

**TOWNSHIP OF COLTS NECK  
REGULAR TOWNSHIP COMMITTEE MEETING  
NOVEMBER 29, 2017, 7:30 P.M.  
TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:35 p.m. by Mayor Macnow, who started with a five minute delay to accommodate local travel through road closures this evening, followed by a salute to the flag. The following statement was read by Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by noticing the News Transcript on January 12, 2017 stating that a regular meeting of the Colts Neck Township Committee would be held November 29, 2017 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township website and a copy is on file in the Office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

**Present:** Mayor Russell Macnow, Deputy Mayor J. P. Bartolomeo, Committeemen Edward Eastman, Jr. (arriving later), Thomas Orgo and Frank Rizzuto

**Also Present:** Kathleen Capristo, Administrator/Deputy Clerk; Beth Kara, Municipal Clerk; and Township Counsel, Meghan Bennett Clark

**Absent:** None

1. **APPROVAL OF MINUTES:** MEETING OF November 8, 2017. Mayor Macnow called for comments. Hearing none, Mayor Macnow called for a motion. Mr. Rizzuto made a motion to approve, seconded by Mayor Macnow and carried by Messrs. Macnow and Rizzuto; Messrs. Bartolomeo and Orgo abstained.

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Macnow		S	X			
Deputy Mayor Bartolomeo					X	
Eastman						X
Orgo					X	
Rizzuto	M		X			
M - Moved   S - Seconded   X - indicates vote   NV - Not Voting   Ab - Absent						

2. **MAYOR'S PROCLAMATION:** PROCLAIMING DECEMBER 2017 AS NATIONAL DRUNK AND DRUGGED DRIVING (3d) PREVENTION MONTH WITHIN THE TOWNSHIP OF COLTS NECK was read in full by Mayor Macnow. The Proclamation calls upon all to promote awareness of the impaired driving problem, support programs and policies to reduce the incidence of impaired driving, promote safer and healthier behaviors related to alcohol and other drugs and to participate in the "You Drink & Drive, You Lose" Campaign this December holiday season and throughout the year. Mayor Macnow advised the Proclamation will be given to Ms. Anita Dedalis, Co-Chair of the Township's Drug Alliance Program. Mr. Orgo commented the Colts Neck Alliance has placed an ad on the Route 34 billboard as a reminder this holiday season.
  
3. **RESOLUTION 2017-140:** RESOLUTION CONFIRMING APPOINTMENTS TO THE BOARD OF HEALTH, MICHAEL ROTHBERG, M.D., AND LINDA STAGLIANO was read by title by Mayor Macnow. This resolution appoints Dr. Rothberg as a full member with a term expiring December 31, 2018, and Ms. Stagliano as the Alternate 2 member with a term expiring December 31, 2018. Mr. Bartolomeo made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Macnow			X			
Deputy Mayor Bartolomeo	M		X			
Eastman						X
Orgo		S	X			
Rizzuto			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**SWEARING IN OF MICHAEL ROTHBERG:** Mayor Macnow thanked Dr. Rothberg for volunteering his time to be a member of the Board of Health, then administered the oath of office. Dr. Rothberg received a round of applause, and photographs were taken. Mayor Macnow advised Ms. Stagliano was ill this evening and would be sworn in at a later time.

**4. DISCUSSION:**

- **2017 TOWNSHIP COMMITTEE MEETING SCHEDULE:** Mayor Macnow advised the 2018 Township Committee Reorganization meeting has been set for Saturday, January 6, 2018, at 4:00 p.m. in the Courthouse.

Mr. Eastman arrived at 7:43 p.m.

Mr. Orgo expressed concern about a possible conflict with the November 14 meeting noting scheduling of the NJLM annual conference. All were in agreement on meeting dates. Ms. Kara advised the meeting dates would be included as part of a resolution for approval at the next Township Committee meeting.

- **DISPOSITION OF FORMER POLICE PATROL VEHICLE:** Chief Sauter has requested the retention of an old patrol vehicle replaced this year to be used as an additional road job car. Two old patrol vehicles are currently being used for road jobs, and with the Route 34/537 project, some details are requiring the use of a first run patrol vehicle. Township Committee unanimously approved Chief Sauter's request; Ms. Capristo will advise Chief Sauter.
- **WIRELESS TELECOMMUNICATIONS CONSULTANT:** Mayor Macnow advised this issue is being tabled for a future meeting, as Ms. Capristo is working on it and additional time is required.

- 5. ORDINANCE 2017-23:** AN ORDINANCE OF THE TOWNSHIP OF COLTS NECK, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 222, "VEHICLES AND TRAFFIC" OF THE CODE OF THE TOWNSHIP OF COLTS NECK was read by title at second reading by Mayor Macnow. Mayor Macnow advised Traffic Officer Morgan Savage has reviewed the ordinance and concurs. Hearing no comments from the Governing Body, Mayor Macnow called for a motion to open the public hearing. Mr. Orgo made a motion, seconded by Mr. Bartolomeo and unanimously carried by voice vote.

Ms. Judy Laufer, resident, questioned if the changes to a Court appearance for certain infractions had been made. Counsel Bennett Clark advised her office has approved the changes discussed during a previous meeting, and Ms. Bradach, Municipal Court Clerk, has submitted them to Freehold for review and approval.

Ms. Elaine Mann, resident, questioned the legality of seeing vans parked on street overnight. Mr. Orgo recommended calling the Police non-emergency, 24 hour dispatch to report these instances.

Hearing no further comments, at the Mayor's request to ensure all residents are heard, Counsel Bennett Clark advised the public hearing could remain open and

placed on the next meeting agenda by having a motion to table the public hearing. Mayor Macnow called for a motion to table to the December 13, 2017 meeting. Mr. Rizzuto made a motion, seconded by Mr. Bartolomeo and unanimously carried.

<b>MOTION TO TABLE PUBLIC HEARING TO 12/13/17--RECORD OF VOTE</b>					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	S	X			
Eastman		X			
Orgo		X			
Rizzuto	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

6. **RESOLUTION 2017-120:** RESOLUTION AUTHORIZING THE SETTLEMENT AGREEMENT AND RELEASE OF CLAIMS BETWEEN THE TOWNSHIP OF COLTS NECK AND U.S. BANK NATIONAL ASSOCIATION BY SELECT PORTFOLIO SERVICING, INC. was read by title by Mayor Macnow. Counsel Bennett Clark advised this resolution relates to the property located at 104 Cedar Drive and the costs related to extinguishing a fire that broke out inside and destroyed the abandoned residence on February 2, 2017. The settlement agreement avoids lengthy and costly litigation, and provides for reimbursement of \$9,000, which is approximately 50 percent of the Township's emergency response costs. Hearing no comments from the Governing Body, Mayor Macnow called for a motion. Mr. Bartolomeo made a motion to approve, seconded by Mr. Orgo and unanimously carried. Mayor Macnow thanked Counsel Bennett Clark for her hard work in reaching this agreement. Counsel Bennett Clark stated the action taken shows the Township is seriously addressing abandoned properties.

<b>RECORD OF VOTE</b>					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	M	X			
Eastman					X
Orgo	S	X			
Rizzuto		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

7. **RESOLUTION 2017-141:** RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER OF THE TOWNSHIP OF COLTS NECK TO EXECUTE A MUNICIPAL CERTIFICATION PURSUANT TO N.J.S.A. 17:36-8 AND CHAPTER 142 OF THE TOWNSHIP OF COLTS NECK ORDINANCES, AND TO ESTABLISH AN ESCROW ACCOUNT FOR THE DEPOSIT OF MONIES FROM THE INSURER OF U.S. BANK NATIONAL ASSOCIATION, AS SUCCESSOR TRUSTEE TO BANK OF AMERICA N.A. PURSUANT TO N.J.S.A. 17:36-8 was read by title by Mayor Macnow. Mayor Macnow recused himself and relinquished the gavel to Deputy Mayor Bartolomeo. Counsel Bennet Clark advised U.S. Bank cannot directly receive the insurance proceeds from the abandoned and fire damaged property at 104 Cedar Drive. The escrow account to be established by the Township will enable the use of insurance funds to demolish and remove the debris remaining from the house fire, and will provide for the release of escrow funds when advised by the Trust or its Counsel for payment to Sakoutis Brothers Disposal, Inc. to perform the clean-up. The contract face amount with Sakoutis is \$86,400.00. Counsel Bennett advised the site remediation is in process and nearing completion and noted the insurance proceeds cannot be released until all remediation is completed to the satisfaction of the Township. Hearing no comments, Acting Mayor Bartolomeo called for a motion to approve. Mr. Orgo made a motion to approve, seconded by Mr. Rizzuto, and carried by Messrs. Bartolomeo, Orgo, and Rizzuto; Messrs. Macnow and Eastman abstained.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow				X	
Acting Mayor Bartolomeo		X			
Eastman				X	
Orgo	M	X			
Rizzuto	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Acting Mayor Bartolomeo advised Mayor Macnow has recused himself from the following resolution and continued.

8. **RESOLUTION 2017-142:** RESOLUTION AUTHORIZING THE REJECTION OF BIDS FOR RECYCLING 2018 2019 was read by title by Acting Mayor Bartolomeo. Counsel Bennett Clark advised the three lowest bids were reviewed and rejected by Legal Counsel for reasons of bid packet fatal flows and/or high cost, and the Notice to Bidders is to be re-advertised pursuant to law. Hearing no comments, Acting Mayor Bartolomeo called for a motion. Mr. Orgo made a motion to approve, seconded by Mr. Rizzuto and carried by Messrs. Bartolomeo, Eastman, Orgo and Rizzuto; Mayor Macnow abstained.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow				X	
Acting Mayor Bartolomeo		X			
Eastman		X			
Orgo	M	X			
Rizzuto	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Acting Mayor Bartolomeo relinquished the gavel and Mayor Macnow continued.

9. **RESOLUTION 2017-143:** RESOLUTION AUTHORIZING THE ACCEPTANCE AND AWARD OF BID FOR ALL PURPOSE FIELD, FIVE POINT PARK was read by title by Mayor Macnow. Mayor Macnow advised 13 bids were received. Based on the recommendation of the Township Engineer and review and concurrence by the Township Counsel, Precise Construction, Inc. of Freehold, the lowest bidder with a base bid of \$797,925.00 (removal of existing natural grass and installation necessary drainage and site infrastructure to install a synthetic turf all purpose field) and Alternate Bid A (backstop replacement) in the amount of \$15,000.00 for a Total award of \$812,925.00, was selected. Mayor Macnow advised the turf will be awarded separately. Hearing no comments from the Governing Body, Mayor Macnow called for a motion. Mr. Orgo made a motion, seconded by Mr. Bartolomeo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	S	X			
Eastman		X			
Orgo	M	X			
Rizzuto		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

10. **RESOLUTION 2017-144:** RESOLUTION AUTHORIZING EXECUTION OF A-1 CONSENT FORM FOR NJDEP TREATMENT WORKS PERMIT FOR THE MONMOUTH COUNTY PARK SYSTEM, HOMINY HILL GOLF CENTER, was read by title by Mayor Macnow. Mayor Macnow advised significant work is

being done at the Hominy Hill Golf Center. Mr. Bartolomeo advised the County is doing an overhaul of this facility and adding a very small piece to the existing footprint to install an elevator for ADA compliance. This resolution confirms the proposed improvements are consistent with the Township Master Plan and AG Zoning, and the Township Committee approves and authorizes the Mayor to sign an A-1 Consent Form for the NJDEP Treatment Works Permit for the proposed improvements to the Hominy Hill Golf Center. Hearing no further comments from the Governing Body, Mayor Macnow called for a motion. Mr. Bartolomeo made a motion to approve, seconded by Mr. Rizzuto and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	M	X			
Eastman		X			
Orgo		X			
Rizzuto	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

**11. MOTION TO ADOPT CONSENT AGENDA:** Mayor Macnow read the following: "All items listed on the Consent Agenda are considered routine by the Township and are adopted or approved collectively by a single motion and roll-call vote of a majority of the Township Committee. If discussion on any item, it is considered separately." Mayor Macnow then read the following by title:

**\*RESOLUTION 2017-145:** RESOLUTION AUTHORIZING VETERANS' ALLOWANCE (\$750.00)

**\*RESOLUTION 2017-146:** RESOLUTION AUTHORIZING RELEASE OF SPECIAL PERFORMANCE GUARANTEE FOR HOUSE DEMOLITION, ZONING BOARD APPLICATION NO. 954, BLOCK 46, LOT 17.14 (300 ROUTE 34)

Hearing no comments from the Governing Body, Mayor Macnow called for a motion. Mr. Orgo made a motion to approve, seconded by Mr. Bartolomeo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	S	X			
Eastman		X			
Orgo	M	X			
Rizzuto		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

**12. ADMINISTRATOR'S REPORT:**

Ms. Capristo reported the home page of the Township's website now includes two buttons, one to report a concern, the other to view GIS property maps. The report a concern is an on-line opportunity to report a concern 24/7, from which work orders are issued and issues tracked through resolution. Ms. Capristo advised residents may always call to report an issue or for assistance in using this new on-line feature. Ms. Capristo advised the Seniors Club will be receiving training on its use, and any other group may request training through her office.

Mr. Bartolomeo then reported a concern about two dangerous dips in the newly paved portion of Five Point Road as well as a curbing issue. Counsel Bennett Clark advised the Township retains a performance bond, and the Township Engineer will work to have this corrected. Mr. Bartolomeo also reported a large

pile of dirt on Cedar Drive. Ms. Capristo will address these issues and advise Mr. Bartolomeo.

**13. MOTION TO APPROVE VOUCHERS:** Mr. Bartolomeo advised he reviewed the vouchers and recommends the following be approved:

Animal Control	\$401.78
Capital Fund	\$816,591.32
COAH	\$845.67
Construction Trust	\$11,103.62
Current Fund	\$226,878.76
Escrow	\$2,542.00
Farmland Preservation Trust	\$306.07
Grant Fund	\$937.00
Trust Fund	\$15,180.80
<b>TOTAL</b>	<b><u>\$1,074,787.02</u></b>

Mr. Bartolomeo made a motion to approve, seconded by Mr. Rizzuto and unanimously carried with the exception of Mr. Bartolomeo abstaining from approving bills for Adams, Buchan & Palo, LLC.<sup>1</sup>; Mr. Eastman abstaining from approving bills for Chiesa Shahinian & Giantomasi; Michael P. Bolan, and The Link News, Inc.<sup>2</sup>; and Mr. Rizzuto abstaining from approving bills for Fire Department expenditures<sup>3</sup>.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Macnow			X			
Deputy Mayor Bartolomeo	M		X <sup>1</sup>		X <sup>1</sup>	
Eastman			X <sup>2</sup>		X <sup>2</sup>	
Orgo					X	
Rizzuto		S	X <sup>3</sup>		X <sup>3</sup>	
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

**14. TOWNSHIP COMMITTEE REPORTS**

Mr. Eastman had no report this evening.

Mr. Rizzuto reported Country Christmas at the Montrose Road School House is scheduled for December 10 from 1-4 p.m. Mr. Rizzuto thanked the DPW staff for readying the site for this event.

Mr. Rizzuto advised the application brought before the Architectural Review Committee for the brewery was thoughtful and kept the dairy farm intact while preserving the character of the area. Mr. Rizzuto complimented all involved.

Mr. Orgo reported the Hillsdale Road bridge construction will begin tomorrow and continue through the end of June 2018. During construction, Hillsdale Road will be closed at 4JG's Winery and this closure may impact visitors to the Big Brook Preserve. Notices have been placed on the website and on or about the week of November 20<sup>th</sup>, notification signage was installed to alert motorists to the upcoming closure.

Mr. Bartolomeo reported Frutta Bowl has opened at the Orchards Shopping Center.

Mr. Bartolomeo advised the Local Board of Education Schools Superintendent, Mary Jane Garibay, recently received her doctorate.

Mr. Bartolomeo noted as a collective body, there were many large improvements in the Township this year including the paving of Five Point Road, installing a new walking path around Town Hall, paving throughout the Township, and repairing

and replacement of bridges. Mr. Bartolomeo commented it is nice to see things are being turned over.

Mr. Bartolomeo reported the Senior Citizens Club will be having their annual holiday luncheon next week. Mr. Bartolomeo sadly reported the passing of Ms. Elena Sanfillipo, who was the first female to graduate Brooklyn Law School. Ms. Judy Laufer noted she was very active until recently, shopping every day and lunching with her friends regularly. Mayor Macnow noted the Township Committee had officially recognized Ms. Sanfillippo for her achievements on her 100<sup>th</sup> birthday, and he noted she was one who paved the way for others.

Mr. Bartolomeo advised the Township Committee is looking for volunteers for various Township boards, commissions and committees. Those interested should complete a Citizen Leadership Form, which is on the Township's website or can be obtained through the Clerk's Office at Town Hall.

