

**TOWNSHIP OF COLTS NECK  
TOWNSHIP COMMITTEE MEETING  
MAY 14, 2014  
7:30 P.M. AT TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Macnow followed by the Pledge of Allegiance. The following statement was read by Township Clerk, Mr. Bowden: "The notice requirements of the New Jersey Open Public Meetings Law have been satisfied by forwarding a News Release to the Asbury Park Press on December 12, 2013 stating a regular meeting of the Colts Neck Township Committee would be held May 14, 2014, 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township bulletin board and a copy is on file in the office of the Township Clerk."

Roll call by Mr. Bowden indicated the following:

Present: Mayor, Russell Macnow; Deputy Mayor, James Schatzle; Committeemen Thomas Orgo and Jarrett Engel

Also Present: Administrator/Municipal Clerk, Robert Bowden; Deputy Municipal Clerk, Beth Kara; and Township Attorney, John O. Bennett, III, Esq.

Absent: None

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1. **ANNOUNCEMENT:** Mayor Macnow announced the Monmouth County Board of Chosen Freeholders will conduct their regular meeting at the Colts Neck Court House next Thursday, May 22<sup>nd</sup> at 7:00 p.m.

2. **MAYOR'S PROCLAMATION:** HONORING MS. ELENA CANEPA SANFILIPPO, ESQ. Mayor Macnow read the proclamation in full, which recognizes resident Ms. Elena Canepa Sanfilippo for her extraordinary life of high achievement, perseverance, distinction, courage and civic mindedness. Mayor Macnow noted Ms. Canepa Sanfilippo graduated from Brooklyn Law School in 1936 and is believed to be among the first women to obtain a law degree. Ms. Canepa Sanfilippo reached the age of 100 earlier this year and may be among the oldest living attorneys in the United States today. Mayor Macnow proclaimed March 11<sup>th</sup> as Ms. Elena Canepa Sanfilippo Day within the Township of Colts Neck and congratulated her on a life well lived. Ms. Canepa Sanfilippo expressed her gratitude for this recognition, photographs were taken, and she received a standing ovation prior to her departure for another community engagement.

3. **ORDINANCE 2014-6:** AN ORDINANCE OF THE TOWNSHIP OF COLTS NECK IN THE COUNTY OF MONMOUTH AND THE STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 102, ARTICLE X, SECTION 102-112 ENTITLED D. LIGHT INDUSTRIAL ZONE AND RETTLING AND REZONING SECTION 102-112 AS D. DISTILLERY AND BOTTLING PLANT DISTRICT was read by title at second reading by Mayor Macnow. Mayor Macnow advised a legal opinion was issued that the following amendments to the original ordinance introduced are not substantial in nature: SECTION IV, § 102-112D., Paragraph C.(11) includes "in accordance with State and Federal Law"; and, SECTION IV, § 102-112D., Paragraph C.(13) includes the general tours provided at the cultural center be open "to the general public". Hearing no comment from the Governing Body, Mayor Macnow opened the public hearing.

Ms. Susan Wilcox, a resident, thanked the Township Committee for doing this. Ms. Wilcox stated this is the history of Colts Neck.

Ms Elaine Mann, a resident, stated she appreciates the Lairds stayed in Colts Neck since the 1600s.

Hearing no further comments, Mayor Macnow closed the public hearing. Mr. Engel made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman						
Mayor Macnow			X			
Deputy Mayor Schatzle			X			
Orgo			X			
Engel			M	X		
Fitzgerald			S	X		
M - Moved	S	-	Seconded	X	-	indicates vote
	NV	-	Not Voting		Ab	- Absent

4. **ORDINANCE 2014-10: AN ORDINANCE OF THE TOWNSHIP OF COLTS NECK IN THE COUNTY OF MONMOUTH AND THE STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 222, ARTICLE I, SECTION 36, SCHEDULE XIII ENTITLED "LEFT-TURN PROHIBITIONS"** was read by title at second reading by Mayor Macnow. Mayor Macnow stated this ordinance was required by the County to temporarily limit left turns from the westernmost driveway onto Route 537. Once this is adopted, the realignment of County Route 537 and State Road 34 will commence. Hearing no comments, Mayor Macnow opened the public hearing. Hearing no comments, Mayor Macnow closed the public hearing. Mr. Schatzle made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman						
Mayor Macnow			X			
Deputy Mayor Schatzle			M	X		
Orgo			X			
Engel			X			
Fitzgerald			S	X		
M - Moved	S	-	Seconded	X	-	indicates vote
	NV	-	Not Voting		Ab	- Absent

5. **ORDINANCE 2014-11: AN ORDINANCE AMENDING AND REVISING CHAPTER 51-2, POLICE DEPARTMENT APPROPRIATE AUTHORITY, OF THE CODE OF THE TOWNSHIP OF COLTS NECK** was read by title at second reading by Mayor Macnow. This ordinance changes the designated appropriate authority from the Township Administrator to the Township Committee. Hearing no comments, Mayor Macnow opened the public hearing. Hearing no comments, Mayor Macnow closed the public hearing. Mr. Schatzle made a motion to approve, seconded by Mr. Fitzgerald and unanimously carried.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman						
Mayor Macnow			X			
Deputy Mayor Schatzle			M	X		
Orgo			X			
Engel			X			
Fitzgerald			S	X		
M - Moved	S	-	Seconded	X	-	indicates vote
	NV	-	Not Voting		Ab	- Absent

