

**TOWNSHIP OF COLTS NECK
TOWNSHIP COMMITTEE MEETING
MAY 11, 2011
7:30 P.M. AT TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Schatzle followed by a salute to the flag. The following statement was read by Township Clerk Bowden: "The notice requirements of the New Jersey Public Meetings Law has been satisfied by forwarding a News Release to the Asbury Park Press on December 9, 2010 stating the meeting of the Colts Neck Township Committee would be held on May 11, 2011 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township bulletin board and a copy is on file in the Office of the Township Clerk."

Roll call by Mr. Bowden indicated the following:

Present: Mayor James Schatzle; Deputy Mayor Jarrett Engel, Committeemen Edward Eastman, Jr., Michael Fitzgerald, and Russell Macnow.

Also Present: Administrator/Municipal Clerk Robert Bowden; Deputy Municipal Clerk Beth Kara, and Township Attorney John O. Bennett, III, Esq.

Absent: None.

1. **WEBSITE AWARD:** NEW JERSEY E-GOVERNMENT AWARDS BY MONMOUTH UNIVERSITY. Mayor Schatzle stated the Monmouth University Polling Institute and the Master of Arts in Public Policy Program examined the efforts of New Jersey's municipalities to inform citizens, provide services and encourage public engagement through their websites. Mayor Schatzle stated 100 variables were developed and then all websites in Monmouth County were reviewed and evaluated against the criteria. Mayor Schatzle stated the Colts Neck Township website was selected as Best Website in Monmouth County and Best Informative Website in Monmouth County. Mayor Schatzle stated he attended the awards ceremony and he introduced the two plaques received. Deputy Mayor Engel, Liaison to the Website Committee, stated the goal in revising the existing website was to have timely postings in an easily accessible format. Deputy Mayor Engel stated the offerings of multiple commercial vendors were reviewed; however, in the end, the Website Committee comprised of volunteers Jerry Ceres; John Vig; Erik Anderson; Township employee, Beth Kara; and Liaison Engel worked to re-format the existing website in an informative, and easy to navigate site at minimal cost. The Website Committee received a round of applause and photographs were taken.
2. **APPROVAL OF MINUTES OF APRIL 13, 2011.** Mr. Fitzgerald made a motion to approve, as amended, seconded by Mr. Engel and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Schatzle		X			
Deputy Mayor Engel	S	X			
Eastman		X			
Fitzgerald	M	X			
Macnow		X			
X - indicates vote NV - Not Voting Ab - Absent M - Moved S - Seconded					

3. **APPROVAL OF MINUTES OF APRIL 25, 2011:** Mr. Fitzgerald made a motion to approve, as amended, seconded by Mr. Macnow and carried by Messrs. Schatzle, Engel, Fitzgerald; and Macnow; Mr. Eastman abstained.

6. **MOTION TO APPROVE VOUCHERS:** Acting Mayor Engel reviewed the vouchers and stated he recommends approval as follows:

Animal Control	\$127.77
Capital Fund	\$2,500.00
Construction Trust	\$13,541.59
Current Fund	\$2,610,181.17
Escrow	\$197,045.97
Grant Fund	\$1,876.00
Tax Collectors Trust	\$88,972.32
Trust Fund	\$6,144.98
TOTAL APPROVED:	\$2,920,389.80

Mr. Fitzgerald made a motion to approve seconded Mr. Eastman, and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle						X
Acting Mayor Engel			X			
Eastman	S		X			
Fitzgerald	M		X			
Macnow						X
X - indicates vote NV - Not Voting Ab - Absent M - Moved S - Seconded						

7. **COMMENTS FROM THE PUBLIC**

Acting Mayor Engel opened the meeting to public comment.

Ms. Elaine Mann, a resident, questioned if additional tax appeals were received and if the number received were more or less than anticipated. Mr. Bowden stated the number received was less than the Tax Assessor predicted; approximately 200 less appeals were received as compared to the prior year.

