

**TOWNSHIP OF COLTS NECK
TOWNSHIP COMMITTEE MEETING
JANUARY 31, 2018, 7:30 P.M.
TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Bartolomeo followed by a salute to the flag. The following statement was read by Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by noticing the News Transcript on December 29, 2017 stating that a meeting of the Colts Neck Township Committee would be held January 31, 2018 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township website and a copy is on file in the Office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

- Present: Mayor J. P. Bartolomeo, Deputy Mayor Thomas Orgo, and Committeemen Frank Rizzuto, Michael Viola and Russell Macnow
- Also Present: Township Administrator Kathleen Capristo; Municipal Clerk Beth Kara; and Township Counsel Meghan Bennett Clark, Esq. (arriving late)
- Absent: None

1. **APPROVAL OF MINUTES:** Mayor Bartolomeo called for comments on both sets of minutes. Hearing none, Mayor Bartolomeo called for a motion to approve the following:

- **MINUTES OF JANUARY 6, 2018:** Mr. Macnow made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo	S	X			
Rizzuto		X			
Viola		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

- **MINUTES OF JANUARY 10, 2018:** Mr. Rizzuto made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo		X			
Rizzuto	M	X			
Viola		X			
Macnow	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

Counsel Bennett Clark arrived at 7:32 p.m.

2. **MAYOR'S PROCLAMATION:** SUPPORTING 2018 NATIONAL WEAR RED DAY FOR WOMEN WITHIN THE TOWNSHIP OF COLTS NECK, FEBRUARY 2, 2018. Mayor Bartolomeo read the Proclamation in full, which recognizes heart disease as the No. 1 killer of women, and urges all citizens to show their support for women in the fight against heart disease by participating in the American Heart Association's "Wear Red Day for Women". History has shown participation this awareness event has led to healthier lifestyle choices and a reduction in the incidence of heart disease and stroke. Ms. Kara

accepted the Proclamation on behalf of the Library, indicating it will be part of the heart healthy informative display for the month of February.

3. **RESOLUTION 2018-22:** RESOLUTION MEMORIALIZING A MAYORAL APPOINTMENT TO THE ENVIRONMENTAL COMMISSION (JOHN VIG) was read by title by Mayor Bartolomeo. At the recommendation of the Environmental Chair, the Mayor has appointed Mr. John Vig as a full member of the Environmental Commission with a term expiring December 31, 2019, which is memorialized by this resolution. Mr. Viola made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo		X			
Rizzuto		X			
Viola	M	X			
Macnow	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

4. **RESOLUTION 2018-23:** RESOLUTION CONFIRMING APPOINTMENTS TO THE FARMLAND AND OPEN SPACE COMMITTEE (JENA COSIMO, KEVIN WALSH, ALISON DeNOIA) was read by title by Mayor Bartolomeo. This resolution appoints the following: Jena Cosimo, full member, term expiration December 2020; Kevin Walsh, full member, term expiration December 31, 2019; and Alison DeNoia, Alternate No. 2, term expiration December 31, 2018. Mayor Bartolomeo recommends the appointment of Jena Cosimo as 2018 Chair of the Farmland and Open Space Committee. Hearing no comments, Mayor Bartolomeo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Viola and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo		X			
Rizzuto		X			
Viola	S	X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

ADMINISTERING OATHS OF OFFICE: Mayor Bartolomeo advised Ms. Cosimo was unavailable this evening, then he administered the Oaths of Office to Ms. DeNoia and Messrs. Vig and Walsh as a group. Mayor Bartolomeo thanked all for their time and service. All received a round of applause and photographs were taken.

5. **DISCUSSION:** ESTABLISHING AN AD HOC TURF FIELD SELECTION COMMITTEE. Mr. Macnow advised the contract for site work had been awarded and the work is in progress. Mr. Macnow commented the top two turf vendors are both part of cooperatives, and this type of product has a small group of vendors who extremely active in securing our account. Mayor Bartolomeo advised upon advice of Counsel, the ad hoc advisory committee he is assembling does not require a resolution. Mayor Bartolomeo is finalizing members of the five member ad hoc advisory committee, and the Recreation Director will be the sixth member, but have no vote. The committee will be tasked with the responsibility to research and review and make a recommendation to the Township Committee for turf field selection. Mr. Macnow advised the Township Committee will be making a determination within the next 45 days with work to commence in June.
6. **ORDINANCE 2018-2:** AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 173 ENTITLED, "PROPERTY MAINTENANCE", was read by title at second reading by Mayor Bartolomeo. Mr. Anfuso, Township Planner, advised approximately two years ago, the property maintenance ordinance was amended. Mr. Anfuso detailed the changes which further define leaves and brush in the right of way; prohibit placing leaves on public property, common open space without permission, and wetlands and

