TOWNSHIP OF COLTS NECK
REGULAR TOWNSHIP COMMITTEE MEETING
OCTOBER 11, 7:30 P.M.
TOWN HALL

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Macnow followed by a salute to the flag. The following statement was read by Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by noticing the News Transcript on January 12, 2017 stating that a regular meeting of the Colts Neck Township Committee would be held October 11, 2017 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township website and a copy is on file in the Office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

Present: Mayor Russell Macnow, Deputy Mayor J.P. Bartolomeo, Committeemen Edward Eastman, Jr., Thomas Orgo and Frank Rizzuto

Also Present: Kathleen Capristo, Administrator/Deputy Clerk; Beth Kara, Municipal Clerk; and Meghan Bennett Clark, Esq., Township Counsel

Absent: None

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1. **APPROVAL OF MINUTES:** MEETING OF SEPTEMBER 27, 2017. Mayor Macnow called for comments. Hearing none, Mayor Macnow called for a motion. Mr. Bartolomeo made a motion to approve, seconded by Mr. Rizzuto and carried by Messrs. Macnow, Bartolomeo, Orgo and Rizzuto; Mr. Eastman abstained.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	M	X			
Eastman				X	
Orgo		X			
Rizzuto	S	X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

2. **MAYOR'S PROCLAMATION:** RED RIBBON WEEK, OCTOBER 23-31, 2017 WITHIN THE TOWNSHIP OF COLTS NECK. Mayor Macnow read the Proclamation in full, which encourages citizens to participate in drug prevention education activities all year long as a strong commitment to a drug-free Township. Mayor Macnow presented the proclamation to Ms. Anita Dedalis, co-chair of the Township's Drug Alliance. Mayor Macnow noted Ms. Dedalis is very much involved in running the Drug Alliance within the Township, which provides programs in schools for parents and students throughout the year. Mayor Macnow noted he is a strong advocate on combating opioid abuse.

3. **DISCUSSION:** CHAPTER 222 MUNICIPAL CODE, POLICE RECOMMENDATIONS. Mr. Orgo commented the review of Chapter 222 by the Police traffic safety unit has been completed and no parking anytime streets within §222-23 has been updated. Based on an outpouring of resident response, the prohibition to park on streets within the Township between the hours of 2:00 a.m. to 5:00 a.m. Monday through Friday, with the exceptions of holidays and Saturday evening into Sunday morning (ending Sunday at 5:00 a.m.) remains with no change. The resident suggestion to include Stone Hill Road as a prohibited parking street was researched. By Code, when streets have no shoulder, parking is not permitted. Stone Hill Road has no shoulder; its inclusion as a no parking anytime street is not warranted. Mayor Macnow commented the review of this chapter had three purposes: 1) To review §222-24, streets designated no parking during certain

hours (all streets between the hours of 2:00 a.m. and 5:00 a.m., and streets near the high school Monday through Friday 8:00 a.m. to 3:00 p.m., September through June); 2) To review §222-23, streets designated no parking any time (streets located near the reservoir, designating a Fire Zone at the Huddy's Inn complex, and adding the second school driveway at Conover Road; and 3) To review and revise violations currently requiring a Court appearance (under review by the Monmouth County Courts). Mayor Macnow stated this will be considered as an ordinance for introduction and passage shortly; Counsel Bennett Clark concurred. Mr. Orgo urged residents to notify the Police Department when their occasional large gathering requires late night/overnight on-street parking. Mr. Rizzuto thanked Morgan Savage for his work on this issue, noting Morgan paced out the streets using a wheel to ensure the Code is consistent.

4. **ORDINANCE NO. 2017-20:** AN ORDINANCE OF THE TOWNSHIP OF COLTS NECK, COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 102, "DEVELOPMENT REGULATIONS", OF THE CODE OF THE TOWNSHIP OF COLTS NECK was read by title at second reading by Mayor Macnow. Mayor Macnow advised this ordinance revises the redundancies in the Code and provides clear standards regarding the placement, volume and size of landscape plantings to best protect the environment and the public interest. Hearing no comments, Mayor Macnow called for a motion to open the public hearing. Mr. Bartolomeo made a motion to open the public hearing, seconded by Mr. Orgo and unanimously carried by voice vote. Hearing no comments, Mayor Macnow called for a motion to close the public hearing. Mr. Bartolomeo made a motion to close the public hearing, seconded by Mr. Orgo and unanimously carried by voice vote. Mayor Macnow called for a motion. Mr. Bartolomeo made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	M	X			
Eastman		X			
Orgo	S	X			
Rizzuto		X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

5. **RESOLUTION 2017-131:** RESOLUTION AUTHORIZING THE ACQUISITION OF A FIRE DEPARTMENT COMMAND VEHICLE THROUGH THE CRANFORD POLICE COOPERATIVE PRICING SYSTEM ID #47-CPCPS ($37,259.00) was read by title by Mayor Macnow. Mayor Macnow noted the 2018 Chevrolet Tahoe will be assigned to the Fire Chief and the current Chief's vehicle will be assigned to the Deputy Chief. Mr. Orgo stated the purchase of this vehicle from Mall Chevrolet, Cherry Hill, New Jersey, through the Cranford cooperative is the lowest price. Hearing no further comments, Mayor Macnow called for a motion. Mr. Orgo made a motion to approve, seconded by Mr. Bartolomeo and carried by Messrs. Macnow, Bartolomeo, Eastman and Orgo; Mr. Rizzuto abstained.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	S	X			
Eastman		X			
Orgo	M	X			
Rizzuto				X	
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

6. **RESOLUTION 2017-132:** RESOLUTION AUTHORIZING AWARD OF BID, DISPOSAL OF LEAVES (ONE YEAR) was read by title by Mayor Macnow. The price per cubic yard is $2.80 for both vacuum and non-compacted leaves, and based on an estimated 18,000 cubic yards, the cost of the contract is estimated at $50,400 for one year. Mr. Orgo advised the Overbrook Farm leaf disposal site is located on Orchard Lane off Hockhockson Road within the Township, a site used in previous years. Counsel Bennett Clark has reviewed and found the bid fully responsive. Hearing no comments, Mayor Macnow called for a motion. Mr. Bartolomeo made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	M	X			
Eastman		X			
Orgo	S	X			
Rizzuto		X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

7. **RESOLUTION 2017-133:** RESOLUTION ESTABLISHING HALLOWEEN CURFEW HOURS was read in full by Mayor Macnow. The resolution establishes a curfew for all residents and non-residents 17 years and under within the jurisdiction of the Township of Colts Neck from the hours of 9:00 p.m. to 5:00 a.m. commencing October 30, 2017 at 9:00 p.m. and for each consecutive night until November 1, 2017 at 5:00 a.m. unless in the company of an adult of 21 years or older, or traveling to or from a civic, church or school function or employment. Mayor Macnow advised a curfew is established every year, and it is enforced. Hearing no comments, Mayor Macnow called for a motion. Mr. Bartolomeo made a motion to approve, seconded by Mr. Rizzuto and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	M	X			
Eastman		X			
Orgo		X			
Rizzuto	S	X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

8. **MOTION TO ADOPT A CONSENT AGENDA:**
All items listed on the "Consent Agenda" are considered routine by the Township and are adopted or approved collectively by a single motion and roll-call vote of a majority of the Township Committee. If discussion is desired on any item, it is considered separately.

Mayor Macnow read the previous paragraph, then read the following resolutions by title:

***RESOLUTION 2017-134:** RESOLUTION AUTHORIZING THE REFUND OF CONSTRUCTION PERMIT FEE NO. 2017-266, 4 NAN TONE COURT ($7,926.00)

***RESOLUTION 2017-135:** RESOLUTION APPOINTING A SAFETY DELEGATE AND AN ALERNATE SAFETY DELEGATE TO THE MID JERSEY JOINT INSURANCE FUND

***RESOLUTION 2017-136:** RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENT FOR 2017

Mr. Eastman questioned if a stipend was granted the appointees in Resolution 2017-135, to which Ms. Capristo advised these individuals volunteered to perform

the duties as part of their job without stipend. Hearing no comments, Mayor Macnow called for a motion. Mr. Orgo made a motion to approve, seconded by Mr. Bartolomeo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	S	X			
Eastman		X			
Orgo	M	X			
Rizzuto		X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

9. ADMINISTRATOR'S REPORT:

Ms. Capristo reported, Archives Day is being held this Saturday at the Main Branch of the Monmouth County Library in Manalapan and will focus on inventors in Monmouth County. Ms. Capristo advised the full day's program is available on the County and Township website.

10. MOTION TO APPROVE VOUCHERS: Mr. Bartolomeo noted he reviewed the vouchers and recommended the following be approved:

Animal Control	$87.59
Capital Fund	$30,202.47
COAH	$3,325.00
Construction Trust	$10,675.19
Current Fund	$2,633,379.52
Escrow	$600.00
Trust Fund	$23,460.43
TOTAL	$2,701,730.20

Mr. Bartolomeo advised the above includes payment for the installation of split rail fencing in Bucks Mill to prevent unauthorized access and damage to fields. Mr. Orgo made a motion to approve, seconded by Mr. Rizzuto and unanimously carried with the exception of Mayor Macnow abstaining from approving bills for Sakoutis Brothers Disposal Inc.[1], Mr. Eastman abstaining from approving bills for 4Ward Planning Inc.[2]; and Mr. Rizzuto abstaining from approving bills for Fire Department expenditures[3].

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X[1]		X[1]	
Deputy Mayor Bartolomeo		X			
Eastman		X[2]		X[2]	
Orgo	M	X			
Rizzuto	S	X[3]		X[3]	
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

11. TOWNSHIP COMMITTEE REPORTS

Mr. Eastman had no report this evening.

Mr. Rizzuto advised the Shade Tree Commission is requesting the contractor paving the walking track at the Town Hall Core Site must be sensitive to the trees in this arboretum site and be mindful not to disturb or park heavy equipment on the root structures of trees within the Core Site. The Shade Tree Commission is suggesting fencing be temporarily placed to protect the trees during construction.

Mr. Rizzuto reported on the Historic Preservation Committee's plans to have students tour the Montrose Road School House. In addition, Thomas Jefferson will be visiting the Cedar Drive School on November 17. The Country Christmas at the Montrose Road School House is scheduled for December 10 from 1-4 p.m.

Mr. Orgo reported the Planning Board approved a large addition to the Swimming River Water Treatment Plant. Mr. Orgo noted they need a new pumping system and the mechanics will be placed inside to reduce noise.

Mr. Orgo reported a new business, Frutta Bowls, is coming to the Orchards Shopping Center. The Colts Neck Business Association is sending out an updated map of all member businesses, and the card exchange is scheduled for this week at DeFalco Realty in the Orchards Shopping Center. Mr. Calderaro advised the CNBA has been working with approximately 55 ROTC students in the STEM program and will be competing in June with a Cyber Security Program.

Mr. Bartolomeo spoke of the Middle School Principal, Colin Rigby's, initiative in having 7th graders attend an outdoor several day adventure at Stokes National Park. The students participated in canoeing, archery, fishing, hiking and a campfire talent show. Mr. Bartolomeo commented on the phenomenal feedback about this trip, and thanked Mr. Rigby for his great vision and job well done by all participants, noting it was an enjoyable experience. Mr. Bartolomeo asked Ms. Alison DeNoia to comment, advising she also attended this event. Ms. Denoia commented no cell phones were allowed and there was a sense of teamwork among everyone. Ms. DeNoia advised she led hikes to the top of the mountain four times, and this was not an easy hike. Mayor Macnow advised this event fostered team building, noting we do it as adults, and this was done successfully for the children. No electronics or alcohol (for adults) was permitted, and the cost of participation was provided by parents/guardians with a small donation from the PTO. Mr. Greg Calderaro suggested the school contact the CNBA for sponsorship of this event next year.

