

**TOWNSHIP OF COLTS NECK  
TOWNSHIP COMMITTEE MEETING  
MAY 13, 2015  
7:30 P.M. AT TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Schatzle followed by a salute to the flag. The following statement was read by Registered Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by forwarding a News Release to the Asbury Park Press on December 20, 2014 stating that a regular meeting of the Colts Neck Township Committee would be held May 13, 2015 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township website and a copy is on file in the Office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

Present: Mayor James Schatzle; Deputy Mayor Thomas Orgo; Committeemen Jarrett Engel, Michael Fitzgerald and Russell Macnow

Also Present: Interim Township Administrator Thomas Antus, Registered Municipal Clerk Beth Kara, and Township Counsel John O. Bennett, III, Esq.

Absent: None

1. **APPROVAL OF MINUTES:** Meeting of April 29, 2015. Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried.

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Orgo			X			
Engel			X			
Fitzgerald	M		X			
Macnow		S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

2. **PRESENTATION:** CLEAN COMMUNITIES AWARD. Ms. Elaine Mann, Clean Communities Program Coordinator, asked Mayor Schatzle and former Mayor Macnow to join her in presenting the Clean Communities Award to Robert and Ann Wiltz. Ms. Mann thanked the Wiltz's for their commitment to keeping the Township clean by adopting the heavily traveled portion of Route 34 from the Phalanx/Flock Road intersection to the Laird/Conover Road South intersection. Mayors Schatzle and Macnow added their appreciation on behalf of the community, and Mr. and Mrs. Wiltz received a round of applause; photographs were taken.
  
3. **MAYOR'S PROCLAMATION:** EMERGENCY MEDICAL SERVICES WEEK, MAY 17 THROUGH MAY 25, 2015. Mayor Schatzle read the proclamation in full, which recognizes the emergency medical services teams providing lifesaving care to those in need 24/7 within the community, and the commitment each member makes by engaging in hours of specialized training and continuing education to enhance their lifesaving skills. Mayor Schatzle urged all residents to recognize and support the tireless work of the Township's Emergency Services Volunteers in keeping the community healthy and safe, and presented the Fire Department Proclamation to Fire Chief Michael Burke this evening, who received a round of applause; photographs were taken. Mayor Schatzle stated he would provide the First Aid Squad with their Proclamation tomorrow.

4. **CAPITAL ORDINANCE 2015-7: CAPITAL ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND THE PURCHASE OF VARIOUS CAPITAL EQUIPMENT, AND APPROPRIATING \$304,975.00 THEREFOR, AUTHORIZED IN AND BY THE TOWNSHIP OF COLTS NECK, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY** was read by title at second reading by Mayor Schatzle. Mayor Schatzle noted this year's capital program was discussed in previous budget workshop sessions and Township Committee meetings. Hearing no comment from the Governing Body, Mayor Schatzle opened the meeting to public comment.

Mr. Stuart Flamberg, a resident, questioned the details of the \$304,975 expenditure. Mayor Schatzle read the contents of the ordinance, as follows:

- Recreation and Park improvements with a total appropriation of \$30,000;
- Purchase of Fire Department equipment improvements including turnout gear and thermal imaging camera with a total appropriation of \$18,000;
- Purchase of a marked Police utility four wheel drive vehicle with a total appropriation of \$34,500;
- Purchase of a Public Works four wheel drive vehicle with plow with a total appropriation of \$45,000;
- Town Hall and other building improvements including but not limited to cupola renovation and Court House/Police roof repair with a total appropriation of \$57,000;
- Purchase of Court recording system and portable sound system with a total appropriation of \$8,000;
- New well for the Bucks Mill Park Community Center with a total appropriation of \$20,000;
- Underground storage tank removal and monitoring with a total appropriation of \$6,000;
- Purchase of computers and related equipment with a total appropriation of \$20,000; and
- Replacement of First Aid Squad heating system and related expenses with a total appropriation of \$26,000.