conservation easements. Mr. Anfuso advised this ordinance includes the requirement to maintain the right of way within five feet of the pavement, which includes vacant properties. Mayor Bartolomeo thanked Mr. Anfuso for his summary. Hearing no comments from the Governing Body, Mayor Bartolomeo called for a motion to open the public hearing. Mr. Orgo made a motion, seconded by Mr. Viola and unanimously carried by voice vote. Hearing no comments, Mayor Bartolomeo called for a motion to close the public hearing. Mr. Orgo made a motion, seconded by Mr. Rizzuto and unanimously carried by voice vote. Mayor Bartolomeo then called for a motion to approve. Mr. Orgo made a motion, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo	M	X			
Rizzuto		X			
Viola		X			
Macnow	S	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

7. **ORDINANCE 2018-3:** AN ORDINANCE ESTABLISHING AN ATTENDANCE POLICY FOR ALL NON-ELECTED MEMBERS OF BOARDS, COMMISSIONS, AND/OR COMMITTEES FOR THE TOWNSHIP OF COLTS NECK was read by title at second reading by Mayor Bartolomeo. Mr. Macnow commented this is a good idea, as it holds to the commitment for volunteers to attend the scheduled meetings. Counsel Bennett Clark noted there were questions regarding the Planning Board; however, this ordinance does not conflict. Counsel Bennett Clark stated this is the maximum that can be done by State statute to address unexcused absences. Hearing no further comments, Mayor Bartolomeo called for a motion to open the public hearing. Mr. Orgo made a motion, seconded by Mr. Macnow and unanimously carried by voice vote. Hearing no comments from the public, Mayor Bartolomeo called for a motion to close the public hearing. Mr. Orgo made a motion, seconded by Mr. Macnow and unanimously carried by voice vote. Mr. Bartolomeo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Rizzuto and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo		X			
Rizzuto	S	X			
Viola		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

8. **RESOLUTION 2018-24:** GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964" was read by title by Mayor Bartolomeo. Ms. Capristo advised this is a new requirement for the Governing Body's certification prior to submission of the annual budget. The certification was then circulated to all Governing Body members and signed by each during this portion of the meeting. Mayor Bartolomeo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo			X			
Deputy Mayor Orgo			X			
Rizzuto		S	X			
Viola			X			
Macnow	M		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

9. **RESOLUTION 2018-25:** RESOLUTION TO AUTHORIZE AN AGREEMENT FOR A WIRELESS TELECOMMUNICATIONS CONSULTANT BETWEEN THE TOWNSHIP OF COLTS NECK AND FSD ENTERPRISES, LLC was read by title by Mayor Bartolomeo. Counsel Bennett Clark commented terms of the agreement have been negotiated, and the agreement is now in final form. Hearing no comments, Mayor Bartolomeo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Rizzuto and carried by Messrs. Bartolomeo, Rizzuto, Viola and Macnow; Mr. Orgo opposed.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo			X			
Deputy Mayor Orgo				X		
Rizzuto		S	X			
Viola			X			
Macnow	M		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

10. **MOTION TO ADOPT A CONSENT AGENDA**

All items listed on the "Consent Agenda" are considered routine by the Township and are adopted or approved collectively by a single motion and roll-call vote of a majority of the Township Committee. If discussion is desired on any item, it is considered separately.

