck.



Robert Bowden  
Township Administrator/Clerk



Jarrett R. Engel  
Mayor

April 17, 2012

## 2012 MUNICIPAL BUDGET PUBLIC HEARING

APRIL 17, 2012

MAYOR JARRETT ENGEL

I would like to make a few comments prior to opening the public hearing on the 2012 Budget.

- The total Municipal Budget for 2012 is \$10,367,359. This includes the \$368,186 that will be raised by the dedicated open space tax.
- This represents a total increase of \$56,804 above the 2011 budget (\$10,310,555), again inclusive of the dedicated open space tax.
- The municipal purposes tax will increase .6 (six tenths) of one cent this year from 18.8 cents to 19.4 cents.
- For a home assessed at \$800,000, this represents an increase of \$48 in property taxes for municipal purposes for the year.
- The budget is \$712 under the 2% property tax CAP and \$477,323 under the appropriation CAP.
- \$1,086,000 of surplus funds have been utilized to off-set the budget, leaving \$677,843 for next year or the future. No school tax deferral has been used to offset the budget.
- State Aid remains the same as last year and totals \$1,980,938. While most departments met or exceeded their revenue goals in 2011, interest earnings continue to decline. For 2012, only \$50,000.00 is anticipated to be realized through interest.
- \$5,949,201 will be raised by property taxes to support the budget, an increase of \$163,508 above 2011.
- Major increases to the budget include:
  - gasoline - up \$22,500 from last year - to a total of \$172,500;
  - the repayment of \$145,000 of emergency funds needed for Hurricane Irene; and
  - an increase of \$33,000 in the legal budget due to on-going litigation and legal matters.
- Major decreases to the budget include:
  - debt service – down \$88,075; and
  - snow removal – reduced by \$78,800 from last year.

- The Public Works Department has been restructured to include a combination of replacing retired employees, privatizing janitorial services and utilizing temporary employees at peak seasonal time.
- Recreational plans and facility management will be examined with a goal of developing a Master Plan in the near future.
- Capital expenditures are an exception to the 2% property tax CAP, and funds have been appropriated for the following on a “pay as you go” basis:
  - \$19,500 for a mobile license plate reader for Police Department.
  - \$30,000 for a marked 4WD Police Department vehicle.
  - \$6,100 for a driver’s license identification system for the Police Department.
  - \$25,000 for Police Department mobile radios.
  - \$19,800 for improvements to Bucks Mill and Laird Road Parks.
  - \$20,000 for reserve funds for the future purchase of a fire truck.
  - \$8,900 for computer replacements for all departments.
  - \$15,000 for minor road improvement projects.
- It is important to note that of the total projected tax rate, the Municipal portion of your tax dollar is only 13.14 percent, inclusive of this dedicated open space tax. Local schools utilize 43.37 percent of your taxes, Regional schools 24.87 percent and County government 18.62 percent.
- The Township Committee thanks those residents that attended all or some of the four budget review sessions. Your comments are always welcomed and appreciated.
- I would also like to introduce the Township’s Auditor, Mr. Robert Allison, and Finance Officer, Mr. John Antonides, both of whom are here to answer questions, if needed.
- Unless there are any additional comments from members of the Township Committee, I would now open the public hearing on the 2012 Municipal budget.