Hearing no further comments, Mayor Schatzle closed the public hearing. Mr. Fitzgerald made a motion to approve, seconded by Mr. Engel and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Orgo			X			
Engel		S	X			
Fitzgerald	M		X			
Macnow			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

5. **ORDINANCE 2015-8: AN ORDINANCE ENTITLED THE 2015 SALARY ORDINANCE FOR THE TOWNSHIP OF COLTS NECK** was read by title at second reading by Mayor Schatzle. This ordinance includes Township positions not covered by collective bargaining agreements. Mr. Orgo questioned the Administrator position salary range, to which Mayor Schatzle responded this ordinance authorizes salaries up to the stated amounts for 2015. Hearing no further comment from the Governing Body, Mayor Schatzle opened the public hearing. Hearing no comments, Mayor Schatzle closed the public hearing. Mr. Engel made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Orgo			X			
Engel	M		X			
Fitzgerald			X			
Macnow	S		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

6. **MOTION TO ADOPT CONSENT AGENDA:**

**\*RESOLUTION 2015-66:** RESOLUTION APPROVING INSERTION OF SPECIAL ITEM OF REVENUE, DRUG AND ALCOHOL ABUSE GRANT (\$21,650.00)

**\*RESOLUTION 2015-67:** RESOLUTION AUTHORIZING RECREATION PROGRAM REFUND (\$80.00)

Mr. Fitzgerald made a motion to approve, seconded by Mr. Engel, and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Orgo			X			
Engel	S		X			
Fitzgerald	M		X			
Macnow			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

7. **DISCUSSION:** AMEND CHAPTER 263, WATER SUPPLIES; CHAPTER 258, SEWAGE DISPOSAL SYSTEMS; AND CHAPTER 243, FOOD ESTABLISHMENTS. Mr. Thomas Frank, Health Officer, advised the current fees were reviewed and compared to surrounding and similar municipalities, the results of which were presented to the Board of Health. Mr. Frank provided one example of a temporary food license holder participating in a three-day event within Town requires daily Health Officer inspections, at a current license fee of \$25. Mayor Schatzle noted the Board of Health is recommending an increase in fees to cover costs. With unanimous Governing Body consent, Mayor Schatzle requested fee ordinances be placed on the next Township Committee meeting agenda.

8. **DISCUSSION:** EMERGENCY INTRA-COUNTY MUTUAL AID. Mr. Michael Burke, Township OEM Coordinator, discussed the need for a resolution to be passed by the Township Committee by June 1, 2015 to authorize the Township's participation in the Emergency Intra-County Mutual Aid Assistance Program in the event assistance is needed. Mr. Burke stated in the event a State of Emergency is declared, having this agreement in place will facilitate reimbursement if the designated dollar threshold is achieved. Mr. Fitzgerald questioned if Mr. Burke recommends the Township participate, to which Mr. Burke replied yes. Mayor Schatzle commented the Township is fortunate to have Mr. Burke as its OEM Coordinator, and with the unanimous consent of the Township Committee, requested the resolution be placed on the next Township Committee meeting agenda.

9. **DISCUSSION:** 2015 ROAD IMPROVEMENTS. Public Works Director, Mr. Edward Thompson and Township Engineer, Mr. Glenn Gerken, discussed the conditions of and costs of paving roads, cul-de-sacs, curbing, parking lots, and the funds needed for the DOT grant received to repave a section of Laird Road from Phalanx Road to Muhlenbrink Road. Mr. Gerken's cost projections were discussed as well as the various projects proposed. Mr. Thompson discussed the shared responsibility of Boundary Road with Marlboro Township, which is spelled out in a 1988 agreement between the municipalities. Mr. Fitzgerald requested Mr. Antus contact Marlboro Township to ascertain their paving intentions. Discussion ensued. All were in agreement to proceed with the paving of Laird Road as part of the DOT grant received. Drainage on the northeast corner of Laird Road and Route 34 was discussed and a request made to correct this problem. The Township Committee will view the various paving options. Mr. Antonides will be requested to provide the Township Committee with the available balances in prior bond ordinances earmarked for paving and a determination will then be made by the Township Committee on the amount to be bonded this year for road improvements. Mr. Fitzgerald expressed concern about the amount of debt being serviced currently. Counsel Bennett suggested Mr. Thompson speak with Mr. Antonides and look into entering into a lease purchase agreement with the County to finance Public Works trucks over five years and keep this financing out of the bond ordinance. Counsel Bennett noted this would improve the payments on the bonds being serviced since the trucks have a shorter life than the 20-year life of road projects. Counsel Bennett noted a response to the County is due by May 21, and the response is not a binding commitment.

10. **ADMINISTRATIVE REPORT:** Mr. Antus stated he had nothing to add to the Administrative Report.

Mr. Antus advised the Monmouth County Park System is seeking applications for its 2015 Municipal Open Space Grant Program. Both land acquisition and development for park, recreation and open space purposes are eligible for funding; however the emphasis of the program is land acquisition with additional priority given to State-designated Urban Aid Communities. Responses are due by September 16, 2015. Mr. Antus will speak with Mr. Hennessy about the application, and Mayor Schatzle suggested the Township Committee e-mail Mr. Antus with their recommendations.

