

TOWNSHIP OF COLTS NECK LOCAL EMERGENCY PLANNING COMMITTEE

Meeting Minutes

January 26, 2017

Salute to the Flag

Moment of Silence

I. Call to Order

James Schatzle OEM called to order the regular meeting of the Colts Neck Emergency Planning Committee at 7:05 pm on January 26, 2017 at Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey 07722. He read the following statement:

“As Chairman and Presiding Officer of this meeting of the Local Emergency Planning Committee. I hereby declare that the notice requirements of the law have been satisfied by prominently posting on the on the Township bulletin board a notice of this meeting and that there has been transmitted by regular mail a notice to the Asbury Park Press and that a copy is on file in the Office of the Township Clerk. I further order this that this public announcement be placed in the minutes of this meeting”

Rae Behrens: The following persons were present: OEM Coordinator James Schatzle, Deputy OEM Phil Maida, Mayor Russell Macnow, Charles Karcher, Laura Duddy, Kristen Bartolomeo, Sgt. Brian Caswell & Louis Bader.

Absent: Chief Joe Panetta, First Aid Captain Michael Spinella, Police Chief Kevin Sauter and Frank Leccese. Also present was Secretary Rae Behrens

II. Approval of minutes from last meeting

Minutes were approved by an all in favor vote.

III. Introduction

OEM Coordinator James Schatzle introduced himself to the committee. Coordinator Schatzle explained the Local Emergency Planning Committee was established by the Township Committee, under the direction of the State of New Jersey, as an advisory committee that is responsible for sharing information pertaining to the safety needs for the Township of Colts Neck. It is responsible for coordinating the Township's Emergency Service to insure that all aspects of public safety are efficient and effective.

OEM Schatzle also noted that the committee should work with the Planning Board in an advisory role on issues that would affect emergency services. He also envisions that all emergency services will work in concert to ensure the safety of all residents of Colts Neck.

OEM Schatzle questioned how many residents are presently signed up for Emergency Notification system Swift 911. Rae Behrens said that she would ask Chief Sauter and report back to the committee. He would like to have as many residents signed up as possible. Suggested that they set up registration events at school and sports function Laura Duddy and Kristen Bartlomeo offered to assist him with that effort. Charles Karcher suggested that the fire inspector could give the information on Swift 911 to new residents when he does their inspection. A new residents package was also suggested, the committee will explore all options.

The dates for our next three meetings are: April 27, July 27, and November 30, all meetings will begin at 7 pm and take place in Colts Neck Town Hall.

OEM Schatzle introduced our new head of Public Works Louis Bader. Mr. Bader comes to Colts Neck from Highlands. He has 25 years of Public Service. He is also has experience with emergency service having been trained as an EMT and Firefighter. He looks forward to working closely with the committee.

IV. Old Business

Colts Neck's Emergency Operations plan has been updated and was approved by the State of New Jersey which will cover us until 2019. Also Colts Neck's Hazard Mitigation plan has also been updated.

Re-numbering Route 537. The re-numbering begins at the Freehold border and ends at the Tinton Falls border. Odd numbers on the west bound side and even on the east bound side. A letter was sent to effected residents last year address changes took effect on May 1, 2016. OEM explained the reason for the re-numbering was to reduce confusion during an emergency situation.

The committee is looking into Identification Badges for committee members. Will contact the Detective Bureau on how to set that up.

Radio communication was discussed. Sergeant Caswell said that fire and first aid could always communicate on our local channel.

V. New Business-Roundtable

- **Police** – December two Active Shooter Drills were held. Want to thank the Fire Police for their assistance with traffic details. Reminded other emergency services not to take pictures of a scene with their cell phones.
- **Fire**- OEM Schatzle will follow up with Chief Panetta
- **First Aid**-The Squad will be conducting a project Prom this year the date has not been set yet, but it will be before the Prom. Phil Maida asked about the bridge on Hillsdale Road is it still off limits to heavy vehicles. Mayor Macnow said yes until the structure could be made sound.
- **DPW**-Lou said they are getting estimates on a new generator for Public Works.
- **Mayor Macnow**-The work on the intersection of Route 34 and Route 537 is slated to begin shortly.

VI. Adjournment

James Schatzle OEM adjourned the meeting at 8:00 pm.

Minutes submitted by: Rae Behrens

Minutes approved by: