TOWNSHIP OF COLTS NECK, MONMOUTH COUNTY, NEW JERSEY

124 CEDAR DRIVE, COLTS NECK, N.J. 07722

PLEASE NOTE: VOUCHERS OR BILLS RECEIVED WITHIN 72 HOURS OF THE LAST THURSDAY OF THE MONTH WILL NOT BE APPROVED UNTIL THE FOLLOWING MEETING.

TO _____

ADDRESS _____

ORDERED BY _____ FOR _____ DEPT.

DATE OF DELIVERY OR SERVICE	DESCRIPTION OF GOODS OR SERVICES RENDERED. ITEMIZE FULLY.	AMOUNT	TOTAL

Delivery slips received and checked.

_____

(Date) (Signature)

OFFICER'S CERTIFICATION

I. having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

_____

(Signature) (Title)

_____

APPROPRIATION OR ACCOUNT CHARGED

CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the Law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X _____

(Date) (Signature) (Official Position)

_____

_____

The above claim was approved and ordered paid.

_____

(Date) (Clerk)

PAYMENT RECORD

Date Paid _____

Check No. _____