Mr. Antus noted this is the New Jersey State League of Municipalities 100<sup>th</sup> Year Anniversary. Mr. Antus noted the League is a strong supporter of municipalities, and he suggested the Township issue a Proclamation commemorating this significant milestone. The Township Committee voiced their unanimous approval; Mr. Antus will craft the Proclamation for next meeting.

11. **MOTION TO APPROVE VOUCHERS:** Mr. Fitzgerald stated he has reviewed the vouchers and recommends approval as follows:

Animal Control	\$124.68
Capital Fund	\$5,834.91
Construction Trust	\$9,630.34
Current Fund	\$5,252,954.13
Escrow	\$1,178.60
Grant Fund	\$3,740.77
Trust Fund	<u>\$11,900.12</u>
TOTAL:	<u>\$5,285,363.55</u>

Mr. Fitzgerald expressed concern about the front steps at Town Hall, noting there are gaps where the riser meets the stair tread. Mr. Fitzgerald stated this must be addressed by the contractor to ensure it is completed properly so issues do not arise in the future. Mr. Orgo questioned the payment to DirectTV, and was advised the account was established by the Township since it is a Township-owned building and the Lions Club reimburses the Township for the charges. Mayor Schatzle questioned the notation of a five year contract, when the contract limit is three years to Airpower International Inc. (Page 2). It was noted this payment was for the Fire Department, not the Township. Mr. Antus will provide further information to Mayor Schatzle. Mr. Engel made a motion to approve, seconded by Mr. Macnow and unanimously carried. Mayor Schatzle abstained from approving payment to T&M Associated; Mr. Macnow abstained from approving payment to Sakoutis Brothers Disposal Incorporated\*\*.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X*		X*	
Deputy Mayor Orgo			X			
Engel	M		X			
Fitzgerald			X			
Macnow		S	X**		X**	
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**12. TOWNSHIP COMMITTEE REPORTS**

Mr. Engel reported he met with Mr. Hennessy to discuss the Trail Riders proposal. Mayor Schatzle noted the Trail Riders should contact the Clerk's Office to schedule a presentation on a Township Committee meeting agenda.

Mr. Fitzgerald reported the Planning Board is scheduled to discuss the St. Mary's plan for Monday through Friday Pre-K. Mr. Fitzgerald commented on the number of motorists making illegal left turns from Route 34 South into St. Mary's parking lot, and noted it is illegal to avoid traffic control by using any public or private lot. Mayor Schatzle stated large signs were placed at that location; however, this is a safety issue and the only solution is to have Police cars on-site to enforce traffic laws. Mayor Schatzle stated Father Jeff supports traffic enforcement. Mr. Macnow stated he will bring this to Chief Sauter's attention.

Mr. Fitzgerald reported Girl Scouts, Brownies and Cub Scouts joined members of the Shade Tree Commission today and planted two trees at Town Hall. Mr. Fitzgerald noted Mr. Ed Brock of Brock Farms was approached and donated both trees for this year's commemoration of Arbor Day within the Township. Mr. Fitzgerald expressed thanks to Mr. Brock as well as to the Shade Tree Commission noting they do a terrific job.

Mr. Macnow reported the COAH Subcommittee has been very active. The Township's fair share allocation of 500+ units cannot be achieved, and the Township will be actively engaged with the COAH attorney.

Mr. Orgo reported Farmland and Open Space Preservation has sent letters to those with farmland assessments and will be discussing the preservation program with them in the future.

Mr. Orgo reported the Colts Neck Business Association is having its annual barbecue September 21<sup>st</sup>.

Mayor Schatzle reported with the exception of The Grande, the Township does not have fire hydrants throughout the Township; however, it does have many resources from which to draw water for firefighting including stand pipes, ponds, and mutual aid tankers responding to our emergencies. Mr. Engel noted there is a tanker task force to address fires that is most impressive.

Mayor Schatzle reported baseball is up and running from T-ball through the majors. Mayor Schatzle stated the Colts Neck Sports Foundation is doing a great job.

Mayor Schatzle reported he participated in the PTO's 5K color run, a fund raiser where participants are pelted with non-hazardous colors, and it was great fun.

Mayor Schatzle reported the annual Memorial Day Parade begins Monday, May 25<sup>th</sup>, at 10:30 a.m. from Town Hall and includes the ceremony at Memorial Park. Mayor Schatzle urged all to attend.