Mayor Macnow reported there is a problem with deer and motor vehicle traffic. Mayor Macnow noted a recent incident when a vehicle left the Route 18 roadway to avoid a deer and resulted in the passenger being killed. The Township is tracking deer and motor vehicle accidents and he noted a high number of deer incidents on the higher speed roadways of Route 18, Route 34 and Phalanx Road, where the higher speeds leave motorists with less reaction time.

Mayor Macnow advised the Township was participating in the Project Little Soldiers Toy Drive for the children of deployed New Jersey military personnel. Mayor Macnow urged those present to participate in the Little Soldiers Drive by selecting a wish star and returning the star and the unwrapped gift to Town Hall by December 11, 2017.

Mayor Macnow reported the program for the annual Christmas tree lighting would begin on December 3<sup>rd</sup> at the core site at Town Hall, and includes a brass ensemble, dance performances, a visit with Santa and the lighting of the tree. Mayor Macnow urged all to join in the festivities.

Hearing no further comments from the Township Committee, Mayor Macnow called for a motion to open the meeting to public comments. Mr. Bartolomeo made a motion, seconded by Mr. Rizzuto and unanimously carried by voice vote.

**15. PUBLIC COMMENTS:**

Mr. Fulton Wilcox, resident, questioned the bid for the turf field. Mayor Macnow advised tonight's award is approximately 50 percent of the estimated cost of the project.

Hearing no further comments, Mayor Macnow called for a motion to close the meeting to public comments. Mr. Bartolomeo made a motion, seconded by Mr. Rizzuto and unanimously carried by voice vote.

**16. RESOLUTION 2017-147:** EXECUTIVE SESSION was read by title by Mayor Macnow, who called for a motion noting the Township Committee would be returning to take action after Executive Session this evening. Mr. Bartolomeo made a motion, seconded by Mr. Orgo and unanimously carried by voice vote.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Macnow			X			
Deputy Mayor Bartolomeo	M		X			
Eastman			X			
Orgo		S	X			
Rizzuto			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Meeting adjourned at 8:30 p.m. Mr. Eastman departed prior to the start of Executive Session.

At 8:37 p.m., Mr. Bartolomeo made a motion to adjourn closed session and return to regular meeting, seconded by Mr. Orgo and unanimously carried by voice vote.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	M	X			
Eastman					X
Orgo	S	X			
Rizzuto		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

- 17. RESOLUTION 2017-148:** RESOLUTION CONFIRMING APPOINTMENT OF TOWNSHIP PROFESSIONAL PURSUANT TO N.J.S.A. 40A:11-5 AND AUTHORIZING AWARD OF CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO N.J.S.A. 19:44A-20.5 WITH AN ESTIMATED VALUE LESS THAN \$17,500.00 was read by title by Mayor Macnow. This resolution appoints Ronald I. Israel, Chiesa Shahinian & Giantomasi PC of West Orange as Special Counsel for Litigation. Hearing no comments from the Governing Body, Mayor Macnow called for a motion. Mr. Bartolomeo made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	M	X			
Eastman					X
Orgo	S	X			
Rizzuto		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

- 18. RESOLUTION 2017-149:** EXECUTIVE SESSION was read by title by Mayor Macnow, who then asked for a motion and advised the Township Committee would not be returning this evening to take formal action. Mr. Bartolomeo made a motion to approve, seconded by Mr. Rizzuto and unanimously carried by voice vote.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	M	X			
Eastman					X
Orgo		X			
Rizzuto	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Regular meeting adjourned at 8:41 p.m., and Counsel Bennett Clark departed.

At 9:01 p.m., motion by Mr. Bartolomeo to adjourn Executive Session and return to regular meeting to adjourn, seconded by Mr. Rizzuto and unanimously carried by voice vote.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Macnow		X			
Deputy Mayor Bartolomeo	M	X			
Eastman					X
Orgo		X			
Rizzuto	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Motion to adjourn regular meeting by Mr. Bartolomeo, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Macnow			X			
Deputy Mayor Bartolomeo	M		X			
Eastman						X
Orgo		S	X			
Rizzuto			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Meeting adjourned at 9:02 p.m.



Beth Kara, RMC, CMC  
Municipal Clerk