Mayor Macnow reported the Police Department and PBA Local 333 are coordinating a Blood Drive with the Central Jersey Blood Center on Monday, November 13, from 11:00 a.m. to 4:00 p.m. at the Town Hall parking lot. Mayor Macnow noted blood is always in high demand and urged all to schedule an appointment and participate in this drive. (Sponsor Code SPON047775)

Mayor Macnow spoke of a letter of thanks from an out of area resident who had misplaced his wallet and cell phone when dealing with a vehicle malfunction on Route 18. He contacted the Colts Neck Police Department and a Colts Neck Officer found the missing items on the side of Route 18. Mayor Macnow noted it is always appreciated to receive a note of thanks on a job well done.

Mayor Macnow spoke at the Senior Club meeting this month about the brush and leaf collection schedules and brought handouts to the meeting. Mayor Macnow noted the collection schedules are being adhered to and the ordinances are being enforced. Mayor Macnow also spoke of the two open space referenda on the General Election Ballot this November; one for Monmouth County and one for the Township of Colts Neck. Mayor Macnow noted it is up to the voters. If passed, they would pay more in open space tax to preserve more land and avoid high density housing, which will increase taxes to pay for additional schools, emergency services, etc. Mr. Orgo stated the open space tax was originally 2.5¢ per hundred of assessed valuation, then lowered to 1.2¢ per hundred, and if passed would return to 2.5¢ per hundred. For an average home assessed at $800,000, this would increase the tax payment from $96 per year to $200 per year.

Mayor Macnow reported the Colts Neck Community Church is having a pie eating contest, among other events this Saturday and is open to the community.

Mayor Macnow advised the Trunk or Treat Halloween will be held in Bucks Mill Park Saturday, October 28, between 1:00 p.m. and 3:00 p.m.

Hearing no further comments from the Township Committee, Mayor Macnow called for a motion to open the meeting to public comments. Mr. Bartolomeo made a motion, seconded by Mr. Orgo and unanimously carried by voice vote.

12. PUBLIC COMMENTS:

Ms. Elaine Mann, resident spoke of the status of legislation A-4453. Mayor Macnow advised this is being worked on; however, the results of the upcoming election may impact this legislation. Ms. Mann recommended safety and security improvements for Town Hall. Ms. Mann spoke of motorists speeding on Heritage Way while driving on the wrong side of the road, a hazard to motorists exiting Winthrop Road to Heritage Way. Ms. Mann spoke of tripping hazards in the Colts Neck Inn parking lot. Ms. Mann stated cyclists dropped trash along the bike route recently cleaned.

Ms. Judy Laufer, resident, stated she has been a blood donor for the past 30 years, and there is a tremendous need for blood, especially during heart surgeries and at the nearby Jersey Shore Hospital, which is a trauma center. Ms. Laufer commented the Art Show and Sale begins Friday evening with a preview night with the artists, and continues for the following two weekends on Saturday and Sunday.

Mr. Fulton Wilcox, resident, spoke of the walking hazards at the Colts Neck Inn parking lot. Mayor Macnow advised Code Enforcement will be alerted to this issue for correction. Mr. Wilcox questioned if the architects drawings could be shared. Mayor Macnow advised the preliminary drawings are of two possible locations for a new Police Department, one being in the existing footprint and one next to the Library. The architectural drawings are in the initial stages and are works in progress, not final plans. Mr. Rizzuto cautioned publishing any plans, as this is a safety and security issue; Counsel Bennett Clark concurred.

Hearing no further comments, Mayor Macnow called for a motion to close the meeting to public comments. Mr. Bartolomeo made a motion, seconded by Mr. Orgo and unanimously carried by voice vote.

13. MOTION TO ADJOURN: Mayor Macnow called for a motion to adjourn noting there would be no Executive Session this evening. Mr. Bartolomeo made a motion to adjourn, seconded by Mr. Orgo and unanimously carried by voice vote.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	M	X			
Eastman		X			
Orgo	S	X			
Rizzuto		X			
M - Moved S - Seconded X - indicates vote		NV - Not Voting		Ab - Absent	

Meeting adjourned at 8:50 p.m.

Beth Kara

Beth Kara, RMC, CMC
Municipal Clerk