

**TOWNSHIP OF COLTS NECK LOCAL EMERGENCY
PLANNING COMMITTEE**

Meeting Minutes

June 14, 2018

I. Salute to the Flag

II. Moment of Silence.

III. Call to order

James Schatzle OEM called to order the regular meeting of the Colts Neck Emergency Planning Committee at 7pm on June 14, 2018 at Colts Neck Town Hall, Colts Neck, NJ 07722. He read the following statement:

“As Chairman and Presiding Officer of this meeting of the Local Emergency Planning Committee. I hereby declare that the notice requirements of the law have been satisfied by prominently posting on the on the Township bulletin board a notice of this meeting and that there has been transmitted by regular mail a notice to the Asbury Park Press and that a copy is on file in the Office of the Township Clerk. I further order this that this public announcement be placed in the minutes of this meeting”

Roll call

Rae Behrens conducted a roll call. The following persons were present: OEM Coordinator Jim Schatzle, Deputy OEM Phil Maida, Fire Chief Tyler Badarraco, First Aid Captain Alex Pridmore, Kristin Bartolomeo Eric Deitrich, and Patrolman Brian Matthews

Absent: Committeeman Russell Macnow, Charles Karcher, Police Chief Kevin Sauter, and Laura Duddy.

Also present was Secretary Rae Behrens

IV. Approval of minutes from last meeting

Rae Behrens distributed the minutes from the last meeting. OEM Schatzle made a motion to approve the minutes. It was seconded by Chief Badarraco, followed by an all-in favor vote.

V. Business:

- i. Meetings will all be at Colts Neck Town Hall starting at 7 pm. The dates are as follows: September 27, and November 29, 2018. Our Emergency Service plan is currently up to date till 2019. At the next meeting Jim will give everyone a section of plan to complete so that we can have it ready for the beginning of next year.
- ii. OEM Schatzle mentioned that Chief Sauter utilized the Swift 911 system to alert residents to the recent vehicle thefts.
- iii. Eric Dietrich has been working on a Swift 911 flyer to send out to residents. He showed a sample at the meeting. Everyone agreed that it would
- iv. Jim has been in contact with the Township Administrator to include LEPC on planning board applications. Particularly in new commercial buildings. People do not plan for emergencies when planning a design. Small items such the size of hallways and staircases can make a difference in an emergency and the LEPC could offer advice in these areas.
- v. Jim will begin posting information on Social Media specifically on the OEM's Facebook page.
- vi. Rae will coordinate dates and times for committee members to have their photo ID's done. Will try to coordinate with Detective Zarrillo to attend a meeting and do them at the time.

VI. Round Table

- i. The Police Department- There were several vehicle thefts recently. People are still leaving their keys in the vehicle.
- ii. Fire Company – They are in the process of changing to new radios, it will take time because of their cost. They will also be taking delivery of a new tanker truck in July, and have decided to consolidate the colors. The new Chief's truck and tanker will be black in color, there was a brief discussion on this matter.
- iii. First Aid Squad-The First Aid Squad also has received 4 new radios from Monmouth County with the help of Mike Burke. They are not the dual band radios. The Squad has purchased (3) new rigs and the will be delivered in October.

iv. Public Works -No report.

v. Township Liaison- No report

Meeting was adjourned at 7:35 pm.