

**TOWNSHIP OF COLTS NECK  
COMMITTEE MEETING  
DECEMBER 14, 2016, 7:30 P.M.  
TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Orgo followed by a salute to the flag. The following statement was read by Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by forwarding a News Release to the Asbury Park Press on December 17, 2015 stating that the regular meeting of the Colts Neck Township Committee would be held December 14, 2016 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township website and a copy is on file in the Office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

Present: Mayor Thomas Orgo, Deputy Mayor Michael Fitzgerald, Committeemen Russell Macnow, J.P. Bartolomeo, and Edward Eastman, Jr.

Also Present: Administrator/Deputy Clerk Kathleen Capristo, Municipal Clerk Beth Kara; Township Counsel Meghan Bennett Clark, Esq.

Absent: None

1. **APPROVAL OF MINUTES:** NOVEMBER 30, 2016 and DECEMBER 7, 2016. Mr. Macnow made a motion to approve, seconded by Mr. Bartolomeo and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X			
Deputy Mayor Fitzgerald			X			
Macnow	M		X			
Bartolomeo		S	X			
Eastman			X			
M - Moved S - Seconded X - indicates vote			NV - Not Voting		Ab - Absent	

2. **ANNOUNCEMENTS:** Mayor Orgo made the following announcements:
- The December 28, 2016 Township Committee meeting is cancelled; and
  - The 2017 Reorganization meeting of the Township Committee will be held on January 7, 2017, 4:00 p.m. in the Court House.
3. **MAYOR'S COMMENDATION:** FIRST AID SQUAD CADETS, VOLUNTEER SERVICE TO THE COMMUNITY. Mayor Orgo prepared letters to each First Aid Squad Cadet to say thank you for volunteering his/her time in support of the community in such an invaluable and life-saving manner. J.P. Bartolomeo, Liaison, read the letter of commendation in full, and he and Denise Horneck, Cadet Advisor, presented the signed letters to the following Cadets: Emily Davis, Joseph Santoro, Lauren Feaster, Dominic Ierardi, Jacob Vitale, Andrew Laudicino and Trent Jannarone. The following Cadets were unavailable this evening but will receive letters: Jessica Pridmore, Nick Hempstead, Samantha Aljian, Alison Royle, Dalton Hamlin and Ben Riddle. All received a round of applause and photographs were taken.
4. **MAYOR'S YEAR END COMMENTS:** Mayor Orgo spoke of the many accomplishments of the 2016 Township Committee, a copy of which is appended.

5. **ORDINANCE 2016-21:** ORDINANCE AMENDING AND REVISING CHAPTER 137, HOTELS AND MOTELS, §137-2, PROHIBITIONS was read by title at second reading by Mayor Orgo. Mr. Fitzgerald questioned the absence of penalties in the ordinance. Counsel Bennett Clark advised the penalties would be set by the Judge and would be progressive. Hearing no further comments, Mayor Orgo opened the public hearing. Hearing no comments, Mayor Orgo closed the public hearing. Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X			
Deputy Mayor Fitzgerald	M		X			
Macnow		S	X			
Bartolomeo			X			
Eastman			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

6. **ORDINANCE 2016-22:** AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 102-71.1 OF THE CODE OF THE TOWNSHIP OF COLTS NECK ENTITLED, "SITE INVESTIGATION AND SOIL SAMPLING" was read by title at second reading by Mayor Orgo. This ordinance was developed by Long Range Planning and reviewed and approved by the Planning Board. Hearing no comments, Mayor Orgo opened the public hearing. Hearing no comments, Mayor Orgo closed the public hearing. Mr. Fitzgerald made a motion to approve, seconded by Mr. Bartolomeo and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X			
Deputy Mayor Fitzgerald	M		X			
Macnow			X			
Bartolomeo		S	X			
Eastman			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

