

**TOWNSHIP OF COLTS NECK  
TOWNSHIP COMMITTEE MEETING  
FEBRUARY 12, 2018, 7:30 P.M.  
TOWN HALL**

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The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Bartolomeo followed by a salute to the flag led by four Boy Scouts from Troop 90. The following statement was read by Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by noticing the News Transcript on February 1, 2018 stating that a regular meeting of the Colts Neck Township Committee would be held February 12, 2018 at 7:30 p.m., Colts Neck Town Hall, 124 Cedar Drive, Colts Neck, New Jersey. The notice requirements have been posted on the Township website and a copy is on file in the Office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

Present: Mayor J. P. Bartolomeo, Deputy Mayor Thomas Orgo, and Committeemen Frank Rizzuto, Michael Viola and Russell Macnow

Also Present: Township Administrator Kathleen Capristo; Municipal Clerk Beth Kara; and Township Counsel Meghan Bennett Clark, Esq.

Absent: None

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**WELCOME BOY SCOUTS OF TROOP 90.** Mayor Bartolomeo welcomed the four Webelo Scouts visiting this evening to observe government in action, D.J. Atkinson, Albert Yodakis, Ryan Brush and Andrew Fidler. Mayor Bartolomeo advised he is an Eagle Scout and encouraged the boys to continue with Scouting, noting it is well worth it. Mayor Bartolomeo responded to the thoughtful questions each Scout raised, and at the end of their discussion, Mayor Bartolomeo thanked the Scouts for being here this evening.

1. **MAYOR'S PROCLAMATION:** IN HONOR OF CHRISTOPHER D'URSO, RHODES SCHOLAR. Mayor Bartolomeo spoke of the Rhodes Scholarship, noting it is an international postgraduate award for students to study at the University of Oxford and is considered to be one of the world's most prestigious scholarships. Mayor Bartolomeo then read the Mayor's Proclamation in full and presented it to Christopher D'Urso honoring all he has accomplished thus far. Christopher D'Urso began his educational career K-12 through the Colts Neck public school system. He is currently at the University of Pennsylvania, where he continued to be a highly motivated and engaged individual and will soon receive a bachelor's degree in international relations with a minor in Hispanic studies as well as a master of public administration with a certificate in politics from the Fels Institute of Government. As an American Rhodes Scholar, Christopher will continue his studies at Oxford seeking a masters in criminology and criminal justice as well as global governance and diplomacy. Mayor Bartolomeo proclaimed February 14, 2018 to be Christopher D'Urso Day within the Township of Colts Neck. Christopher recognized the local school system and thanked his parents, grandparents, aunts and uncles here this evening as well as the Mayor and Township Committee for honoring him. Christopher D'Urso received a round of applause and photographs were taken.
  
2. **APPROVAL OF MINUTES OF JANUARY 31, 2018:** Hearing no comments, Mayor Bartolomeo called for a motion. Mr. Orgo made a motion to approve, seconded by Mr. Macnow and unanimously carried.

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo			X			
Deputy Mayor Orgo	M		X			
Rizzuto			X			
Viola			X			
Macnow		S	X			
M - Moved    S - Seconded    X - indicates vote    NV - Not Voting    Ab - Absent						

3. **REQUEST FOR APPROVAL:**

- **1 COUNTRY MEADOW DRIVE.** Mr. Ron Samson discussed the need for fences to be installed on his property to contain the dog and remediate deer intrusions. Mr. Samson proposed installation of a black chain link fence on the rear property line and a black Jerith fence on each side of the residence to the property line. Discussion ensued and Township Committee unanimously agreed, provided the Township is able to access the easement when necessary at the homeowner's expense. Mr. Samson was in agreement. Counsel Bennett Clark stated she will draft a resolution memorializing this decision for approval at the next Township Committee meeting.
- **7 HOMELANDS DRIVE.** Ms. Cynthia Burnham proposed four foot post and rail fencing along the property line including East Larchmont to delineate her property. Discussion ensued and Township Committee unanimously approved. Counsel Bennett Clark stated she will draft a resolution memorializing this decision for approval at the next Township Committee meeting.

