



## Township of Colts Neck, Shade Tree Commission Meeting Minutes

### 7 September 2017

Meeting called to order at 7:35 pm by Eileen Stivala, who read the following statement. "As the presiding officer of this meeting of the Colts Neck Shade Tree Commission, I hereby declare that the notice requirements in accordance with the provisions of the Open Meeting Law Chapter 21, P.L. 1975 has been provided in accordance with the Annual Notice Procedures of C 10.4-28 of said Act. I further order that this public announcement be placed in the minutes of this meeting."

### Roll Call

#### Commission Members

Present: Eileen Stivala, Gordon Boak, Mike Viola, Henry Hammond, Jen Axelrod, Patricia Eastman, Jim Nicoletti, Anita O'Malley, CN Shade Tree Commission secretary

Absent: Laura Riley

### Staff

Present: Frank Rizzuto, Township Committee liaison

Absent:

### Guests

Present: None

### Minutes of Previous Meeting

Motion by J. Axelrod to approve, 2<sup>nd</sup> by G. Boak, All in Favor, the Minutes of the previous meeting of August, 2017.

### Liaison Report

Frank Rizzuto informed the Commission regarding the 9/11 ceremony at 6 pm on Sunday, September 10.

### Issues/Violations

**Warnke Update:** Letter set via certified mail on 8.5.17. Confirmed that homeowner received on 8.9.17.

"It would be the recommendation from the Shade Tree Committee that the resident replaces the trees cut down with two Red Oaks and two Sugar Maples 2 1/2 in caliber planted no later than October 30. After they are planted and we are notified of these plantings being completed, a member of the Shade Tree Commission will visit the site and verify these trees were planted."

**Dr. Sada, 46 Orchard Lane:** Concerning trees on or near his property, which may be township property. He has been trying to reach out to Shade Tree Commission to find a solution to his issues concerning the condition of some trees that present a risk of falling over on to his property. J. Nicoletti to visit the property.

**Mark Hennessey, 24 Westminster Drive:** Interested in having two (2) trees removed that he believes are greenway trees. His neighbor fears that they are vulnerable and at risk of damaging his property should they fall. J. Nicoletti to inspect the property.

**Muffy Consegli, 6 Thunder Lane:** Was to find out if her tree was on township property (via Tim Anfuso) and J. Nicoletti thought that the dead tree was about one foot on the owner's property on Heyers Mill. Tim Anfuso and the Township to determine next action steps.

**Donna Oberer, Orchard Lane:** F. Rizzuto to ask K. Capristo whether she can cut down tree, possible under jurisdiction of American Water.

### New Subdivisions and Site Plans

1. Date: 7/18/17: PB #723, Bl. 46, Lot 13 & 14, Verizon RE: Plan reviewed and there is no issue for Shade Tree Commission

*Plan Resolution*



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- XX** Adequate, with approval granted, with any changes as stated on landscape architect memo.
- \_\_\_ Inadequate, due to insufficient detail in submitted drawings and plan documents, need letter of explanation.
- \_\_\_ Inadequate, due to plans' failure to satisfy Township rules and regulations.
- \_\_\_ Inadequate, with prejudice. The Commission has voted to deny the application as submitted.

2. Date: 8/23/17: PB #726, Bl. 16, Lot 10, Petrillo RE: Plan reviewed by Commission and made a recommendation to install foliage screening along the back of the property adjacent to park.

### *Plan Resolution*

- \_\_\_ Adequate, with approval granted, with any changes as stated on landscape architect memo.
- XX** Inadequate, due to insufficient detail in submitted drawings and plan documents, need letter of explanation.
- \_\_\_ Inadequate, due to plans' failure to satisfy Township rules and regulations.
- \_\_\_ Inadequate, with prejudice. The Commission has voted to deny the application as submitted.

3. Date: 7/24/17: PB #723, Bl. 46, Lot 13 & 14, Orchards Shopping Center RE: Plan reviewed by Commission and made no recommendations.

### *Plan Resolution*

- \_\_\_ Adequate, with approval granted, with any changes as stated on landscape architect memo.
- XX** Inadequate, due to insufficient detail in submitted drawings and plan documents, need letter of explanation.
- \_\_\_ Inadequate, due to plans' failure to satisfy Township rules and regulations.
- \_\_\_ Inadequate, with prejudice. The Commission has voted to deny the application as submitted.

4. Date: 9/5/17: PB #727, Bl. 17, Lot 2, Kling RE: Plan reviewed by Commission and needs more information

### *Plan Resolution*

- \_\_\_ Adequate, with approval granted, with any changes as stated on landscape architect memo.
- XX** Inadequate, due to insufficient detail in submitted drawings and plan documents, need letter of explanation re: proposed landscape easement and tree planting proposal.
- \_\_\_ Inadequate, due to plans' failure to satisfy Township rules and regulations.
- \_\_\_ Inadequate, with prejudice. The Commission has voted to deny the application as submitted.

## **Discussion**

1. Arboretum Update: Tags to be completed, core site work session to be done on 9/18 at 9 am.

## **Motion to adjourn**

Motion by H. Hammond to adjourn, 2<sup>nd</sup> by G. Boak.

All in favor. Meeting adjourned 8:28 pm

Respectfully Submitted,  
A. O'Malley, *Secretary*  
7, September 2017