***RESOLUTION 2018-26** – RESOLUTION AUTHORIZING THE COUNTY OF MONMOUTH MOSQUITO CONTROL DIVISION TO CONDUCT AERIAL MOSQUITO CONTROL OPERATIONS WITH THE TOWNSHIP OF COLTS NECK

***RESOLUTION 2018-27** – RESOLUTION AUTHORIZING FIREWORKS DISPLAY ON JULY 3, 2018, BUCKS MILL PARK

***RESOLUTION 2018-28** – RESOLUTION CONFIRMING 2018 REVISED TOWNSHIP COMMITTEE MEETING SCHEDULE

***RESOLUTION 2018-29** – RESOLUTION AUTHORIZING RECREATION PROGRAM REFUNDS (\$182.50)

***RESOLUTION 2018-30** – RESOLUTION AUTHORIZING REFUND OF DOG LICENSE FEE (\$10.00)

***RESOLUTION 2018-31** – RESOLUTION AUTHORIZING THE RELEASE OF ESCROW FUNDS, BLOCK 46, LOT 17.04, MERIDIAN MEDICAL (RIVERVIEW HEALTH AFFILIATES) (\$29,104.64)

Mr. Macnow read aloud the Township Committee's meeting date changes included within Resolution 2018-28, as follows:

Meeting of February 14, 2018 rescheduled to Monday, February 12, 2018;
 Meeting of September 12, 2018 rescheduled to September 5, 2018;
 Meeting of October 31, 2018 rescheduled to October 24, 2018; and
 Meeting of November 14, 2018 rescheduled to November 7, 2018.

Mr. Rizzuto noted the refund amount in Resolution 2018-31 was adjusted to \$29,104.64 to reflect accrued interest as of today.

Mr. Macnow made a motion to approve, seconded by Mr. Viola and unanimously carried.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo			X			
Deputy Mayor Orgo			X			
Rizzuto			X			
Viola		S	X			
Macnow	M		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

11. **ADMINISTRATOR'S REPORT:** Ms. Capristo advised she had no report this evening.

12. **MOTION TO APPROVE VOUCHERS:** Mr. Rizzuto noted he reviewed the vouchers, which are unusually large tonight and include many payments for the beginning of the year and payments to the regional and local schools as well as a snow storm. Mr. Rizzuto then read the following and recommended approval:

Animal Control	\$694.43
Capital Fund	\$85,320.30
COAH	\$41.66
Construction Trust	\$23,616.21
Current Fund	\$3,191,627.13
Escrow	\$4,725.91
Grant Fund	\$8,684.45
Tax Collectors Trust	28,097.12
Trust Fund	\$79,301.45
TOTAL	<u>\$3,422,108.66</u>

Mr. Rizzuto made a motion to approve, seconded by Mr. Macnow and unanimously carried with the exception of Mayor Bartolomeo abstaining from approving bills payable to Adams, Buchan, Paolo¹; Mr. Orgo abstaining from approving bills to Pine Tree Landscaping²; Mr. Rizzuto abstaining from approving bills for Fire Department expenditures³ and Mr. Macnow abstaining from approving bills for Sakoutis Brothers Disposal, Inc.⁴

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo			X ¹		X ¹	
Deputy Mayor Orgo			X ²		X ²	
Rizzuto	M		X ³		X ³	
Viola			X			
Macnow		S	X ⁴		X ⁴	
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

13. **TOWNSHIP COMMITTEE REPORTS:**

Mr. Viola reported he attended the CNBA card exchange recently, which was well attended. He is planning to attend the CNBA annual luncheon scheduled for March 21 at Trump National Golf Course at Colts Neck.

Mr. Viola spoke of the Alliance billboard on Route 34 and advised there is additional informational printed material about drugs and alcohol in the street level lobby of the Colts

Neck Library. Mr. Viola noted information will be released on the Alliance section of the Township's website, as well as including Alliance meetings within the Township's website calendar.

Mr. Viola advised the Wildlife Committee is researching using a survey to capture deer information within the community.

Mr. Viola reported the Health Department held its annual rabies vaccination clinic for dogs and cats on January 13, and 47 animals were vaccinated. This date fell on the Martin Luther King holiday weekend, which may have accounted for a lower level of participation than in past years.

Mr. Rizzuto advised the Architectural Review Committee met and reviewed two standard applications.

Mr. Rizzuto reported the Friends of the Library are sponsoring a "take your child to the library" program on February 3. The Friends and the Librarian are very appreciative DPW staff was able to perform routine maintenance at the Library and have successfully repaired the leak in the back closet of the Friends room.

Mr. Macnow reported the Township received a letter of thanks for Officer Panepinto's timely handling of an unknown aggressive pit bull in a resident's back yard. The Police and the Humane Society responded to the call to the satisfaction of the resident.

