



## Township of Colts Neck, Shade Tree Commission Meeting Minutes

### 06 November 2014

Meeting called to order at 19:34 hours by Jim Nicoletti, who read the following statement. "As the presiding officer of this meeting of the Colts Neck Shade Tree Commission, I hereby declare that the notice requirements in accordance with the provisions of the Open Meeting Law Chapter 21, P.L. 1975 has been provided in accordance with the Annual Notice Procedures of C 10.4-28 of said Act. I further order that this public announcement be placed in the minutes of this meeting."

### Roll Call

#### Commission Members

Present: Jim Nicoletti, Gordon Boak, Patricia Eastman, Jen Axelrod, Eileen Stivala

Absent: Jen Axelrod, Ben O'Neill, Henry Hammond

### Staff

Present: Anita O'Malley, STC Secretary Absent: Tom Orgo, Committee Liaison

### Minutes of Previous Meeting

Motion by P. Eastman to approve, 2<sup>nd</sup> by E. Stivala to accept minutes of previous meeting.

### New Subdivisions and Site Plans

1. PB #716 Manor Homes, Bl. 22, Lot 11, 12, 13, 14, Plan Date: 10.16.14, STC Status: Denied. Commission requests presentation of planting description in wetlands and basins, and also a 2 year guarantee on all plant materials from Landscape Architects/Planners.
2. PB #715 Shan Tennis Court, Bl. 16, Lot 3.01, Plan Date: 6.9.14, STC Status: Approved.
3. PB #617 Esposito, Bl. 33, Lot 21, Plan Date: 8.7.14, STC Status: Denied. Request presentation by AJ Garito regarding plantings along neighboring property, retention basin location, diversity of planting, front elevations
4. PBA #713 Mercer Management, Bl. 45, Lots 5.03-5.17, Bl. 44, Lots 12.01-12.02, Plan Date: 4.1.14, STC Status: Denied. Request presentation by AJ Garito regarding plantings.
5. PB #714 Tolchin, Bl. 46, Lot 1.27, Plan Date: 5.6.14, STC Status: Denied. Request presentation by AJ Garito regarding plantings.

### Discussion

1. J. Nicoletti to inspect street tree removal request at 16 Blacksmith Pass and give Steven Hodges from The Grande approval.
2. The Street Tree Ordinance has been drafted, but needs to be refined for replacement of trees taken down by homeowner. STC needs revised ordinance to make final recommendations. Need to get Beth to email us the ordinance draft.
3. Letter of resignation presented by Ben O'Neill, Shade Tree Commission member.
4. J. Nicoletti nominated E. Stivala as Chair for the next term. E. Stivala to consider proposal and get back to committee in Dec. meeting.
5. Arboretum presentation components reviewed for Town Council meeting 11/12, 7:30 pm. Asking for approval of 2 motions: 1-endorse application for Arboretum status 2-ask for stewardship of the trees within Arboretum.
6. Town Hall tree restoration completed by Shade Tree Commission-G. Boak, Town Hall Arboretum service hours log by Shade Tree Commission members attached to minutes
7. Discussion to include a landscape architect as a replacement board member.
8. Discussed Chapter 62, the Township's Shade Tree Commission regulations and whether amendment will be required based on Arboretum status.
9. Commission identified an updated Core Site Map version to use for Arboretum, dated 12/5/13
10. Commission discussed that all members will be invited to Dropbox so they have access to meeting files. As members leave or join, they are subsequently invited or removed.

### Motion to adjourn

By E. Stivala, 2<sup>nd</sup> P. Eastman. All in favor. Meeting adjourned 20:28.

Respectfully Submitted,  
Anita O'Malley, *Secretary*  
6, Nov. 2014

### Town Hall Arboretum Service Hours Log



## **Township of Colts Neck, Shade Tree Commission Meeting Minutes**

April 25

Prepared area for Arbor Day Ceremony and dug holes for 3 Willow oaks, mulched with Rite dress and planted 2x2 hrs.=4 hrs.

April 26

Arbor Day Ceremony

May 6

3x2=6hrs. tree invasive vines cut and pulled off holly trees on Heritage lane by pond

May 7

2x2=4hrs. tree invasive vines cut and pulled off holly trees on Heritage lane by pond

May 14

2x3=6hrs. Cut and pulled vines off of Magnolia, Deodora ced, white pine along cedar drive by Willow oaks.

June 22

2x3.5 hrs. =7hrs Removed vines off Austrian pine. Pruned Kousa dogwood and removed vines in area. Cleaned base around specimen Weeping Beech and took out competing saplings by Winthrop Drive. Started cutting and pulling vines of second Deodora along Cedar drive near Heritage Lane.

June 23

2x3hrs=6hrs. Completed clean out of Deodora, Cleaned Holly tree on left of Library. Cut sucker out of the cherry tree by the gazebo, removed all poison ivy in area of HVAC units on side and behind library.

July 22

10.2=20hrs. Removed vines off Hollies and Sweet gum. Tried to uproot as many as possible. Removed poison ivy off Cedar Dr. along Heritage lane.

Sept 2

4.5x2=9hrs. Clearing invasive vines off Kousa and Cedar by Police Station.

Oct 6

.5x2=1hr. Updated activity log

Oct 7

3 ? Wrap trees against deer rubbing with filter paper and sisal. Vine removal.