

**TOWNSHIP OF COLTS NECK
TOWNSHIP COMMITTEE MEETING
DECEMBER 16, 2015
7:30 P.M. AT TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Schatzle followed by a salute to the flag led by resident and builder, Mr. Dave Paulson. The following statement was read by Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by forwarding a News Release to the Asbury Park Press on December 20, 2014 stating that a regular meeting of the Colts Neck Township Committee would be held December 16, 2015 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township website and a copy is on file in the Office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

Present: Mayor James Schatzle, Deputy Mayor Thomas Orgo, Committeemen Michael Fitzgerald, and Russell Macnow

Also Present: Township Administrator Kathleen Capristo; Municipal Clerk Beth Kara; and Township Counsel John O. Bennett, III, Esq.

Absent: Committeeman Jarrett Engel

Mayor Schatzle began this evening's meeting speaking of the "behind the scenes" people that are there to lend a hand. Mayor Schatzle recognized resident and builder Mr. Dave Paulson for the American Flag he crafted from wood salvaged from a 100+ year old barn and which he donated to the Township. The flag has been installed in the Town Hall meeting room, and Mr. Paulson's gift was commemorated by Mayor Schatzle with an engraved plaque "Donated by Dave Paulson, Dedicated Volunteer and Talented Builder, 2015".

1. **ANNOUNCEMENT:** Mayor Schatzle announced the 2016 Reorganization Meeting of the Township Committee will be held on January 3; 2016, 4:00 p.m. in the Courthouse.

2. **MAYOR'S RECOGNITION:** HONORING MARILYN BOAK FOR OVER 30 YEARS VOLUNTEER SERVICE TO THE COMMUNITY. Mayor Schatzle was joined by Health Officer, Thomas Frank; and retired Health Officer, William McBride, in honoring Marilyn Boak's many years of volunteer service to the community. Mr. McBride reflected on his 27 years as Township Health Officer and the development that occurred during that time. Mr. McBride noted Ms. Boak was always at the forefront of the issues, and stated she played a pivotal role in stream testing. In addition, she assumed the responsibility of navigating the superfund cleanup within NWS Earle. Mr. Frank provided the following quote from an unknown author, "Volunteering is the ultimate exercise in democracy. You vote in elections one a year, but when you volunteer, you vote every day about the kind of community you want to live in." Mr. Frank commented Ms. Boak gave of her valuable free time to make a positive difference, and she did so with tremendous dedication and commitment. Mr. Frank thanked Ms. Boak for her service to the community, and on behalf of the Board of Health, wished her all the best, noting she will be missed. Mayor Schatzle presented Ms. Marilyn Boak with an engraved plaque on behalf of the Township Committee ". . . In appreciation and gratitude for over 30 years of service to the community supporting environmental initiatives and as a member of the Colts Neck Board of Health. Thank you for a job well done." Ms. Boak commented she has worked with wonderful people and thanked all for their thoughts this evening. Ms. Marilyn Boak received a standing ovation and photographs were taken.

3. **MAYOR'S COMMENDATION:** Mayor Schatzle noted he started in the First Aid Squad as a member of the first group of Cadets in the Township. Mayor Schatzle was joined by Ms. Denise Horneck, Advisor to the Colts Neck First Aid Squad Cadets, recognizing the following members for their volunteer life-saving service to the community: Samantha Aljian, Emily Davis (Captain), Lauren Feaster, Dalton Hamlin, Jon Hempstead, Nick Hempstead, Dominic Ierardi, Michal Kalisz, Andrew Laudicino, Rebecca Luo, Kevin Murch, John Nelson, Jessica Pridmore, Ben Riddle, Montana Riggs, Alie Royle, Joseph Santoro, Steven Simon, Thomas Ventrone and Jacob Vitale. Ms. Horneck commented the Cadets are honor students involved with SATs and college applications, who never dropped the ball with the duties of a Cadet. Mayor Schatzle noted the Cadets receive the same training as full members of the Squad and are regularly responding to calls for assistance. Mayor Schatzle stated Ms. Ruth Bender and Ms. Debbie Evankow are the Senior Squad advisors. All First Aid Squad Cadets and family members present received a round of applause and photographs were taken. The Squad members thanked Mayor Schatzle for his support to the Squad.

Mayor Schatzle called for a five minute recess at 7:43 p.m.

Mayor Schatzle called the meeting to order at 7:48 p.m.

4. **MAYOR'S YEAR END COMMENTS:** Mayor Schatzle spoke of the many accomplishments of the 2015 Township Committee, a copy of which is appended.
5. **RESOLUTION 2015-142:** RESOLUTION CONFIRMING 2016 TOWNSHIP COMMITTEE MEETING SCHEDULE was read by title by Mayor Schatzle. This resolution sets forth the meeting dates of the 2016 Township Committee, which with few exceptions, will continue to meet on the second and last Wednesdays of the month, at 7:30 p.m. in Town Hall. Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Orgo			X			
Engel						X
Fitzgerald		S	X			
Macnow		M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

6. **RESOLUTION 2015-143:** RESOLUTION AUTHORIZING FORMAL TRANSFER OF FUNDS – 2015 BUDGET was read by title by Mayor Schatzle. Mayor Schatzle stated this resolution authorizes the transfer of \$38,550.00 from Streets and Roads Maintenance, Salaries and Wages (\$32,400.00) and Social Security System (\$6,150.00) to Revenue Administration (Tax Collection), Salaries and Wages (\$5,700.00); Tax Assessment Administration, Salaries and Wages (\$400.00); Historical Preservation, Salaries and Wages (\$350.00); Architectural Review, Salaries and Wages (\$100.00); and Police Department, Salaries and Wages (\$20,000.00) to cover additional salaries; and Legal Services (Legal Department), Other Expenses (\$10,000.00); Planning Board, Other Expenses (\$1,000.00); and Zoning Board of Adjustment, Other Expenses (\$1,000.00); to cover additional expenses. Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel					X
Fitzgerald	M	X			
Macnow	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

7. **MOTION TO ADOPT A CONSENT AGENDA:**

All items listed on the "Consent Agenda" are considered routine by the Township and are adopted or approved collectively by a single motion and roll-call vote of a majority of the Township Committee. If discussion is desired on any item, it is considered separately.

***RESOLUTION 2015-144:** RESOLUTION AUTHORIZING CANCELLATION OF MISCELLANEOUS CHARGES AND OUTSTANDING CHECKS

***RESOLUTION 2015-145:** RESOLUTION AUTHORIZING CANCELLATION OF 2015 TAX DEBIT AND CREDIT BALANCES OF LESS THAN \$5.00

Mr. Fitzgerald made a motion to approve, seconded by Mr. Orgo unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo	S	X			
Engel					X
Fitzgerald	M	X			
Macnow		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

8. **ADMINISTRATIVE REPORT:** Ms. Capristo had nothing to add to the Administrative Report this evening.

Ms. Capristo reported leaf collection is 2.5 weeks behind schedule, noting this year there were no leaves on the ground, then they all fell at once. Ms. Capristo noted leaves are being collected seven days per week and outside manpower and additional trucks have been enlisted.

9. **MOTION TO APPROVE VOUCHERS:** Mr. Fitzgerald recommended approving the vouchers, as follows:

Capital Fund	\$17,504.37
COAH	\$512.50
Construction Trust	\$319.10
Current Fund	\$12,740.82
Grant Fund	\$500.00
TOTAL:	<u>\$31,576.79</u>

Mr. Fitzgerald noted the voucher payable to Julius Roehrs Company* was signed by Mayor Schatzle. Mr. Orgo requested the payment to Pickwick Well Drilling be held until the well issues at Town Hall are resolved. Mr. Macnow made a motion to approve, seconded by Mayor Schatzle and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle	S	X		X	
Deputy Mayor Orgo		X			
Engel					X
Fitzgerald		X*		X*	
Macnow	M	X		X	
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

10. TOWNSHIP COMMITTEE REPORTS

Mr. Fitzgerald had no report this evening.

Mr. Macnow reported the COAH plan was submitted to the Court within the last day and is available.

Mr. Orgo reported the Farmland Preservation and Open Space Committee will be meeting and will discuss the preservation of Crystal Brook Farm, which is proceeding.

Mr. Orgo reported issues of the hunting digest prepared by the State for the 2015/16 hunting season are available at Town Hall.

Mayor Schatzle reported a \$2.5 million bond ordinance will be introduced early in 2016 of which \$2 million will be used to pave as many roads as possible, and includes the portion of Laird Road for which the Township received a NJ DOT grant in the amount of \$240,000.00. Mayor Schatzle noted \$500,000.00 will be set aside for improvements to the Police/Court building.

Mayor Schatzle reported an ad hoc committee has been established to review the recreation and sports fields within the Township and provide recommendations within 45 days. Mr. Fitzgerald will be Liaison for this committee. Citizen volunteer members are: Chris Adams, President of Colts Neck Travel Soccer, member of Recreation Committee and 2016 Chair of the Recreation Committee; D. J. Ten Hoeve, member of CNSF, Baseball Commissioner, CNSF, and 2016 member of the Recreation Committee; Jeff Sponder, President of CNSF; Andrea D'Eletto, attorney and public member; and Damian Besculides, architect with extensive experience in architectural design, planning, site evaluation and cost management.

Mayor Schatzle noted this has been his last year serving on the Township Committee based on self-imposed term limits. Mayor Schatzle stated he is proud to have served the Township these past years.

11. COMMENTS FROM THE PUBLIC

Hearing no further comments, Mayor Schatzle opened the meeting to public comment.

Ms. Elaine Mann, resident and Clean Communities Coordinator, thanked Mr. Paulson for his donation to the Township. Ms. Mann stated Mr. Paulson helped embellish the Clean Communities Award the Township received, which she requested be placed on display again. Ms. Mann spoke of the First Aid Squad heating system and questioned the use of Able Mechanical to repair the heating system within Town Hall.

