



## Township of Colts Neck, Shade Tree Commission Meeting Minutes

### 2 June 2016

Meeting called to order at 19:32 hours by Eileen Stivala, who read the following statement. "As the presiding officer of this meeting of the Colts Neck Shade Tree Commission, I hereby declare that the notice requirements in accordance with the provisions of the Open Meeting Law Chapter 21, P.L. 1975 has been provided in accordance with the Annual Notice Procedures of C 10.4-28 of said Act. I further order that this public announcement be placed in the minutes of this meeting."

### Roll Call

#### Commission Members

Present: Eileen Stivala, Sean Burke, Dino Nicoletta, Gordon Boak, Henry Hammond

Absent: Jim Nicoletti, Jen Axelrod, Patricia Eastman

### Staff

Present: Committeeman Michael Fitzgerald, Township Committee liaison to STC, Kathleen Capristo, Township Administrator, Anita O'Malley, CN Shade Tree Commission secretary

### Minutes of Previous Meeting

Motion by G. Boak to approve, 2<sup>nd</sup> by D. Nicoletta, All in Favor, the Minutes of the previous meeting of May 2016.

### New Subdivisions and Site Plans

1. Applicant: GK Distilling, ZB#954, Date: 4/1/16, Bl. 46, Lot 17

#### Plan Resolution

- \_\_\_ Adequate, with approval granted, with changes (if any) as stated: See plan revisions in red ink
- \_\_\_ Inadequate, due to insufficient detail in submitted drawings and plan documents: Board needs landscape architect to present details at next meeting on May 7, 2015.
- \_\_\_ Inadequate, due to plans' failure to satisfy Township rules and regulations.
- \_\_\_ Inadequate, with prejudice. The Commission has voted to deny the application as submitted.
- XX** Tabled pending recommendations by landscape architect to applicant. A.O'Malley to send to Planning Board.

2. Applicant: Garber, ZB#958, Date: 4/20/16, Bl. 29, Lot 10.05

#### Plan Resolution

- \_\_\_ Adequate, with approval granted, with changes (if any) as stated: See plan revisions in red ink
- XX** Inadequate, due to insufficient detail in submitted drawings and plan documents: Board needs landscape plan. A. O'Malley to contact architect to tell them to contact Glenn Gerkin and Brian Leff to review these plans.
- \_\_\_ Inadequate, due to plans' failure to satisfy Township rules and regulations.
- \_\_\_ Inadequate, with prejudice. The Commission has voted to deny the application as submitted.
- \_\_\_ Tabled pending recommendations by landscape architect to applicant.

### Issues

1. Bucks Mill Park: The dead/dying trees pose a liability to the Town. The Green Ash along the entry road are not only a liability if any limbs break off but they are so weakened that they could be prime hosts for EAB. If that happens, then EAB would get a foothold in Colts Neck and possibly wipe out all the Green Ash in the area. Confirmed H. Hammond and J. Nicoletti inspection. A number of trees need to be removed and some need to be trimmed with dead limbs and twigs to be removed. (see photos) K. Capristo to ask DPW to remove trees and use H. Hammond and J. Nicoletti to manage.

### Discussion

1. K. Capristo: Review and revised Tree Inspection Protocol and Tree Inspection Form. Tree Inspection form to be removed from use and the website. Protocol updated and to be sent to K. Capristo. A. O'Malley to order business card size pin badges for all members with name and also STC name on them for inspections. A. O'Malley to email new revision to STC.
2. Discussion regarding Shade Tree budget year over year. STC is recommended to have a budget in mind in October for the year following. A budget should be figured out and presented to Township Committee.



## **Township of Colts Neck, Shade Tree Commission Meeting Minutes**

3. Shade tree badges for each member approved. A. O'Malley to order.
4. Arboretum Update: G. Boak (see attached Addendum). It was suggested that Arboretum work schedules be posted on the CN website.

### **Motion to adjourn**

Motion by H. Hammond to adjourn, 2<sup>nd</sup> by S. Burke, all in favor  
All in favor. Meeting adjourned 21:10.

Respectfully Submitted,  
A. O'Malley, *Secretary*  
2, June 2016



## **Township of Colts Neck, Shade Tree Commission Meeting Minutes**

### **Addendum: Arboretum Report, May 2016**

- A work session was held on May 18 morning, 6 hours of work included help from Mike Viola, Anita O'Malley,
- Pruning and vining removal resulted in large piles of debris, which DPW very promptly removed at our request. The state of the trees is reasonably good resulting from the removal of the residual damage from predatory vines. The path under the birch trees is now accessible.
- A dead pine at the south end of the grounds needs to be taken down. Several areas of the walking path need improvement, as they get muddy in wet weather.
- A work session will be planned for June.