6. **CAPITAL ORDINANCE 2014-12: CAPITAL ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND THE PURCHASE OF VARIOUS CAPITAL EQUIPMENT, AND APPROPRIATING \$296,100 THEREFOR, AUTHORIZED IN AND BY THE TOWNSHIP OF COLTS NECK, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY** was read by title at second reading by Mayor Macnow. Mayor Macnow stated this ordinance would authorize the following expenditures from the Township's Capital Improvement Fund:

- Road improvements, estimated cost \$38,800;
- Town Hall and building improvements, \$25,600;
- Purchase of two marked Police Utility 4wd vehicles, \$66,000;
- Municipal Court improvements, \$8,500;
- Purchase of Police equipment (mobile radios, radar units, vehicle computers and printers), \$41,800;
- Recreation and Parks improvements, \$30,000;
- Purchase of computers and related items, various Departments, \$10,400;
- First Aid Squad uniforms/turnout gear, \$16,000;
- Purchase of Public Works 4wd vehicle with plow, \$40,000;
- Public Works equipment improvements (includes front end loader), \$10,000; and
- Public Works GPS System, \$9,000.

Mr. Bowden stated these expenditures were discussed in detail during the budget workshops and at the previous Township Committee meeting of April 30, 2014, during which the 2014 Municipal Budget was approved and this ordinance was introduced. Hearing no comments, Mayor Macnow opened the public hearing. Hearing no comments, Mayor Macnow closed the public hearing. Mr. Fitzgerald made a motion to approve, seconded by Mr. Engel and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Macnow			X			
Deputy Mayor Schatzle			X			
Orgo			X			
Engel		S	X			
Fitzgerald		M	X			
M - Moved	S	- Seconded	X	- indicates vote	NV - Not Voting	Ab - Absent

7. **ORDINANCE 2014-13: AN ORDINANCE ENTITLED A 2014 SALARY ORDINANCE OF THE TOWNSHIP OF COLTS NECK** was read by title at second reading by Mayor Macnow. Mayor Macnow advised this ordinance was discussed a number of times and includes a two percent increase for full-time and a zero percent increase for part-time administrative and confidential employees and those not covered by bargaining unit contracts. . Hearing no comments, Mayor Macnow opened the public hearing. Hearing no comments, Mayor Macnow closed the public hearing. Mr. Fitzgerald made a motion to approve, seconded by Mr. Schatzle and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Macnow			X			
Deputy Mayor Schatzle		S	X			
Orgo			X			
Engel			X			
Fitzgerald		M	X			
M - Moved	S	- Seconded	X	- indicates vote	NV - Not Voting	Ab - Absent

8. **RESOLUTION 2014-65:** RESOLUTION AUTHORIZING EXECUTION OF SHARED SERVICE AGREEMENT WITH THE MONMOUTH COUNTY REGIONAL HEALTH COMMISSION RELATIVE TO COMMUNICABLE DISEASE CONTROL AND OTHER SPECIALIZED HEALTH SERVICES (\$2,508.00) was read by title by Mayor Macnow. Mr. Schatzle stated the State requires each municipality to have expertise or access to expertise to provide a communicable disease program and agreement with the County Health Commission will provide access to the expertise for the period January 1, 2014 through December 31, 2015. Mr. Schatzle made a motion to approve, seconded by Mr. Engel and unanimously carried.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman						
Mayor Macnow			X			
Deputy Mayor Schatzle		M	X			
Orgo			X			
Engel		S	X			
Fitzgerald			X			
M - Moved	S	-	Seconded	X	-	indicates vote
NV	-	Not Voting				
Ab	-	Absent				

9. **ADMINISTRATIVE REPORT:** Mr. Bowden stated he had nothing to add to his report this evening. Mr. Bowden advised the Central New Jersey Mensa Society has requested approval to serve beer and wine at their annual picnic event to be held in Bucks Mill Park. Mr. Bowden stated this group has held their picnics at Bucks Mill Park annually without incident, and the required certificate of insurance will be provided. The Township Committee unanimously approved the serving of beer and alcohol at the Mensa picnic.
- Mr. Bowden reported all voters within Election District 7 were sent written notification of the permanent change of polling location. Effective with the June 3<sup>rd</sup> Primary Election, District 7 voters will vote at Fire House No. 1, 88 Route 537 West, which has an on-site generator in the event of power failure.

