

**TOWNSHIP OF COLTS NECK  
LOCAL EMERGENCY PLANNING COMMITTEE**

October 24, 2013

**Meeting Minutes**

Meeting held at Colts Neck First Aid Building. The Chairman called the meeting to order at 7:15 pm, and read the following statement:

*“As Chairman and Presiding Officer of this meeting of the Local Emergency Planning Committee, I hereby declare that the notice requirements of the law have been satisfied by prominently posting on the Township bulletin board a notice of this meeting, and that there has been transmitted by regular mail a notice to the Asbury Park Press and that a copy is on file in the Office of the Township Clerk. I further order that this public announcement be placed be placed in the minutes of this meeting.”*

SALUTE TO THE FLAG

MOMENT OF SILENCE

ROLL CALL

PRESENT: OEM Chief Kevin Sauter, Lt. Frank Leccese, Fire Chief Rich Galinski, First Aid Captain Frank Valentino, Michael Burke, Charles Karcher, Committeeman Jim Schatzle. Also present was secretary Rae Behrens.

ABSENT: Al Yodakis Jr., Deputy OEM Phil Maida,

APPROVAL OF MINUTES

Minutes from the July 25, 2013 were reviewed and motion to accept the minutes was made by Michael Burke and seconded by Charles Karcher. The minutes were approved.

OLD BUSINESS

CERT program – No report, Deputy OEM Coordinator Phil Maida absent, Chief Sauter mentioned that Monmouth County hosted a training class last month and Neptune has people sign up, but there will other class in the future. Captain Frank Valentino asked if we are just gather information or actively looking to start our own program. Chief Sauter said at this time we are just gather information to see if this type of program would be viable in Colts Neck.

Chief Sauter has been in contact with the postmaster in regard to the numbering of County Road Route 537. She wanted to know if Colts Neck wanted to rename road as Freehold and Tinton Falls have done in the past. Committeeman Jim Schatzle believes that it would be best to keep the name County Route 537 to avoid any further confusion.

After a brief discussion it was agreed that the name would remain as County Road Route 537. Chief asked Committeeman Schatzle if he thought that we should bring this before the Township Committee and he did not think this would be necessary.

The new numbers would begin at the Tinton Falls border and increasing to the Freehold Township border. A letter will be going out to the residents and business along the Route on or about November 1, 2013 with the change taking effect on January 1, 2014. Committeeman Schatzle suggested that we contact the Colts Neck Business Association and let them know also and they might be able to post it in their next email. Michael Burke suggested that we look at other roads in town that also have similar issue with names i.e. Conover Road and consider changing their number so that they also run from east to west. The committee will look into it.

Chief Sauter is still waiting on plan updates from various annexes, Committeeman Schatzle suggested that there should be a set time period for people to get the information back to Chief Sauter everyone agreed that was a good idea.

Captain Valentino asked Chief Sauter where we are at with the new radios. Chief Sauter said the new portables for the police have been ordered the old mobile ones have been given to DPW and will be installed in their vehicles. The Police Department change over to digital will take place shortly.

## NEW BUSINESS

Chief Sauter stated that we will need to plan an emergency services drill and he is looking for ideas from the Fire Department and First Aid Squad over the next month or so and then we can present it at our next meeting. He would like to have all emergency services and possibly DPW participate in this drill.

## ROUND TABLE

OEM: Chief Sauter

Nothing new to report we are still working with FEMA on reimbursement for Superstorm Sandy clean up.

FIRE CHIEF: Chief Rich Galinski

Chief Galinski reported that both department have increased training and are also trying to recruit new members. Deputy Chief Mike Burke has been working on our water resources in town. Deputy Chief Burke is also checking lock boxes for the fire company and was wondering is it necessary to have dual boxes or could they be merged into one. Chief Sauter explained that the ordinance is primarily

for lock boxes installed on gates but it was expanded to include a few Municipal buildings, and fire should never have the key to lock boxes on gates.

Lt. Leccese mentioned the schools have had all their doors rekeyed so they might want to check the keys in the lock box.

**FIRST AID: Chief Frank Valentino**

After Superstorm Sandy the Men's Room at the first aid building needed to be updated and it was decided to remodel the Ladies Room also and add a shower so in the event of another emergency they will be better equipped as a shelter.

**POLICE DEPT: Chief Sauter**

Patrolman Brian Caswell will be promoted to Sergeant to replace the retiring Sergeant Walsh. His swearing in will take place at the next Township Committee meeting on Wednesday night October 30, 2013 at the Colts Neck Courthouse.

An arrest has been made in the stabbing case thanks to the efforts of our Detective Bureau and the Monmouth County Prosecutors Office. Chief Sauter wanted to especially commend Detective Richard Zarrillo for all the hard work he put in to bring this young man to just.

**TOWNSHIP COMMITTEE: Committeeman Schatzle**

The Township Committee does not have any major projects going on right now.

Motion to adjourn made by Frank Valentino and seconded by Charles Karcher. After an all in favor vote meeting was adjourned at 8:15 pm

Minutes respectfully submitted by:  
R. Behrens