

Colts Neck Fire Prevention Bureau

124 Cedar Drive - Colts Neck, NJ 07722

Robert Zander - Fire Marshall

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Application for One & Two Family Dwelling Inspection for Fire Extinguisher, Smoke and Carbon Monoxide Detector Compliance

Dwelling Location: Block: _____ Lot: _____ Square footage of Dwelling: _____

(NOT mailing address) Street Address _____

Owner _____ Phone _____

This is a _____ story dwelling with / without (circle one) a basement.

Sellers Attorney: _____ Phone# _____

Attorneys Address: _____ Fax#: _____

On Site Contact Person: _____ Phone# _____

The inspection will check for compliance for smoke detector, carbon monoxide detector and fire extinguisher compliance according to NFPA 74 and the attached requirements/directions. Failure to be prepared will result in delay of certificate issuance and additional fees.

Applicants Signature: _____

Print Name: _____ Closing Date: _____

****APPLICATION FEES ARE NON-REFUNDABLE****

Cash, check or money order to be made payable to "Colts Neck Fire Prevention Bureau" and must accompany this application. **Please allow two to three weeks for scheduling and processing.** A certificate shall not be transferable. If the change of occupancy specified in the application for a certificate does not occur within six months, a new application shall be required. Failing an inspection and/or requiring a re-inspection will require an additional fee.

Your Inspection is scheduled for: _____

All inspections begin at 3:30 PM on your assigned date and will continue until all are completed. Be prepared for your inspection from 3:30 PM on. Inspectors cannot provide definitive times.

-----DO NOT WRITE BELOW THIS LINE -- FOR OFFICE USE ONLY-----

FEE: _____ DATE RCVD: _____ CHECK #: _____ BY: _____

LOG #: _____ SITE CONTACT: _____

FE: _____ SMOKE: _____ CO: _____ FAILED: _____ REASON: _____

CERTIFICATE ISSUED: _____

Preparations for Inspection

The following must be completed **before** the inspector arrives to conduct the inspection for smoke detector, carbon monoxide detector and fire extinguisher compliance. **Failure to be prepared will result in delays in issuing the inspection certificate, rescheduling and additional fees.** If there are any questions, contact this office for help.

Battery Operated Smoke Detectors:

1. There must be a smoke detector on each level of the dwelling, including the basement but excluding the attic or crawl space installed according to manufacturer's instructions.
2. There must be a smoke detector outside each sleeping area and within 10 feet of any bedroom.
3. All smoke detectors are to be in working order. Have extra batteries for your particular smoke detectors.

Hard Wired Smoke Detectors:

1. See above for "Battery Operated Smoke Detectors" for all three requirements. In addition to the above:
2. Battery back-up power pack unit is to be charged and have the date last replaced stated on it or supply written verification of when it was last replaced. (In those detectors with small 9 volt battery back-up this verification is not needed)
3. If the system has an alarm panel: the person who will be at the residence must know the required pass code, reset procedure and operation of the fire alarm system.
4. If the system is connected to a central dispatch agency: The name and phone number of the dispatch company, the required password for the system and the contact procedures for testing the system must be in hand by the person who will be at the residence. The system must be put on test to conduct the inspection of the system. **NOTE:** Your alarm company isn't necessarily your central dispatch company. Check with your alarm company before the inspection.

Carbon Monoxide Detectors:

1. A carbon monoxide (CO) detector is to be located in the **hallway** by each sleeping area installed according to manufacturer's instructions. A sleeping area can be a hallway with one or more bedrooms on one floor. If there are no doors or barriers between hallways with sleeping areas, one detector is allowable.
2. The CO detector can be a plug-in, a hard-wired or a battery-operated unit.

Fire Extinguisher:

1. The fire extinguisher must have a **2A:10B:C** classification.
2. It must be mounted according to manufacturer's instructions in plain sight and be in or within ten (10) feet of the kitchen.

The inspection of your fire extinguisher, smoke and CO detectors before any transfer of ownership (i.e.: closing, etc.) or change of occupancy is a New Jersey State law. Failure to have it done by the Colts Neck Fire Prevention Bureau, your local enforcing agency, can result in fines of \$500.00 or more and a certified scheduled inspection.

Allow 2-3 weeks for scheduling and processing after filing for an inspection.

I have read the above instructions and will comply with them.

Signature: _____ Date: _____

Print Name: _____