10. **MOTION TO APPROVE VOUCHERS:** Mr. Fitzgerald stated he reviewed the vouchers and most are transfers to the County and pass-thrus. In addition to the following vouchers, Mr. Fitzgerald recommends approval of a \$125 voucher for the Easter craft program, as follows:

Animal Control	\$187.98
Capital Fund	\$29,661.58
Construction Trust	\$19,843.78
Current Fund	\$5,324,614.02
Escrow	\$4,500.00
Grant Fund	\$3,719.21
Trust Fund	\$20,090.21
TOTAL:	\$5,402,616.78
Easter Craft Voucher (add)	\$125.00
GRAND TOTAL:	\$5,402,741.78

Mr. Engel made a motion to approve, as amended, seconded by Mr. Schatzle and unanimously carried. Mr. Schatzle abstained from approving payment to T&M Associates\*.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman						
Mayor Macnow			X			
Deputy Mayor Schatzle		S	*X		*X	
Orgo			X			
Engel		M	X			
Fitzgerald			X			
M - Moved	S	-	Seconded	X	-	indicates vote
NV	-	Not Voting				
Ab	-	Absent				

**11. TOWNSHIP COMMITTEE REPORTS**

Mr. Orgo reported he was unable to attend the meeting of the Colts Neck Business Association this morning.

Mr. Orgo reported the Shade Tree Commission is seeking a role definition. Mr. Orgo indicated Mr. Gerken should issue a letter to describe what is required.

Mr. Orgo reported the Wildlife Committee is meeting Tuesday, 7:00 p.m. in Town Hall. Mayor Macnow urged residents to attend to hear input prior to the introduction of an amendment to the discharge ordinance.

Mr. Fitzgerald reported the Planning Board agenda is relatively light. Mr. Fitzgerald noted the Planning Board and Shade Tree Commission have worked out the issue for placement of trees. Mr. Fitzgerald noted the conflicted requirements and questioned if this was a Long Range Planning issue. Mr. Fitzgerald stated there should be a redefinition of mission for the Shade Tree Commission.

Mr. Orgo commented the Shade Tree Commission is working evenings trimming trees, and the Environmental Commission cleared around Town Hall on Earth Day.

Mr. Engel reported he will be looking at the Township's website to ensure accurate content and ensure it is as transparent as possible.

Mr. Schatzle reported the Historic Preservation Committee is having its Spring reception in the near future.

Mr. Schatzle reported the Colts Neck Fair planning committee continues its work to ensure the success of this year's Fair.

Mr. Schatzle reported the three churches in town participated with Rev. Chris Durkin to celebrate at a mortgage burning ceremony.

Mayor Macnow reported he meets on a quarterly basis with the local Schools Superintendent and the School Board. Mayor Macnow stated the Township supports the schools emergency services, and they are now working on a number of things to enhance security at the schools.

Mayor Macnow reported some preliminary good news for the Township's COAH obligation, which is 5 rehabilitations and 3 affordable housing units. This may change, and the new regulations are expected to be adopted early next year. Mayor Macnow noted the Township is working with some groups to provide housing in town for the developmentally disabled population and accommodate their needs.

**12. PUBLIC COMMENT**

With no further comments, Mayor Macnow opened the meeting to public comment.

Ms. Elaine Mann, Clean Communities Program Coordinator, reported Mr. and Mrs. Wills have adopted Heyers Mill Road from County Road 537 to Conover Road. Ms. Mann will work with Mr. Thompson for signage.

Hearing no further comments, Mayor Macnow closed the public comment portion of this meeting.

13. **RESOLUTION 2014-66: EXECUTIVE SESSION** was read by title by Mayor Macnow. Mr. Fitzgerald made a motion to approve, seconded by Mr. Engel and unanimously carried by voice vote. Mayor Macnow stated the Township Committee would not be returning to open session this evening.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman			X			
Mayor Macnow			X			
Deputy Mayor Schatzle			X			
Orgo			X			
Engel		S	X			
Fitzgerald		M	X			
M - Moved	S	-	Seconded	X	-	indicates vote
	NV	-	Not Voting			Ab - Absent

The meeting adjourned at 8:00 p.m.

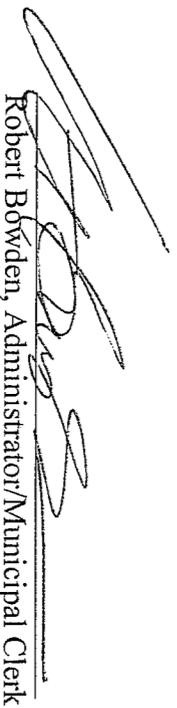
Motion by Mr. Engel, seconded by Mr. Schatzle and unanimously carried to adjourn Closed Session.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman			X			
Mayor Macnow			X			
Deputy Mayor Schatzle		S	X			
Orgo			X			
Engel		M	X			
Fitzgerald			X			
M - Moved	S	-	Seconded	X	-	indicates vote
	NV	-	Not Voting			Ab - Absent

Motion by Mr. Engel, seconded by Mr. Fitzgerald and unanimously carried to reconvene in public session and adjourn meeting.

RECORD OF VOTE						
	M	S	Yes	No	NV	Ab
Committeeman			X			
Mayor Macnow			X			
Deputy Mayor Schatzle			X			
Orgo			X			
Engel		M	X			
Fitzgerald		S	X			
M - Moved	S	-	Seconded	X	-	indicates vote
	NV	-	Not Voting			Ab - Absent

Meeting adjourned at 10:25 p.m.

  
 Robert Bowden, Administrator/Municipal Clerk