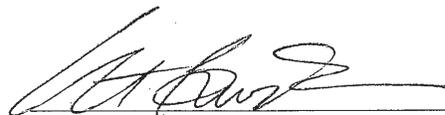
Mr. Vince Domidion, a resident, stated the DEP Wastewater Hearing is scheduled for June 6th at the Manalapan Branch of the Monmouth County Library. Mr. Domidion stated Holmdel is concerned with expanded sewerage in the watershed area and its impact on the reservoir. Mr. Domidion stated expanded sewerage in Holmdel would impact the Colts Neck ground water level, and the Township may want to support Holmdel's position.

Hearing no further comment, Acting Mayor Engel closed the meeting to public comment.

8. **MOTION TO ADJOURN:** Motion to adjourn meeting was made by Mr. Fitzgerald, seconded by Mr. Eastman and unanimously carried by voice vote.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle						X
Acting Mayor Engel			X			
Eastman	S		X			
Fitzgerald	M		X			
Macnow						X
X - indicates vote NV - Not Voting Ab - Absent M - Moved S - Seconded						

Meeting adjourned at 7:38 p.m.


Robert Bowden, Administrator/Municipal Clerk

Mr. Fitzgerald made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Engel			X			
Eastman			X			
Fitzgerald	M		X			
Macnow		S	X			
X - indicates vote NV - Not Voting Ab - Absent M - Moved S - Seconded						

6. **ORDINANCE 2011-6:** AN ORDINANCE ENTITLED A 2011 SALARY ORDINANCE FOR THE TOWNSHIP OF COLTS NECK was read by title at first reading by Mayor Schatzle. Mr. Bowden stated this ordinance fulfills an audit recommendation to set salaries for summer camp staff. With no comment from the Governing Body, Mayor Schatzle called for a motion. Mr. Fitzgerald made a motion to approve, seconded by Mr. Engel and unanimously carried. Mayor Schatzle set the public hearing June 8, 2011.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Engel		S	X			
Eastman			X			
Fitzgerald	M		X			
Macnow			X			
X - indicates vote NV - Not Voting Ab - Absent M - Moved S - Seconded						

7. **MOTION TO ADOPT A CONSENT AGENDA**
8. ***RESOLUTION 2011-68:** RESOLUTION AUTHORIZING FIREWORKS DISPLAY ON JULY 1ST (RAINDATE JULY 2ND) COLTS NECK FAIR.
9. ***RESOLUTION 2011-69:** RESOLUTION APPROVING INSERTION OF SPECIAL ITEM OF REVENUE, DRUNK DRIVING ENFORCEMENT FUND GRANT.
10. ***RESOLUTION 2011-70:** RESOLUTION AUTHORIZING RECREATION PROGRAM REFUND.
11. ***RESOLUTION 2011-71:** RESOLUTION AUTHORIZING RELEASE AND RETURN OF PERFORMANCE GUARANTEE AND ACCEPTANCE OF MAINTENANCE GUARANTEE, BLOCK 46, LOT 16, PLANNING BOARD APPLICATION NO. 663, (BIRDSALL).

Mr. Bowden stated Resolution 2011-69 reflects the receipt of a \$14,605 grant for drunk driving enforcement, noting increased enforcement will be forthcoming within the Township. Mr. Engel made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Engel		M	X			
Eastman			X			
Fitzgerald		S	X			
Macnow			X			
X - indicates vote NV - Not Voting Ab - Absent M - Moved S - Seconded						

12. **ADMINISTRATIVE REPORT:** Mr. Bowden had nothing further to add to his report. Mr. Bowden stated the Clean Communities Program received a grant of \$28,287 and noted Ms. Elaine Mann volunteers her time to coordinate this successful program within the Township.

Mr. Bowden reported due to the efforts of Ms. Kara, the Township received a HAVA Section 261 Grant of \$19,673.00 for the construction of a handicapped ramp. Mr. Bowden stated the receipt of this money will permit accessibility improvements to be made to Town Hall.