4. **REQUEST FOR APPROVAL: COLTS NECK SPORTS FOUNDATION**

**IMPROVEMENTS TO LAIRD ROAD FIELD.** Mr. Jeffrey Reisinger spoke of the three improvements the Sports Foundation is proposing for Township Committee approval:

- **REPLACEMENT OF SCOREBOARD:** Mr. Reisinger advised the PBA donated matching funds to replace the scoreboard at Laird 1. The new scoreboard is an upgrade, is more energy efficient, and will be placed in the same location as current scoreboard with no additional support required or built. Current scoreboard is 12' x 6' and proposed is 14' x 6'.
- **ADDITION OF PORTABLE STORAGE CONTAINER:** Mr. Reisinger advised a portable storage container 20' x 8' x 8' is needed to properly maintain and securely store the equipment needed to maintain the fields. Discussion ensued regarding the type of storage container to be utilized and the proposed location. Exterior painting was discussed, and Mr. Macnow suggested a landscape mural be painted by the students, similar to art work on business windows during the holidays.
- **EXTERIOR STAIRCASE AT SNACK SHED:** Mr. Reisinger spoke of the need for exterior stairs to replace the pull down interior stairs currently utilized. The second floor would continue to be utilized for storage and would be a safer alternative when moving boxes and supplies. The second floor space would not be utilized for meetings or any other use beyond that of storage. Counsel Bennett Clark commented this is a Township building and must meet Township building standards; the Township Engineer must review and approve the plans.

Discussion continued and a locking gate at ground level is to be investigated to stop unauthorized individuals from accessing the staircase. Mr. Rizzuto suggested placing a heavy duty steel door on the exterior entrance of the storage area to reduce the chance of unauthorized entry. Based on Township Committee consensus, Mr. Reisinger was directed to work with Ms. Capristo and Mr. Gerken.

5. **RESOLUTION 2018-33:** RESOLUTION AUTHORIZING AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES PURSUANT TO N.J.S.A. 19:44A-2.5 WITH AN ESTIMATED VALUE THAT MAY EXCEED \$17,500 was read by title by Mayor Bartolomeo. Mayor Bartolomeo advised these professionals were appointed at the 2018 Reorganization meeting. Hearing no comments, Mayor Bartolomeo called for a motion. Mr. Orgo made a motion to approve, seconded by Mr. Viola and unanimously carried.

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo			X			
Deputy Mayor Orgo	M		X			
Rizzuto			X			
Viola		S	X			
Macnow			X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

6. **RESOLUTION 2018-34:** RESOLUTION AUTHORIZING AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES PURSUANT TO N.J.S.A. 19:44A-20.5 WITH AN ESTIMATED VALUE LESS THAN \$17,500 was read by title by Mayor Bartolomeo. Mayor Bartolomeo advised these professionals were appointed at the 2018 Reorganization meeting. Hearing no comments, Mayor Bartolomeo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Rizzuto and unanimously carried with the exception of Mayor Bartolomeo <sup>1</sup>abstaining from Adams Buchan & Palo, LLC.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X <sup>1</sup>		X <sup>1</sup>	
Deputy Mayor Orgo		X			
Rizzuto	S	X			
Viola		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

7. **RESOLUTION 2018-35:** RESOLUTION CONFIRMING APPOINTMENT OF TOWNSHIP PROFESSIONAL PURSUANT TO N.J.S.A. 40A:11-5 AND AUTHORIZING AWARD OF CONTRACT FOR PROFESSIONAL SERVICES PURSUANT TO N.J.S.A. 19:44A-20.5 WITH AN ESTIMATED VALUE LESS THAN \$17,500 was read by title by Mayor Bartolomeo. This resolution appoints and awards the contract of Mario Delano, Conflict/Alternate Prosecutor, who was inadvertently omitted from Resolution 2018-2. Hearing no comments, Mayor Bartolomeo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Rizzuto and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo		X			
Rizzuto	S	X			
Viola		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

