

This agenda reflects the agenda to the extent known at the time of posting, pursuant to N.J.S.A. 10:4-8(d), and is tentative, subject to amendment, additions or deletions prior to the meeting.

**COLTS NECK TOWNSHIP
TOWNSHIP COMMITTEE REGULAR MEETING
NOVEMBER 28, 2018
7:30 P.M. AT TOWN HALL**

CALL MEETING TO ORDER

SALUTE TO THE FLAG

“THE NOTICE REQUIREMENTS OF THE NEW JERSEY PUBLIC MEETINGS LAW HAVE BEEN SATISFIED BY NOTICING THE NEWS TRANSCRIPT ON JANUARY 10, 2018 STATING THAT A REGULAR MEETING OF THE COLTS NECK TOWNSHIP COMMITTEE WOULD BE HELD ON NOVEMBER 28, 2018 AT 7:30 P.M., TOWN HALL. THE NOTICE REQUIREMENTS HAVE BEEN POSTED ON THE TOWNSHIP WEBSITE, AND A COPY IS ON FILE IN THE OFFICE OF THE TOWNSHIP CLERK.”

ROLL CALL

1. **APPROVAL OF MINUTES:** NOVEMBER 7, 2018

2. **MAYOR’S PROCLAMATION:** RECOGNITION OF COLTS NECK 9U BOYS TRAVEL BASEBALL CHAMPIONS

3. **MAYOR’S PROCLAMATION:** PROCLAIMING DECEMBER 2018 AS NATIONAL DRUNK AND DRUGGED DRIVING (3D) PREVENTION MONTH WITHIN COLTS NECK TOWNSHIP

4. **DISCUSSION:**
 - 2019 TOWNSHIP COMMITTEE MEETING SCHEDULE
 - FIRST AID SQUAD COTS

5. **ORDINANCE 2018-20:** ORDINANCE OF COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH AND THE STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 102-15 OF THE CODE OF COLTS NECK TOWNSHIP ENTITLED “FEES”
 - 2ND READING BY TITLE

 - COMMENTS

 - MOTION TO OPEN PUBLIC HEARING

 - MOTION TO CLOSE PUBLIC HEARING

 - MOTION TO APPROVE

 - ROLL CALL

6. **RESOLUTION 2018-154:** RESOLUTION AUTHORIZING THE EXECUTION OF A MUNICIPAL ASSISTANCE/SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF HOLMDEL AND COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH FOR THE USE OF HOLMDEL TOWNSHIP’S TRANSFER STATION FOR RECYCLED MATERIALS
 - COMMENTS

 - MOTION TO APPROVE

 - ROLL CALL

This agenda reflects the agenda to the extent known at the time of posting, pursuant to N.J.S.A. 10:4-8(d), and is tentative, subject to amendment, additions or deletions prior to the meeting.

7. **RESOLUTION 2018-155:** RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE MONMOUTH COUNTY BOARD OF HEALTH AND COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH FOR TUBERCULOSIS CONTROL SERVICES

COMMENTS

MOTION TO APPROVE

ROLL CALL

8. **RESOLUTION 2018-156:** RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE MONMOUTH COUNTY BOARD OF HEALTH AND COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH FOR SEXUALLY TRANSMITTED DISEASE SERVICES

COMMENTS

MOTION TO APPROVE

ROLL CALL

9. **RESOLUTION 2018-157:** RESOLUTION AUTHORIZING GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE, FISCAL GRANT CYCLE, GRANT YEAR: FY20 (JULY 1, 2019-JUNE 30, 2020)

COMMENTS

MOTION TO APPROVE

ROLL CALL

10. **MOTION TO APPROVE CONSENT AGENDA**

All items listed on the "Consent Agenda" are considered routine by the Township and are adopted or approved collectively by a single motion and roll-call vote of a majority of the Township Committee. If discussion is desired on any item, it is considered separately.

***RESOLUTION 2018-158:** RESOLUTION AUTHORIZING VETERANS ALLOWANCE

***RESOLUTION 2018-159:** RESOLUTION CONFIRMING APPOINTMENT OF ADMINISTRATIVE ASSISTANT (MS. LISA CERIO)

COMMENTS

MOTION TO APPROVE

ROLL CALL

11. **ADMINISTRATOR'S REPORT**

12. **MOTION TO APPROVE VOUCHERS**

COMMENTS

MOTION TO APPROVE

ROLL CALL

13. **TOWNSHIP COMMITTEE REPORTS**

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14. COMMENTS FROM THE PUBLIC

MOTION TO OPEN PUBLIC HEARING

MOTION TO CLOSE PUBLIC HEARING

15. RESOLUTION 2018-160: EXECUTIVE SESSION

COMMENTS

MOTION TO APPROVE

ROLL CALL

***THE NEXT TOWNSHIP COMMITTEE MEETING IS-
WEDNESDAY, DECEMBER 12, 2018, 7:30 P.M.
TOWN HALL, 124 CEDAR DRIVE, COLTS NECK, NJ***

ORDINANCE 2018-20

AN ORDINANCE OF COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH AND THE STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 102-15 OF THE CODE OF COLTS NECK TOWNSHIP ENTITLED "FEES"

WHEREAS, the Planning Department has reviewed the various fees collected for the processing of development applications; and

WHEREAS, said review has revealed that the legal escrow fee requires a modification to remain reasonable and consistent with the level of municipal costs associated with the processing of variance applications for development; and

WHEREAS, the Township Committee finds, upon careful review and based upon the recommendations of the Township Planner, that the following legal escrow fee for the review and processing of variance applications is reasonable, thoroughly related to the applicable municipal services and in the best interest of the citizens of Colts Neck Township.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of Colts Neck Township, County of Monmouth, State of New Jersey as follows: (additions in text indicated by underlining; deletions in text indicated by ~~strikeout~~)

SECTION I That Chapter 102 Development Regulations, Subsection 15B5 Schedule of Payments be amended as follows:

- a) [existing text to remain]
- b) [existing text to remain]
- c) [existing text to remain]
- d) [existing text to remain]
- e) Applications pursuant to N.J.S.A. 40:55D-70: ~~\$600~~ \$700 per lot

SECTION II: Severability. If any section, paragraph subsection, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and the remainder of this ordinance shall be deemed valid and effective.

