

Dear Clean Communities Participant:

Your requirements are as follows:

1. Perform one, two or three cleanups per year.
2. You must have twenty or more participants per cleanup.
3. You **MUST** call Jeanie at 732-462-7998 **at least a week prior** to the date you chose to cleanup. Jeanie will assign you a designated area to be cleaned. **FAILURE TO CALL JEANIE AND GET YOUR ASSIGNMENT WILL BE A NONPERFORMANCE AND NO MONIES SHALL BE FORTHCOMING!!**
4. You must return your signed voucher (sign at the X) and summary report within three days after each cleanup. You can mail your report to:
Elaine C. Mann
P O Box 486
Colts Neck, NJ 07722
Email: cnplanners@optonline.net
Fax: 732-409-0571
5. Bags are available prior to cleanup. It is your responsibility to make arrangements to pick the bags up at the Public Works Department.
6. After you have completed your cleanup, **LEAVE** the full bags at your designated cleanup area.

If you have any questions call Elaine Mann at 732-308-0021.

Sincerely,

Elaine C. Mann