8. **RESOLUTION 2018-36:** RESOLUTION AUTHORIZING FORMAL TRANSFER OF FUNDS was read by title by Mayor Bartolomeo. Ms. Capristo advised this resolution transfers \$870.00 from Legal Services (Legal Department), Other Expenses, to Code Enforcement, Other Expenses to cover additional expenses. Hearing no comments, Mayor Bartolomeo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Rizzuto and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo		X			
Rizzuto	S	X			
Viola		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

9. **RESOLUTION 2018-37:** RESOLUTION APPROVING CHANGE ORDER NO. 1, FY 2017 CAPITAL ROAD PROGRAM, PHASE I (\$-55,870.37) was read by title by Mayor Bartolomeo. Mr. Orgo advised this change order reflects a net savings. Mr. Macnow commented the "as built" came in under bid, resulting in the credit balance. Hearing no further comments, Mayor Bartolomeo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Rizzuto and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo		X			
Rizzuto	S	X			
Viola		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

10. **RESOLUTION 2018-38:** RESOLUTION APPROVING CHANGE ORDER NO. 1, 2016 MUNICIPAL ROAD IMPROVEMENT PROGRAM IMPROVEMENTS TO FIVE POINT ROAD, PHASE I (-\$26,091.07) was read by title by Mayor Bartolomeo. This resolution reflects a net savings resulting from adjusted as-built quantities and additional work. Hearing no comments, Mayor Bartolomeo called for a motion. Mr. Macnow made a motion, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo	S	X			
Rizzuto		X			
Viola		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

11. **MOTION TO ADOPT A CONSENT AGENDA**

All items listed on the "Consent Agenda" are considered routine by the Township and are adopted or approved collectively by a single motion and roll-call vote of a majority of the Township Committee. If discussion is desired on any item, it is considered separately.

**\*RESOLUTION 2018-39:** RESOLUTION CONFIRMING APPOINTMENT TO THE SHADE TREE COMMISSION (VITO VIOLA)

Mr. Orgo made a motion to approve, seconded by Mr. Rizzuto and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo	M	X			
Rizzuto	S	X			
Viola		X			
Macnow		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

12. **ADMINISTRATOR'S REPORT:** Ms. Capristo advised consent with the collective bargaining agreement with the PBA has tentatively been reached; while the two remaining agreements remain under negotiation. Ms. Capristo reported JCP&L has provided a list of streets scheduled for vegetation management within the Township and the list on the Township website's home page. Ms. Capristo advised the budget workshop sessions have been scheduled for February 24, and March 3, both sessions are to be held from 8:30 a.m. to 12:30 p.m. or until conclusion of agenda. Ms. Capristo reported the Public Works Department is working on potholes, and noted people are going to the website's "Report a Concern" to report potholes and possible Code violations.

13. **MOTION TO APPROVE VOUCHERS:** Mr. Rizzuto noted he reviewed the vouchers, which total \$859,736.78 and recommends approval:

Animal Control	\$452.62
Capital Fund	\$257,445.24
Construction Trust	\$10,719.69
Current Fund	\$544,234.25
Escrow	\$29,100.64
Grant Fund	\$4,462.63
Trust Fund	<u>\$13,321.71</u>
<b>TOTAL</b>	<b><u>\$859,736.78</u></b>

Mr. Rizzuto made a motion to approve, seconded by Mr. Macnow and unanimously carried with the exception of Mayor Bartolomeo abstaining from approving bills payable to Adams, Buchan, Paolo<sup>1</sup>; Mr. Orgo abstaining from approving bills to James R. Ientile, Inc.<sup>2</sup>; Mr. Rizzuto abstaining from approving bills for Fire Department expenditures<sup>3</sup>, and Mr. Macnow abstaining from approving bills for Sakoutis Brothers Disposal, Inc.<sup>4</sup>

