TOWNSHIP OF COLTS NECK
TOWNSHIP COMMITTEE BUDGET WORKSHOP MEETING
WORKSHOP SESSION NO. 1
FEBRUARY 25, 2017
8:30 A.M. AT TOWN HALL

The budget workshop meeting of the Colts Neck Township Committee was called to order at 8:30 a.m. by Acting Mayor Bartolomeo followed by a salute to the flag. The following statement was read by Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by noticing the News Transcript on January 23, 2017 stating that a budget workshop meeting of the Colts Neck Township Committee would be held February 25, 2017 at 8:30 a.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township website and a copy is on file in the Office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

Present:	Acting Mayor J.P. Bartolomeo, Committeemen Edward Eastman, Jr., Thomas Orgo and Frank Rizzuto
Also Present:	Administrator/Deputy Clerk Kathleen Capristo and Municipal Clerk Beth Kara
Absent:	Mayor Russell Macnow

Ms. Capristo advised the budget is approximately $250,000 over the CAP, noting some increases are out of the Township's control (statutory requirements, insurance and debt service) and all department requests have been included in the budget working papers for Township Committee consideration.

1. <u>REVIEW OF THE FOLLOWING BUDGETS</u>:

- ADMINISTRATIVE AND EXECUTIVE (Kathleen Capristo)
- ELECTIONS (Kathleen Capristo)
- ENGINEERING (Kathleen Capristo)
- PLANNING BOARD/ZONING BOARD OF ADJUSTMENT (Timothy Anfuso)
- COAH TRUST (Kathleen Capristo)
- ENVIRONMENTAL COMMISSION (Kathleen Capristo)
- INSURANCE (Kathleen Capristo)
- FIRST AID SQUAD (Frank DelleDonne, Jim Leiber)
- RECYCLING (Kathleen Capristo)
- STREET LIGHTING (Kathleen Capristo)
- DRUG/ALCOHOL ALLIANCE (Kathleen Capristo)
- CONTINGENCIES (Kathleen Capristo)
- STATUTORY EXPENSES (Kathleen Capristo)

At 10:12 a.m., Acting Mayor Bartolomeo called a five minute recess.
Ms. Kara left the meeting.

- ARCHITECTURAL REVIEW (Michele Battista)
- HISTORICAL PRESERVATION (Michele Battista)
- LIBRARY (Stephanie Laurino)
- DEDICATED OPEN SPACE (Kathleen Capristo)

2. <u>ADMINISTRATOR'S REPORT</u>:

Ms. Capristo advised the Monmouth County Parks System is seeking approval to run the 41st annual E. Murray Todd half marathon through several Township roads on Sunday, March 12, 2017, starting at 8:30 a.m. at Brookdale Community College. Roads involved are Willowbrook Road, Cross Road, Laird Road and Longbridge Road. Committeeman Eastman requested the Certificate of Insurance be revised to include the Township as "additional

insured", and made a motion to approve, contingent on receipt of the revised Certificate. Mr. Rizzuto seconded and approval was unanimously carried by voice vote.

3. **PUBLIC COMMENTS:** Acting Mayor Bartolomeo opened the meeting to public comments.

Ms. Elaine Mann, resident, offered the suggestion that the Library have a fundraiser to raise the needed money for the carpet and/or tile. Opined that the Historic Preservation Committee should use their Trust Fund for their budgetary items and commented that she was surprised that they did not realize more revenue from their programs. Stated that she was all for getting rid of the Architectural Committee.

Mr. Mike Viola, resident, suggested the Township perhaps consider an ordinance amendment to address some of the more aesthetic considerations that the Architectural Committee deals with. Mr. Viola also suggested that the Township Committee look closely at the legal budget.

Mr. Vince Domidion, resident, opined that the various boards and committees are what one makes of them and detailed how the Environmental Commission operates and works to add value to the community. Mr. Domidion suggested that the Township consider changing the "Library" sign to a "Municipal" sign and then perhaps it may have more flexibility to accept a donation and recognize the donor.

Mr. Chuck Camarata, resident, stated that it was his understanding that committees such as Historical and Architectural were to be self-sustaining and not cost the tax payer money.

Mr. Alan Ryan, resident, offered thanks to the Governing Body for their efforts on the budget. Mr. Ryan asked for an explanation of the capital budget versus the operating budget. Administrator Capristo explained.

4. **MOTION TO ADJOURN:** Motion by Mr. Eastman, seconded by Mr. Orgo and unanimously carried by voice vote to adjourn meeting.

Meeting adjourned at 11:50 a.m.

Beth Kara, RMC, CMC
Municipal Clerk

Kathleen Capristo, RMC
Deputy Municipal Clerk