Mr. Macnow reported he attended the recent Chili Cook Off at the Colts Neck Community Church with Mayor Bartolomeo and Mr. Viola. Both he and Mayor Bartolomeo as well as CNBA President Dalakian and NWS Earle Captain Fuller were judges at the event. A total of 24 entries were sampled, and Pastor Chris's wife won the blind contest. Mr. Macnow noted this was a well run and well attended event.

Mr. Orgo reported the Executive Fire Council is now working on their budget. During 2017, they responded to 360 calls. Mr. Orgo noted he attended the Dinner held Saturday night, which was an enjoyable event.

Mayor Bartolomeo reported he attended the Board of Education meeting, which included the showing of a very touching video prepared by the Girls Scouts about stereotyping. Mayor Bartolomeo reported the School Board is commemorating the 15th anniversary of the Primary School, and Mrs. Barr and Mrs. Laughton were honored. Mayor Bartolomeo noted the Science Fair is planned for February 27, 6-8 p.m. at Cedar Drive School.

Mayor Bartolomeo attended the First Aid Dinner and the Fire Department Dinner held Saturday night, and noted both were well attended and very enjoyable.

Mayor Bartolomeo asked all participants at the weekly Sundays with the Mayor at the Town Hall core site on February 4 wear the color red in support of women's heart health. Questions and answers from 7:45 a.m. to 8:00 a.m., and the walk/run around the core site begins at 8:00 a.m.

Mayor Bartolomeo spoke of the community events planned for this year including evening concerts, outdoor movies, a 5K local run/walk, the July 3rd fireworks, and a combined Christmas weekend celebration.

Mayor Bartolomeo noted Mr. Lou Bader, DPW Director, is present this evening, and he thanked Mr. Bader on behalf of the Township Committee for taking the community into the 21st century.

14. COMMENTS FROM THE PUBLIC

Hearing no further comments, Mayor Bartolomeo called for a motion to open the meeting to public comments. Mr. Orgo made a motion, seconded by Mr. Viola and unanimously carried.

Mr. Charles Camarata, resident, asked who the prior telecommunications consultant was, and was advised it was FSD Enterprises, LLC. Mr. Camarata asked what is the Tax Collectors Trust, and was advised he will be provided an answer.

Ms. Sue Fitzpatrick, CNBA and resident, thanked the Township Committee for approving the fireworks in Bucks Mill Park this year. Ms. Fitzpatrick noted she is looking forward to working with the different Township departments in planning another successful fireworks event on July 3, 2018.

Ms. Judy Laufer, resident, spoke about the number of deer that have moved onto a property adjacent to hers, noting she has 7 deer on one side and 14 on the other, and a double fence in her back yard. Ms. Laufer stated the deer are eating her well maintained greenery. Mr. Viola responded the more properties that are hunted, the more effective deer management will be. He noted the Wildlife Committee is also working with adjacent communities to address the deer issue.

Ms. Sherry Donovan, a realtor, noted she is now posting on-line all things happening in Colts Neck.

Mr. Fulton Wilcox, resident, commented Resolution 2018-25 references a letter that was not included with the posted resolution. Counsel Bennett Clark stated this is a public document that will be provided to him upon request. Mr. Wilcox questioned if the agreement raises the rates charged, to which Counsel Bennett Clark stated no. Mr. Wilcox questioned the work the telecommunications consultant would be doing and was advised the leases are up and no further discussion on this topic can continue since the Township is in the early stage of contract negotiations.

Hearing no further comments, Mayor Bartolomeo called for a motion to close the meeting to public comments. Mr. Orgo made a motion, seconded by Mr. Viola and unanimously carried by voice vote.

15. **EXECUTIVE SESSION:** Mr. Macnow made a motion, seconded by Mr. Rizzuto and unanimously carried by voice vote.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo			X			
Deputy Mayor Orgo			X			
Rizzuto		S	X			
Viola			X			
Macnow	M		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Counsel Bennett Clark advised the Township Committee would not be returning tonight to take formal action.

Meeting adjourned at 8:23 p.m.

Motion by Mr. Macnow, seconded by Mr. Orgo and unanimously carried to adjourn Closed Session.

Motion by Mr. Macnow seconded by Mr. Rizzuto and unanimously carried to reconvene in public session and adjourn meeting.

Meeting adjourned at 9:35 p.m.



Beth Kara, RMC/CMC
Municipal Clerk