

Township of Colts Neck
Local Emergency Planning Committee
Meeting Minutes

November 9, 2009

Call to order.

Chairman Kevin Sauter called the meeting of the Local Emergency Planning Committee to order at 7:13pm on November 9, 2009 in Colts Neck Municipal Court House.

The Chairman read the following statement: "As Chairman and Presiding Officer of this meeting of the Local Emergency Planning Committee, I hereby declare that the notice requirements of the law have been satisfied by prominently posting on the Township bulletin board a notice of this meeting, and that there has been transmitted by regular mail a notice to the Asbury Park Press and that a copy is on file in the office of the Township Clerk. I further order that this public announcement be placed in the minutes of this meeting."

The Chairman called for a salute to the flag and a moment of silence.

Roll call.

Rae Behrens conducted a roll call. The following persons were present: Al Yodakis Jr., Charles Karcher, Michael Burke, Frank Valentino, Frank Leccese, Committeemen Jim Schatzle, Michael Spinella, Chief Kevin Sauter, Rich Galinski for the Fire Department, and Secretary Rae Behrens.

Absent: Chief Chris Quincannon, and Deputy OEM Phil Maida.

Special Guest Speaker: Matt Metcalf from the Nixle Company

Guest Speaker.

Matt Metcalf “Nixle” Company.

Mr. Metcalf gave a brief presentation of how the Nixle system came to be, how it works and its possible benefits for Colts Neck Township. Some highlights of his presentation: the system is cost free, it goes out thru e mail and texting, no phone calls, can be used to by several different groups and other then emergency alerts residents can decide which messages they wish to receive. Also it is able to send up to four photos and the company does not share info with other companies. The Township would be responsible for deciding the policy of how the accounts for the different groups would be set up. Committee members asked several pertinent questions and after a discussion it was decided that Committeeman Schatzle would make a presentation to the Township Committee for their possible consideration.

I. Approval of minutes from last meeting

The minutes from the September 14, 2009 meeting were approved.

II. Old Business

- a) Committeeman Jim Schatzle copied the two Emergency Planning videotapes to DVD's for members of the committee.
- b) Table top meeting. The table top will be conducted on December 14, 2009 at the First Aid Building. It will be a snow storm scenario. Chief Sauter distributed a draft of the Snow Storm Scenario for members to consider.
- c) Sgt. Kevin Walsh and Mike Spinella are working on a “Rude Awakening Drill” for the High School. It will be in April/May of 2010 plans are moving forward.

III. New business

- a) Committeeman Jim Schatzle introduced Al Yodakis Jr. to the committee. Mr. Yodakis was recently appointed to serve as member of the committee.

IV. Round Table

Office of Emergency Management:

- Plan update due in 2010.

Fire Department:

No Report.

First Aid Squad:

- Blood Drive at the First Aid Building on November 11, 2009 starting at 5pm.
- Will be part of a presentation at Colts Neck High School on the dangers of texting and driving.

Police Department:

- Sergeant Frank Leccese will be sworn in as the first Colts Neck Police Lieutenant on Thursday November 12, 2009 at the Township Committee meeting

Township Committee:

- Colts Neck has hired the Guilani Firm for the Earle housing litigation.

V. Adjournment

Chief Kevin Sauter asked for motion to adjourn. Charles Karcher made a motion and it was seconded by Frank Leccese the meeting was adjourned at 8:25 pm.

Minutes submitted by: Rae Behrens