

TOWNSHIP OF COLTS NECK LOCAL EMERGENCY PLANNING COMMITTEE

Meeting Minutes

April 7, 2016

Salute to the Flag

Moment of Silence

Roll call

I. Call to Order

Michael Burke OEM called to order the regular meeting of the Colts Neck Emergency Planning Committee at 7:30pm on April 7, 2016 at Colts Neck Firehouse #1, 88 CR Colts Neck, NJ 07722. He read the following statement:

“As Chairman and Presiding Officer of this meeting of the Local Emergency Planning Committee. I hereby declare that the notice requirements of the law have been satisfied by prominently posting on the on the Township bulletin board a notice of this meeting and that there has been transmitted by regular mail a notice to the Asbury Park Press and that a copy is on file in the Office of the Township Clerk. I further order this that this public announcement be placed in the minutes of this meeting”

Rae Behrens conducted a roll call. The following persons were present: OEM Coordinator Chief Michael Burke, Police Chief Kevin Sauter, Deputy OEM Phil Maida, Committeeman Russell Macnow, First Aid Captain Mike Spinella, and Frank Leccese, Charles Karcher, Laura Duddy, Kristen Bartolomeo and Ken Olsen.

Absent: Chief Joe Panetta.

Also present was Secretary Rae Behrens

II. Approval of minutes from last meeting

Chief Sauter motioned to approve the minutes from the last meeting. Frank Leccese seconded the motion. Minutes were approved by an all in favor vote.

III. Old Business

Colts Neck’s Emergency Operations plan has been updated and was approved by the State of New Jersey which will cover us until 2019. Also Colts Neck’s Hazard Mitigation plan has also been updated.

Re-numbering Route 537. The re-numbering begins at the Freehold border and ends at the Tinton Falls border. Odd numbers on the west bound side and even on the east bound side. A letter to the effected residents was sent out and the address changes will take effect on May 1, 2016. The Post Office will deliver with either the old number or new number for the period of one year, to give residents time to make changes. All emergency services have been given lists containing both old and new addresses. All other relative agencies have been notified and are making changes. GPS companies will be making changes but as with the Route 34 renumbering it will take some time.

New business

- a) OEM Mike Burke has been working with Monmouth County Public Health to coordinate a response in the event of a biological attack. Vaccinations and prophylaxis would be available to essential personal and their families. Firehouse number one would be the dedicated vaccination site for Colts Neck.

Individuals would have to go on line and register. This is not mandatory but if you are not registered you will not be admitted to the firehouse. It was suggested that department heads should try and keep a list of whom from their department is registered. OEM Burke will try to get a master list.

- b) Captain Mike Spinella said there have been some problems with the radios lately. OEM Burke told him that they are aware of the problem and are working with Motorola to correct it.
- c) OEM Burke would like to get some type of ID cards and possibly a form of uniform to identify committee members in the event of an emergency. Chief Sauter will check with Detective Zarrillo to see if our ID machine could do the ID cards with the new logo.
- d) Colts Neck will be reimbursed for approximately 75% of expenditures related to Winter Storm Jonas. Also they are trying to qualify for a large pre-emergency grant the money would be used for a larger generator, which would power Town Hall and Colts Neck Police Headquarters. The generator currently at Police headquarters would be placed at DPW. Still all is in the planning stage.

IV. Round Table

Fire Department: No Report

First Aid: On May 24th the squad will be hosting a drill with the New Jersey State Police helicopter. The helicopter is set to land at the upper field in Bucks Mill Park. Everyone is invited.

First Aid: The squad has purchased new defibrillators for the rigs and police cars. Most officers have been trained on how to use this particular model. They have also purchased an automatic defibrillator and were currently training the officers how to use it. Planning a drill for sometime in August that will be a Mass Casualty Incident Drill involving all agencies. Will probably be at the High School will provided more information at a later date.

Police Department: Our active shooter drill was a great success. Planning on doing another one in the future but it will just be police and the MOCERT team.

Chief Sauter thanked the Fire Department for their assistance over the weekend during the wind storm. Chief Sauter also reminded first responders to be aware their surroundings, particularly on motor vehicle accidents. Do not exit a vehicle or move patients without letting officers on scene know so they can divert traffic. He also reminded members not release any unofficial pictures from incidents. A town had a situation where the family found out about a loved one involved in a fatal accident because of cell phone pictures at the scene.

Chief Sauter mentioned that we have acquired equipment through the LESO program and will be participating in the program in the future. All vehicles we received are being painted and restored most of the work is being donated by Branning Auto Body and Compact Auto Body.

The Colts Neck Police department is now on social media with Twitter; <https://twitter.com/ColtsNeckPolice> @ColtsNeckPolice and Facebook; <https://www.facebook.com/ColtsNeckPD>.

The jurisdictional issues with Naval Weapons Station Earle have been addressed. Our department will now have concurrent jurisdiction at the gate on Route 34.

Township Committee: Committeeman Macnow said the committee will have the second reading of the budget on April 27th and will be adopted at the first meeting in May.

The committee will be having a meeting at the Primary School on April 19th concerning the current COAH situation. This could impact our emergency services suggested everyone should attend.

A motion was made by Chief Sauter to adjourn and seconded by Frank Leccese, followed by an all in favor vote.

V. Adjournment

Michael Burke OEM adjourned the meeting at 8:29 pm.

Minutes submitted by: Rae Behrens

Minutes approved by: 04/07/16