Mr. Bowden spoke of the New Jersey DEP Wastewater Management Plan for Monmouth County, noting a public hearing scheduled for June 6th at the Manalapan Library. The entire plan is on the Monmouth County website. Based on Mr. Domidion's review, Monmouth County has created a unified document for all sewer plans, and the Township's Wastewater Plan has been incorporated in the County Plan. The DEP is seeking comments from all municipalities. Mr. Domidion stated there are no substantive issues and noted one minor comment would correct the statement that Colts Neck High School is owned by the Freehold Township Board of Education. Mr. Domidion recommends adopting a resolution in support of the County's Plan. Mr. Bowden stated the Governing Body may see this resolution on the next agenda.

Mr. Bowden stated he spoke with the Manalapan Administrator regarding their Township's continued handling of trash collection given the adverse impact on the 2% property tax cap. Manalapan is thinking of changing to what is done presently in Colts Neck as long as trash collection is part of the 2% property tax cap.

Mr. Bowden opened the issue of the use of Five Point Road by heavy equipment in excess of the weight restrictions. Mr. Bowden stated while the traffic volume might not warrant an officer being assigned to that location from the limited resources of the State Weight Limitation Task Force, a member of this Task Force lives in the designated area. This officer has agreed to try to get something done within Colts Neck to address this issue.

13. **MOTION TO APPROVE VOUCHERS:** Mayor Schatzle reviewed the vouchers and stated he recommends approval as follows:

Animal Control	\$82.78
Capital Fund	\$9,836.00
Construction Trust	\$9,690.52
Current Fund	\$4,582,615.56
Grant Fund	\$1,096.61
Law	\$563.40
Trust Fund	\$6,409.06
TOTAL APPROVED:	\$4,610,293.93

Mr. Fitzgerald made a motion to approve seconded Mr. Engel, and unanimously carried. *Mr. Macnow abstained from approving any T&M Associates bills.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Engel		S	X			
Eastman			X			
Fitzgerald	M		X			
Macnow			X*		X*	
X - indicates vote NV - Not Voting Ab - Absent M - Moved S - Seconded						

14. TOWNSHIP COMMITTEE REPORTS

Mr. Fitzgerald stated he attended this month's Senior Citizens meeting, at which they discussed trash collection. Mr. Fitzgerald stated he will draft a letter noting current law appears to punish rather than facilitate shared services.

Mr. Fitzgerald stated he has spoken to the PBA union representatives regarding prescription plan options, and he wants to discuss the three potential options with the other Township union representatives

Mr. Eastman stated the Farmland Preservation Committee is working toward preserving farms, and they would like to know the fund amount in the Farmland Preservation/Open Space Account. Mr. Bowden stated he e-mailed Mr. Malinowski, Farmland Chair, requesting he call Mr. Bowden. Mr. Eastman requested the account balance be e-mailed to Mr. Eastman. Mr. Eastman questioned if the Township can pay down its permanent financing debt. Mr. Bowden responded noting over the past three years, the Township has paid down \$500,000, \$500,000 and \$600,000 of its permanent financing debt from the Farmland/Open Space Account.

Mr. Eastman noted the State has provided Farmland Preserved signs at no cost to the Township. Mr. Eastman asked if the Township has the right to place the signs on preserved land or is permission required. Mr. Eastman asked Mr. Bowden and/or Mr. Anfuso to review the pertinent documents and advise.

Mr. Engel reported the Memorial Day Parade will be held on Monday, May 30th, beginning at 10:30 a.m., with staging at Town Hall. Mr. Engel noted the Bicycle Decorating Contest will be held at the First Aid Squad Building at 10:00 a.m.

Mr. Macnow reported he attended The Grande meeting, and they discussed the prospective paving within The Grande community. Mr. Macnow noted The Grande's suggestion of the Township bonding for paving Colts Neck Boulevard, and having The Grande paving projects be part of the Township's bid solicitation. Counsel Bennett advised The Grande would pay more if they were a part of the Township's bid process since the Township must pay prevailing wage. Counsel Bennett stated The Grande would do better through private negotiations with vendors. Counsel Bennett stated the bid specifications could state the vendor may do other work privately if work specified by the Township is completed within the timeframes agreed to by the Township.