7. **ORDINANCE 2016-23:** AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 102, DEVELOPMENT REGULATIONS, ARTICLE V, DEVELOPMENT REVIEW PROCEDURES AND PLAT DETAILS was read by title at second reading by Mayor Orgo. This ordinance was developed by Long Range Planning and reviewed and approved by the Planning Board. Hearing no comments, Mayor Orgo opened the public hearing. Hearing no comments, Mayor Orgo closed the public hearing. Mr. Fitzgerald made a motion to approve, seconded by Mr. Bartolomeo and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X			
Deputy Mayor Fitzgerald	M		X			
Macnow			X			
Bartolomeo		S	X			
Eastman			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

8. **RESOLUTION 2016-150:** RESOLUTION CONFIRMING 2017 TOWNSHIP COMMITTEE MEETING SCHEDULE was read by title by Mayor Orgo. Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Fitzgerald	S	X			
Macnow	M	X			
Bartolomeo		X			
Eastman		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

9. **RESOLUTION 2016-151:** RESOLUTION AUTHORIZING FORMAL TRANSFER OF FUNDS – 2016 BUDGET was read by title by Mayor Orgo. Mayor Orgo advised this resolution transfers a total of \$58,600 from Workers Compensation (\$20,000); Employee Group Health (\$17,100); and Streets and Road Maintenance, Salaries and Wages (\$21,500); to Revenue Administration (Tax Collection), Other Expenses (\$400); Legal Services (Legal Department), Other Expenses (\$30,000); Engineering Services, Other Expenses (\$5,000); Buildings and Grounds, Other Expenses (\$1,000); and Telephone (\$700) to cover additional expenses; and Police Department, Salaries and Wages (\$20,000) and Recreation Services and Programs, Salaries and Wages (\$1,500) to cover additional salaries. Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Fitzgerald	S	X			
Macnow	M	X			
Bartolomeo		X			
Eastman		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

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10. **RESOLUTION 2016-152:** RESOLUTION APPROVING CHANGE ORDER NO. 2, FY 2016 NJDOT CAPITAL ROAD IMPROVEMENT PROGRAM, PHASE II (+\$2,323.37) was read by title by Mayor Orgo. Mayor Orgo commented the change resulted from adjusted as-built quantities and additional work. Mr. Macnow made a motion to approve, seconded by Mr. Bartolomeo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Fitzgerald		X			
Macnow	M	X			
Bartolomeo	S	X			
Eastman		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

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11. **RESOLUTION 2016-153:** RESOLUTION CONFIRMING AND CERTIFYING LENGTH OF SERVICE AWARD PROGRAM (LOSAP) CREDITS FOR 2015 FOR COLTS NECK FIRE COMPANY NO.2 was read by title by Mayor Orgo. Mr. Macnow made a motion approve, seconded by Mr. Bartolomeo, and carried by Messrs. Fitzgerald, Macnow, Bartolomeo and Eastman; Mayor Orgo abstained.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo				X	
Deputy Mayor Fitzgerald		X			
Macnow	M	X			
Bartolomeo	S	X			
Eastman		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

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**12. MOTION TO ADOPT A CONSENT AGENDA:**

All items listed on the "Consent Agenda" are considered routine by the Township and are adopted or approved collectively by a single motion and roll-call vote of a majority of the Township Committee. If discussion is desired on any item, it is considered separately. Mayor Orgo read the previous paragraph, then read the following resolutions by title:

**\*RESOLUTION 2016-154:** RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEE, PLANNING BOARD APPLICATION NO. 562, (THE WOODS) (\$5,754.39)

**\*RESOLUTION 2016-155:** RESOLUTION AUTHORIZING SENIOR CITIZENS AND/OR VETERANS ALLOWANCE (\$1,750.00)

**\*RESOLUTION 2016-156:** RESOLUTION AUTHORIZING CANCELLATION OF MISCELLANEOUS CHARGES AND OUTSTANDING CHECKS

**\*RESOLUTION 2016-157:** RESOLUTION AUTHORIZING CANCELLATION OF 2016 TAX DEBIT AND CREDIT BALANCES OF LESS THAN \$5.00

**\*RESOLUTION 2016-158:** RESOLUTION AUTHORIZING ACCEPTANCE OF MAINTENANCE GUARANTEE, FY 2016 CAPITAL ROAD IMPROVEMENT PROGRAM, PHASE II, P&A CONSTRUCTION, INC.

Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X			
Deputy Mayor Fitzgerald		S	X			
Macnow	M		X			
Bartolomeo			X			
Eastman			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**13. ADMINISTRATIVE REPORT:**

Ms. Capristo advised leaf collection is behind schedule and the Township is now using overtime and a third party to catch up. All four zones have been collected and collection is now in Zone 1.

Ms. Capristo advised DPW is on alert about the potential for ice and snow Friday based on current weather forecasts.

Ms. Capristo advised 2017 Budget worksheets have been provided to Department Heads and the 2017 budget process is underway.

Ms. Capristo advised the January 1, 2017 start of Bail Reform may have an impact on the number of cases remanded back to the Municipal Court. The Court Administrator has advised new technology is required by the Court and may be required by the Police Department under Bail Reform.

14. **MOTION TO APPROVE VOUCHERS:** Mr. Bartolomeo reviewed tonight's vouchers and recommends the following be approved:

Animal Control	\$83.98
Capital Fund	\$41,318.60
COAH	\$186.66
Construction Trust	\$11,562.80
Current Fund	\$3,081,009.14
Escrow	\$3,873.00
Farmland Preservation Trust	\$289.01
Grant Fund	\$2,169.10
Tax Collectors Trust	\$231,363.60
Trust Fund	<u>\$9,831.26</u>
<b>TOTAL</b>	<b><u>\$3,381,687.15</u></b>

Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried with the exception of \*Mr. Macnow abstaining from Sakoutis Brothers Disposal Inc.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X			
Deputy Mayor Fitzgerald	M		X			
Macnow		S	X*		X*	
Bartolomeo			X			
Eastman			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

15. **TOWNSHIP COMMITTEE REPORTS**

Mr. Fitzgerald reported Bail Reform is the State's effort to reduce the prison population, which will impact the Township under the FLSA in that Officers are required to complete reports within a time period and may incur overtime to do so. Instituting Bail Reform will shift costs from the State to the County/municipalities and the Police and Court are concerned.

Mr. Bartolomeo advised the Senior Club luncheon is scheduled for December 19 at the Molly Pitcher Inn; \$10 per person.

Mr. Bartolomeo congratulated the Historical Preservation Committee on the success of its Country Christmas at the Montrose Road School House this past weekend.

Mr. Bartolomeo reported the Girl Scouts decorated the Town Hall tree in the meeting room with ornaments they both made and donated and hope to continue this practice in future years.

Mr. Eastman reported he attended the Drug and Alcohol Alliance dinner, and it was a nice night.

Mr. Macnow provided an update on COAH noting all but one municipality in Ocean County have settled. Toms River has agreed to 1,200 affordable units, which equates to an additional 7,000 – 8,000 dwellings, and eight years from now in 2025, there will be another allocation. Mr. Macnow commented that is why we are being aggressive in our litigation.

Mr. Macnow reported he will be meeting with the Township's elected officials in January to discuss marketing the Earle housing units to veterans and others that could benefit from this housing.

Mayor Orgo reported the Township is close to hiring a DPW Director.

Mayor Orgo thanked the residents for being given the opportunity to be the Mayor this year.

16. **PUBLIC COMMENTS:** Hearing no further comments from the Township Committee, Mayor Orgo opened the meeting to public comments.

Mr. Vince Domidion, resident, thanked Mayor Orgo for a job well done this year and commented he was a good leader. Mr. Domidion thanked Mr. Fitzgerald for his service, noting he was very constructive and thoughtful.

Ms. Elaine Mann, resident, stated she adds to Mr. Domidion's comments and thanked them for doing a good job. Ms. Mann reported Santa was at the Library and gave books to the children visiting him. Ms. Mann commented the State is giving themselves pay raises tomorrow, and noted Senator Beck is against this. Ms. Mann questioned why there is so much overtime in the Police Department. Mr. Fitzgerald responded an Officer recently left who was on leave prior to departure, there were two injuries this year, and one carried over from last year. It is a lean operation since the layoffs in 2011. The Township is discussing options with the PBA such as Special Officers for special tasks.