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo			X <sup>1</sup>		X <sup>1</sup>	
Deputy Mayor Orgo			X <sup>2</sup>		X <sup>2</sup>	
Rizzuto	M		X <sup>3</sup>		X <sup>3</sup>	
Viola			X			
Macnow	S		X <sup>4</sup>		X <sup>4</sup>	
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

14. **TOWNSHIP COMMITTEE REPORTS:**

Mr. Viola reported the Shade Tree Commission and Board of Health discussed the new attendance policy established by ordinance.

Mr. Viola reported the trap, neuter and release program for feral cats cost the Township \$37.50 per cat, and rabies shots are required every three years. The cats then need to be recaptured for the rabies vaccine every three years.

Mr. Viola reported the CNBA is having their annual luncheon at Trump National Golf Club at Colts Neck and tickets are on sale now.

Mr. Rizzuto reported the Friend of the Library are preparing for the annual book sale, and advised this is a great value with some very good books for sale.

Mr. Rizzuto noted when the Christmas decorations were removed from the Montrose Road School House, there was slight damage to the PVC fence.

Mr. Macnow commented rumors are very powerful, and when carried on Social Media, they are widespread. Mr. Macnow urged those hearing questionable news to reach out to Town Hall to confirm the facts before commenting on or spreading the fake news. Mr. Macnow asked all in attendance to spread the word.

Mr. Orgo reported this evening a farmland application went to the County for a Planning Incentive Grant. Mr. Orgo advised the Farmland and Open Space Committee is working on another application.

Mr. Orgo advised the Road Department is patching potholes now and noted these can be reported through the website's "Report a Concern" portal.

Mayor Bartolomeo reported he attended a lovely luncheon meeting with the Senior Citizens, and he has asked the Senior members to friend him on Facebook.

Mayor Bartolomeo reported there were 10 people running in the rain with him Sunday morning. The "Sundays with the Mayor" is held weekly Sunday morning starting with questions and conversation at 7:45 a.m., then running and walking along the Core Site path at Town Hall beginning at 8:00 a.m. All are urged to attend, especially once the weather improves.

**15. COMMENTS FROM THE PUBLIC**

Hearing no further comments, Mayor Bartolomeo called for a motion to open the meeting to public comments. Mr. Macnow made a motion, seconded by Mr. Rizzuto, and unanimously carried.

Mr. Jack Zumba, resident, spoke of the trash collections occurring early in the morning and requested Long Range Planning speed the process of review of the ordinance since he is hearing collections as early as 4:00 a.m.

Ms. Judy Laufer, resident, spoke of the deer that broke through her fence and ate 2/3 of her holly tree. Ms. Laufer noted this is the worst devastation by deer she has experienced in her many years as a resident, and she has now reached out for a deer control professional.

Mr. Glen Dalakian, resident and President of the CNBA, thanked Mayor Bartolomeo for making a point to be high profile within the business district. Mr. Dalakian reported the CNBA is having their annual luncheon at Trump National, which is an annual sell-out. Tickets are available.

Hearing no further comments, Mayor Bartolomeo called for a motion to close the meeting to public comments. Mr. Rizzuto made a motion, seconded by Mr. Viola and unanimously carried by voice vote.

**15. MOTION TO ADJOURN: Mayor Bartolomeo called for a motion to adjourn. Mr. Macnow made a motion, seconded by Mr. Rizzuto and unanimously carried by voice vote.**

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo			X			
Deputy Mayor Orgo			X			
Rizzuto		S	X			
Viola			X			
Macnow	M		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Meeting adjourned at 8:35 p.m.

  
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 Beth Kara, RMC/CMC  
 Municipal Clerk