Mayor Schatzle reported work is underway to receive private funding for fireworks in the Township.

Mayor Schatzle reported the Colts Neck Fair planning is underway, and volunteers are needed for all areas.

**13. COMMENTS FROM THE PUBLIC**

Hearing no further comments, Mayor Schatzle opened the meeting to public comment.

Ms. Judy Laufer, resident and member of the Recreation Committee, noted the Memorial Day commemoration begins with a breakfast at Fire House 2 for all Veterans, then a 10:00 a.m. bicycle decorating contest judging, and root beer and hot dogs at Fire House 2 for all after the ceremony at Memorial Park.

Mr. Stuart Flamberg, questioned why fire hydrants were not installed within the Township. Mayor Schatzle responded this is a rural community, and hydrants are required in more densely populated areas. Zoning changes would change the character of this community. Mr. Macnow noted large losses are far and few between, and the first priority is the saving of lives, then property. Mr. Engel noted many fires occur in the middle of the night and losses are not due to lack of water. Mr. Fitzgerald suggested speaking off-line to discuss this issue. Mr. Flamberg questioned how much money was spent on repaving roads and recommended assessing fees on trash haulers to repave the roadways. Counsel Bennett responded the Township does not have the legal authority to do this; the Township only has the powers given to it by the State.

Ms. Elaine Mann, a resident and Clean Communities Coordinator, stated this was the best meeting tonight. Ms. Mann questioned if anyone has been appointed as the Drug and Alcohol Coordinator. Mayor Schatzle responded this is being worked on. Ms. Mann expressed concern about the paving of Stone Hill Road. Ms. Mann stated it is time to schedule the Clean Communities Poster Contest Awards. Mayor Schatzle suggested Ms. Mann schedule this through the Clerk's Office.

Ms. Diana Piotrowski, a resident, questioned if the Township owns the former Smith farm stand on Route 34. Mayor Schatzle stated the farm stand will either be restored or taken down. In addition, Mayor Schatzle would like to see the mill on Bucks Mill Road turning again. Mr. Macnow commented dredging would be needed, then the water flow would work to move the mill.

Mr. Vince Domidion, a resident and Chair of the Monmouth County Planning Board, stated tonight's discussion on roads was excellent. Mr. Domidion spoke of the Monmouth County Park System Open Space Grant Application, noting previously the emphasis was on land acquisition, and the Township successfully acquired a parcel of land on Route 520 and Clover Hill Lane. Mr. Domidion recommended having discussions to determine potentially fundable projects in keeping with the Park System focus for this year. Mr. Domidion noted with regard to water service, under the County plan and the State redevelopment plan, the broad goal is to limit development, while the development of infrastructure is associated with high density growth. Mr. Domidion suggested paying attention to the County Master Plan, as the dates for public meetings are getting closer.

Mr. Jeffrey Sauter, a resident, spoke of his concerns for road paving and prior layoffs of Police Officers during lean budget times in the past.

Mr. Chuck Camarata, a resident, questioned if the Trump National Golf Club was still having its water usage monitored. Mayor Schatzle responded yes, this usage is monitored. Mr. Orgo commented even the County needs meters on wells.

Ms. Elaine Mann questioned if the Township should address large items placed curbside through ordinances. Mr. Engel noted trash haulers may take longer than anticipated to collect large items from their customers; however, if there is a problem that should be monitored, Ms. Mann should advise of the issue.

Hearing no further comments, Mayor Schatzle closed the public comment portion of the meeting.

14. **RESOLUTION 2015-68:** EXECUTIVE SESSION was read by title by Mayor Schatzle. Mr. Fitzgerald made a motion to approve, seconded by Mr. Orgo and unanimously carried by voice vote. Mayor Schatzle stated it was not anticipated the Township Committee would return in Open Session this evening.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Orgo		S	X			
Engel			X			
Fitzgerald	M		X			
Macnow			X			
M - Moved S - Seconded X - indicates vote			NV - Not Voting		Ab - Absent	

The meeting adjourned at 9:10 p.m.

Motion by Mr. Macnow, seconded by Mr. Orgo and unanimously carried to adjourn Closed session.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo	S	X			
Engel		X			
Fitzgerald		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Motion by Mr. Macnow, seconded by Mr. Fitzgerald and unanimously carried to reconvene in public session and adjourn meeting.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel		X			
Fitzgerald	S	X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Meeting adjourned at 9:55 p.m.



Beth Kara, Registered Municipal Clerk