Mr. Michael Viola, resident, thanked the Township Committee for their service. Mr. Viola requested a block of space on the Recycling newsletter be given to Wildlife management.

Ms. Judy Laufer, resident, thanked both Mayor Orgo and Committeeman Fitzgerald commenting they did a phenomenal job. Ms. Laufer reported a large collection of leaves at Maple and Georgetown. Ms. Capristo advised leaf collection was there today and will return. Ms. Laufer questioned if Code Enforcement should be involved with the large leaf piles at Cedar Drive and Heyers Mill Road noting the leaves are encroaching on a very busy roadway. Ms. Laufer questioned the status of the Phalanx Road/Flock Road/Route 34 intersection. Mr. Fitzgerald responded when the 537/34 intersection is improved, this intersection will improve as less cut through traffic will occur.

Hearing no further comments, Mayor Orgo closed the meeting to public comment.

17. **RESOLUTION 2016-159:** EXECUTIVE SESSION was read by title by Mayor Orgo. Mr. Fitzgerald made a motion to approve, seconded by Mr. Bartolomeo and unanimously carried by voice vote. Mayor Orgo advised no formal action is anticipated this evening.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Orgo			X			
Deputy Mayor Fitzgerald	M		X			
Macnow			X			
Bartolomeo		S	X			
Eastman			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Meeting adjourned at 8:10 p.m.

At 8:35 p.m., motion by Mr. Macnow, seconded by Mr. Eastman and unanimously carried by voice vote to adjourn Executive Session and return to Regular meeting.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Fitzgerald		X			
Macnow	M	X			
Bartolomeo		X			
Eastman	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Motion by Mr. Macnow, seconded by Mr. Fitzgerald and unanimously carried by voice vote to adjourn meeting.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Fitzgerald	S	X			
Macnow	M	X			
Bartolomeo		X			
Eastman		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Meeting adjourned at 8:36 p.m.



Beth Kara, RMC, CMC  
Municipal Clerk

Attachment

## MAYOR'S YEAR END REMARKS

TOM ORGO  
MAYOR 2016

- Adopted 159 Resolutions and 23 Ordinances;
- Adopted \$11.7 million municipal budget;
- Honored retiring Department Head of Public Works, Edward Thompson;
- Honored retiring Construction Official, Henry Salerno;
- Addressed and significantly reduced the number of abandoned Properties in the Township;
- Renewed and implemented the Township's Government Energy Aggregation Program to provide cost saving electric generation services to Township residents;
- Amended the Shade Tree Commission ordinance providing for improved coordination between the Commission and Township;
- Implemented safety and security measures at Town Hall including an ADA compliant access ramp to the Police and Courthouse buildings and new security measures at Town Hall;
- Through a dual phased process repaved close to **six (6) miles of roads** in the Township. Project also included extensive roadway tree management along Muhlenbrink and Laird Roads;
- Facilitated the pending purchase of the development easement in connection with the Crystal Brook Training Center for the preservation of approximately 37 acres of farmland;
- Assessed, selected and implemented an automated registration system for the Township's summer camps and recreation programs resulting in increased enrollment efficiencies and improved financial controls;
- Coordinated an extensive clean-up of the Town Hall grounds through a shared services agreement with the Department of Public Works and Monmouth County;
- Awarded a two (2) year contract with a one (1) year option for snow removal services;
- Awarded a two (2) year contract for the use of Township property for agricultural purposes;
- Initiated application for a Monmouth County Open Space Grant in an effort to obtain funding to improve the Township walking trail;
- Updated the Township's Personnel Policies and Procedures Manual;
- Secured a team of legal professionals and experts to vigorously defend the Township's zoning laws from forced high density development; and
- Successfully identified and properly categorized 39 erroneously farmland assessed properties.