

TOWNSHIP OF COLTS NECK
BOARD OF HEALTH
May 6, 2014 Meeting Minutes

Annemarie Delle Donne called the Colts Neck Board of Health meeting to order at 7:30 p.m. and read the following statement: “As Presiding Officer of this meeting of the Board of Health, I hereby declare that the notice requirements of the law have been satisfied by prominently posting on the Township bulletin board a notice of this meeting, and that there has been transmitted by regular mail a notice to the Asbury Park Press and that a copy is on file in the Office of the Township Clerk. I further order that this public announcement be placed in the minutes of this meeting.”

ROLL CALL INDICATED:

PRESENT: Dr. Boak, Annemarie Delle Donne, Cyndy Flood, Donna Flood, Pam Sokoler, Marilyn Boak and Patrick Gillmore

ABSENT: Dr. Faistl and Liz Iacono

ALSO PRESENT: Tom Frank, Jim Schatzle and Ruth Leininger

Mr. Schatzle told the Board that Dr. Faistl is now working in north Jersey and stated he did not feel that he would not be able to continue as chairman. Marilyn Boak made a motion to nominate Annemarie Delle Donne as Chairman, Pam Sokoler as Vice Chairman, Ruth Leininger as Secretary. With no other nominations the slate was seconded by Cyndy Flood and unanimously carried. Cyndy Flood made a motion to approve the December 3, 2013 meeting minutes and February 4, 2014 workshop meeting minutes and this was seconded by Pam Sokoler and unanimously carried.

Old Business – There was no old business to discuss.

New Business – There was no new business to discuss.

Discussion - Mr. Frank wanted to discuss with the Board the frequency of future Board of Health meetings. With subdivisions and new construction declining in the town last year there was not much new business for the Board to discuss and several meetings were cancelled. The Board decided they would like to keep monthly meeting scheduled to accommodate anything they may need to address and cancel meetings if they are not required.

Health Officer’s Report – The basement of the Police/Court building flooded last week during the heavy rain. The removal of the water and drying out of the areas impacted were quickly addressed however it was discovered that the underground drainage pipes were clogged with silt as well as having some root intrusion. Mr. Frank stated that it is important that the drainage system needs to be fully evaluated to prevent another flood event. Dr. Boak made a motion to approve a resolution for the township to thoroughly evaluate, mitigate and prevent future flood events in this building. The Board is concerned about the potential health ramifications after such events. This was seconded by Pam Sokoler and unanimously carried. In addition, the Board felt that while this event is being handled appropriately it brings to light the need for an ongoing, proactive maintenance plan for all public buildings. Mr. Frank suggested the development of a pilot maintenance plan whereby our buildings would be scheduled (on a set frequency) to address some key health related maintenance. The initial buildings would include Town Hall, Police, Library, Public Works and Recreation. Some of the checks would include pumping of septic tanks and the cleaning of the HVAC system at each facility on

rotating basis. This pilot program may be expended to other activities as well as other township facilities in the future. The Board agreed and thought this type of maintenance program should be implemented.

Mr. Frank stated he is researching using the VNA for the flu clinic next year. At first glance it appears it will be more cost effective however he is still calculating all the numbers.

Mr. Frank was informed that the manhole cover on the newly installed septic tank at the Laird Road ball fields had been apparently run over by a heavy vehicle leaving the top of the tank exposed. Central Jersey Septic was contacted immediately and the situation has been rectified. Metal bollards were also installed around the tanks to prevent any future damage to the tanks.

The water conditioning system at Town Hall is over 25 years old and has not been performing to standard. Money was included in the budget to replace and upgrade the system. Mr. Schatzle said the budget was just passed so the order will be placed immediately.

The PEOSHA Right-to-Know chemical surveys have been completed for our public building as required every five years. The information that was required to be posted in large binders in the past can now be placed on a computer disk. Mr. Frank is delivering all the updated information to each facility and has a master copy of all chemicals in each building located in the Health Dept. office.

The Cole Brothers Circus will be held at Bucks Mill Park June 8 – 11, 2014. Mr. Frank has been working with all vendors that will be serving food as well as other sanitation considerations.

The Colts Neck Fair will be held July 10 – 13, 2014 at Bucks Mill Park. Applications are starting to come in from temporary food vendors.

Colts Neck currently uses the Associated Humane Society for animal control and sheltering of animals. Several neighboring towns are looking into creating their own animal shelter. Although it may take some time to work out potential options it is worth investigating since many towns are experiencing problems with sheltering.

It appears a new tenant is taking over the old Christopher's Café space. Although the space was advertised as a "turn-key" operation, there is much that requires updating. The new tenant is taking out most of the old equipment and replacing with new. This is a slow process but Mr. Frank will continue to work the owner.

The Orchard's Shopping Center had a temporary septic holding tank delivered at the complex last week. After observing the tank onsite Mr. Frank contacted the DEP and was advised the shopping center is having some type of problem with the septic system. The DEP is not exactly sure what is wrong with the system so an engineer has been asked to come in to evaluate the system. In the meantime, the temporary holding tank has been brought to the site in case the system shows any sign of malfunctioning.

Residential septic alterations seem to be picking up. Immunization audits and food inspections for the schools are being completed.

Liaison Report – Mr. Schatzle told the Board Ocean County is the first county in the State to have their first responders carry Narcan, an antidote for heroin. Two of our police officers are getting trained and our Police will start carrying it as they complete their training. Once Monmouth County starts training classes the First Aid will be trained as well.

A new slate roof is being installed at Town Hall. We knew a new roof was needed and we have been saving for it for approximately five years. The current roof is original; the new roof should last 100 years.

A motion to adjourn was made by Cyndy Flood at 8:12 p.m. and seconded by Annemarie Delle Donne and unanimously carried. The next scheduled meeting is June 3, 2014.

Respectfully Submitted,
Ruth Leininger