Mr. Macnow reported the Colts Neck Business Association (CNBA) had the Pastor from the Colts Neck Community Church speak at their recent meeting, and the presentation was very well received. Mr. Macnow reported the CNBA is working on a tag line for the business community with input from the High School and one other group.

Mayor Schatzle reported JCP&L's Vegetative Management Program calls for JCP&L to return every five years and cut growth under the power lines. A meeting is scheduled May 17th at 7:00 p.m. in Town Hall at which the public can discuss their concerns with JCP&L representatives, Mayor Schatzle and Deputy Mayor Engel.

Mr. Jeff Sauter, a resident, stated he thinks the meetings should be recorded for more detail and accuracy. Mr. Sauter stated Mayor Schatzle mentioned moving into this town and volunteering. Mr. Sauter then stated every trade has its bad apples, and he stated there was a bad apple in Fire Company No. 2. Mr. Sauter stated always have the courage of leadership, to say what's right and do what's right.

Ms. Elaine Mann, a resident, stated she did a successful beach sweep with the Cedar Drive eighth grade students and teachers at Belmar, and they want to repeat the beach sweep next year. Ms. Mann noted the Belmar DPW staff was very helpful and picked up the trash collected. Ms. Mann noted the Clean Communities Poster Contest would be held again this year, with awardees recognized at a future Township Committee meeting. Ms. Mann stated a draft agreement between the Colts Neck Sports Foundation and the Township should include the snack shed at Laird Road would be fully funded by the Sports Foundation until the building is torn down.

Mr. Vince Domidion, a resident, stated the last time JCP&L came to Town, they brought Freehold Soil's naturalist and noted they would return between the first application and now. Mr. Domidion stated he wants this brought to JCP&L's attention, and an interim inspection should be done jointly. Mr. Domidion questioned whether it would be possible for a benefitting organization within the community to solicit trash collection bids and charge an administration fee. The benefitting organization would be outside the cap and could benefit from administering the trash collection program as a fundraiser. Mr. Macnow commented this to be a novel idea, but he did not know if the State would agree. Mr. Fitzgerald stated he would look into this. Mr. Domidion proposed the idea of having municipalities working with credit card companies to have cards issued that would result in a revenue source benefitting the municipality.

Mr. Tom Orgo, a resident, questioned the ability to restrict trash collection companies operating within the Township similar to restricting towing companies. Mr. Fitzgerald replied noting trash collection is a BPU.

Ms. Mann commented that she was pleased to learn the Police caught a trash collector spewing trash on the Township's streets.

Ms. Debbie Evanokov, a resident and Colts Neck First Aid Squad member, questioned if the Township's insurance policy covers the First Aid Squad. Mr. Fitzgerald responded in the affirmative, noting the Joint Insurance Fund covered them as a "quasi entity" and no additional, separate insurance policy is needed.

Ms. Mann questioned who the "quasi entities" are within Colts Neck. Mr. Bowden responded: Colts Neck Fair, Colts Neck Sports Foundation, Colts Neck Seniors. Ms. Mann questioned if Clean Communities was also in this category. Mr. Bowden responded stating the Clean Communities Program is a Township-sponsored function, and it is covered.

Ms. Evanokov questioned if a child were injured and sued, would that be covered? Mr. Macnow stated that would depend on the situation, noting if the child were injured on school property, he believes they are covered. Parents do receive paperwork to opt in for medical insurance coverage for their students at the beginning of the school year.

Hearing no further comment from the public, Mayor Schatzle closed the meeting.

15. **MOTION TO ADJOURN:** Motion to adjourn was made by Mr. Engel, seconded by Mr. Macnow and unanimously carried by voice vote.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Schatzle			X			
Deputy Mayor Engel	M		X			
Eastman			X			
Fitzgerald			X			
Macnow	S		X			
X - indicates vote NV - Not Voting Ab - Absent M - Moved S - Seconded						

Meeting adjourned at 8:20 p.m.



Robert Bowden, Administrator/Municipal Clerk