Mr. Robert Sayko, a resident, thanked Mayor Schatzle for his service to the Township. Mr. Sayko questioned the cost of maintaining the military vehicles obtained at no cost by the Township. Mr. Sayko stated his street was repaved ten years ago; however, the pavement did not meet his driveway, the driveway doesn't drain and results in potholes at the end of his driveway. Mr. Sayko commented the sporadic curb replacement on Larchmont Drive appears wavy and a patch job. Mayor Schatzle commented the Township Administrator will follow up with the Township Engineer on these issues.

Mr. Vince Domidion, a resident, spoke of the passage of time, and while looking forward to the next chapter, Mayor Schatzle should look back with pride since a lot of good things were done by the Township Committee. Mr. Domidion noted he appreciated the ability to solve problems with Mayor Schatzle off-line, and that he appreciates Mr. Schatzle's service to the community.

Ms. Denise Horneck, a resident and First Aid Squad member, thanked Mayor Schatzle for his service and commented she looks forward to his spending more time on the First Aid Squad.

Mr. John Walsh, a resident and President of Colts Neck Senior Citizens, thanked Mayor Schatzle for his time as a Cadet, member of the Fire Department and First Aid Squad. Mr. Walsh commented any time spent volunteering was time spent away from his family. Mr. Walsh reported Mayor Schatzle's presentation on the signs of heart attack and stroke, prompted a Seniors Club member to bring her husband to the hospital for emergency heart surgery. Mr. Walsh thanked Mayor Schatzle and the Township Committee for making Colts Neck a special place to live.

Mr. Jeffrey Sauter, a resident, spoke of unobligated capital funds set aside for the Town Hall roof. Mr. Sauter commented on the right to free speech, open government, safety and security, infrastructure, and Mr. Engel's vacancy.

Mr. Michael Viola, a resident, thanked Mayor Schatzle for his many years of dedicated public service.

Mayor Schatzle commented he was humbled by the comments tonight. He advised he would be donating the framed print of Abraham Lincoln to the Township, a gift given to him by his mother. He then quoted Mr. Lincoln, "The better part of one's life consist of his Friendships."

Hearing no further comments, Mayor Schatzle closed the public comment portion of the meeting.

12. **RESOLUTION 2015-146:** EXECUTIVE SESSION was read by title by Mayor Schatzle. Mr. Macnow made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried by voice vote.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Orgo			X			
Engel						X
Fitzgerald		S	X			
Macnow		M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

The regular meeting adjourned at 8:15 p.m.

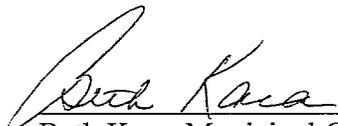
Motion by Mr. Fitzgerald, seconded by Mr. Orgo and unanimously carried to adjourn Closed Session.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo	S	X			
Engel					X
Fitzgerald	M	X			
Macnow		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Motion by Mr. Fitzgerald, seconded by Mr. Macnow and unanimously carried to reconvene in Public Session and adjourn meeting.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Orgo		X			
Engel					X
Fitzgerald	M	X			
Macnow	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

The meeting adjourned at 9:30 p.m.


 Beth Kara, Municipal Clerk

Attachment

MAYOR'S YEAR END REMARKS

JAMES C. SCHATZLE
MAYOR 2015

- Adopted some 144 Resolutions and 15 Ordinances;
- Adopted \$12.17 million municipal budget;
- Honored retiring Township Administrator, Robert Bowden;
- Hired Interim Township Administrator, Thomas Antus;
- Hired Township Administrator, Kathleen Capristo;
- Appointed Beth Kara as Municipal Clerk;
- Hired new Police Officer, Whitney Molinelli;
- Executing Abandoned Property Ordinance to address the properties in Town;
- Amended ordinances pertaining to volunteer incentives, street trees, towing, and Board of Health (retail food establishments, sewage disposal systems, water supplies);
- Negotiated three Collective Bargaining Unit Agreements with Police, white collar and blue collar Township employees for the period January 1, 2015 through December 31, 2017.
- Worked with NJ DOT and Legislators to have State Highway 34 repaved as a temporary measure in preparation for the redesign and reconstruction of this roadway in 2020.
- Worked with NJ DOT to effect a new traffic light sequence at the intersection of State Highway 34, Phalanx Road (County), and Flock Road (Township).
- Adopted Capital Ordinance in the amount of \$304,975.00 to purchase Police and Public Works vehicles, Fire Department equipment, Police equipment, replace the First Aid Squad building heating system, and make improvements to Township properties, including the installation of a well, building improvements, and the purchase of office equipment.
- Executed optional third year of contracts for 2016 recycling services and 2016 snow removal services.
- Awarded contract for two-year lease of Township property for farming.
- Received approval of NJDOT FY 2015 Municipal Trust Fund grant application for award of State funds of \$240,000.00 toward the total estimated cost of \$600,000.00 to pave 7,970 l.f. of Laird Road from Phalanx Road to Cross Road; and
- Working to complete preliminary plans for Justice Center.