

TOWNSHIP OF COLTS NECK  
BOARD OF HEALTH  
November 1, 2011 Meeting Minutes

Dr. Faistl called the Colts Neck Board of Health meeting to order at 7:30 p.m. and read the following statement: "As Presiding Officer of this meeting of the Board of Health, I hereby declare that the notice requirements of the law have been satisfied by prominently posting on the Township bulletin board a notice of this meeting, and that there has been transmitted by regular mail a notice to the Asbury Park Press and that a copy is on file in the Office of the Township Clerk. I further order that this public announcement be placed in the minutes of this meeting."

**ROLL CALL INDICATED:**

**PRESENT:** Dr. Boak, Marilyn Boak, Annemarie Delle Donne, Dr. Faistl, Cindy Flood, Elizabeth Iacono and Pam Sokoler  
**ABSENT:** Donna Flood and Michael Tormey  
**ALSO PRESENT:** Mayor Jim Schatzle, Tom Frank and Ruth Leininger

Dr. Boak made a motion to approve the August 2, 2011 meeting minutes and the Health Officer's Report dated October 4, 2011 and this was seconded by Pam Sokoler and unanimously carried.

Old Business – None

New Business – The proposed meeting dates for 2012 were reviewed and there were no conflicts or concerns. Dr. Boak made a motion to approve the January 3, 2012 meeting date and this was seconded by Annemarie and unanimously carried.

Discussion – The Board thought it would be useful for the Health Officer to contact the new Superintendent from Freehold Regional High School District and Colts Neck Township Schools since they are both new to their respective positions. This would continue the open lines of communication that we have had with their predecessors and promote the Health Department as a resource to them.

The Board considered developing a Community Health Assessment to further define the community's needs. This information can be used to uncover possible gaps in health services and develop programs to address those gaps.

The Board would like to conduct a Community Health Fair sponsored by the Colts Neck Health Department. They would like to discuss this idea further at a meeting in 2012.

The Board requested the Health Officer put together some type of formal recordkeeping to monitor locations that are currently required to report wastewater usage information to the Health Department on a regular basis. Some type of communication will also need to be forwarded to each one of these owners outlining the penalty for not providing the required information as required.

Health Officers Report – The Board was updated regarding the remediation currently underway in the Town Hall basement due to flooding during Hurricane Irene. All water damaged materials have been removed and employees in the basement have been temporarily relocated to a meeting room in the library. As a precaution, all other potentially impacted surfaces have been disinfected and the entire HVAC system throughout the building has been cleaned and disinfected.

Two annual Seasonal Flu Vaccine Clinics were held during the month of October. The clinic for the Senior Citizen Club was held October 5, 2011 at the Primary School and the clinic for all Colts Neck seniors was held October 12, 2011 at the Colts Neck Court House. Approximately 250 people were vaccinated in all.

All ten food vendors at the Colts Neck Arts and Craft Show held at Bucks Mill Recreation Center on October 1 and 2, 2011 were inspected to ensure sanitary compliance.

A new Italian retail food establishment (Gianni's) is almost ready to open in The Orchards at Colts Neck Shopping Center. A pre-operational inspection was conducted by the Health Department on October 31, 2011.

Liaison Report – Mr. Schatzle expressed a possible need to define people in the community that may be in need of assistance during an emergency situation. This was discovered during Hurricane Irene when he was in contact with numerous vulnerable individuals in need of assistance (due to medical conditions, etc.) but were not initially identified. The Board discussed if there may be a way to somehow define these individuals (on a voluntary basis) so that the community may better respond to their needs during an emergency situation.

A motion to adjourn was made by Cindy Flood at 8:35 p.m. and seconded by Dr. Boak and unanimously carried. The next scheduled meeting is December 6, 2011.

Respectfully Submitted,  
Ruth Leininger