SECTION III: Repealer. The remainder of all other sections and subsections of the aforementioned ordinance not specifically amended by this ordinance shall remain in full force and effect.

SECTION IV: Inconsistent ordinance. All ordinances or parts thereof inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency.

SECTION V: This ordinance shall take effect immediately upon passage, publication and filing according to law.

I, Beth Kara, Municipal Clerk in Colts Neck Township, County of Monmouth, New Jersey, hereby certify that annexed hereto is a true and complete copy of Ordinance No. 2018-20, introduced at a duly convened meeting of the Township Committee on the 7th day of November, 2018, and was adopted after public hearing at a duly convened meeting of the Township Committee on the 28th day of November, 2018.

J.P. Bartolomeo, Mayor

Beth Kara, Municipal Clerk

RECORD OF VOTE												
	First Reading					Second Reading						
	November 7, 2018					November 28, 2018						
Committeeman	M	S	Yes	No	NV	Ab	M	S	Yes	No	NV	Ab
Mayor Bartolomeo			X									
Deputy Mayor Orgo	M		X									
Rizzuto		S	X									
Viola			X									
Macnow			X									
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent												

RESOLUTION 2018-154

RESOLUTION AUTHORIZING THE EXECUTION OF A MUNICIPAL ASSISTANCE/SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF HOLMDEL AND COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH FOR THE USE OF HOLMDEL TOWNSHIP'S TRANSFER STATION FOR RECYCLED MATERIALS

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby approves and authorizes the Mayor and Clerk to execute a municipal assistance/shared services agreement between the Township of Holmdel and Colts Neck Township in the County of Monmouth for the use of Holmdel Township's transfer station for recycled materials.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of the Township of Colts Neck during a regular meeting held on the 28th day of November 2018.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo						
Deputy Mayor Orgo						
Rizzuto						
Viola						
Macnow						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2018-155

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE MONMOUTH COUNTY BOARD OF HEALTH AND COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH FOR TUBERCULOSIS CONTROL SERVICES

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby approves and authorizes the Mayor and Clerk to execute an agreement between Colts Neck Township and the Monmouth County Board of Health for Tuberculosis Control Services.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of the Township of Colts Neck during a regular meeting held on the 28th day of November 2018.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo						
Deputy Mayor Orgo						
Rizzuto						
Viola						
Macnow						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2018-156

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT BETWEEN THE MONMOUTH COUNTY BOARD OF HEALTH AND
COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH
FOR SEXUALLY TRANSMITTED DISEASE SERVICES**

BE IT RESOLVED by the Township Committee of Colts Neck Township that it hereby approves and authorizes the Mayor and Clerk to execute an agreement between Colts Neck Township and the Monmouth County Board of Health for Sexually Transmitted Disease Services.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of the Township of Colts Neck during a regular meeting held on the 28th day of November 2018.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo						
Deputy Mayor Orgo						
Rizzuto						
Viola						
Macnow						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2018-157

**AUTHORIZING GOVERNOR’S COUNCIL ON
ALCOHOLISM AND DRUG ABUSE
GRANT YEAR: FY20
(JULY 1, 2019-JUNE 30, 2020)**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of Colts Neck Township, County of Monmouth, State of New Jersey, recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee of Colts Neck Township further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee of Colts Neck Township has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Monmouth,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Colts Neck Township, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Township Committee of Colts Neck Township does hereby authorize submission of a strategic plan for the Colts Neck Municipal Alliance grant for fiscal year 2020 in the amount of:

DEDR	\$22,150.00
Cash Match	\$ 5,537.50
In-Kind	<u>\$16,612.50</u>
TOTAL	<u>\$44,300.00</u>

2. The Township Committee of Colts Neck Township acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
J.P. Bartolomeo, Mayor

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of the Township of Colts Neck during a regular meeting held on the 28th day of November 2018.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo						
Deputy Mayor Orgo						
Rizzuto						
Viola						
Macnow						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2018-158

AUTHORIZING VETERANS ALLOWANCE

BE IT RESOLVED by the Township Committee of Colts Neck Township that based upon the recommendation of the Tax Assessor, an allowance of a veteran deduction be made to the taxpayers listed within this resolution; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Finance Officer is hereby authorized to credit the Fourth Quarter of 2018 to the taxpayers shown, charging 2018 taxes in the total amount of \$500.00.

<u>BLOCK</u>	<u>LOT</u>	<u>OWNER</u>	<u>AMOUNT</u>
41.01	82	Patricia De Carlo 12 Culpeper Key Colts Neck, NJ 07722	\$ 250.00
44.01	16	Brian Free 23 Farmgate Dr. Colts Neck, NJ 07722	\$ 250.00

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of Colts Neck Township during a regular meeting held on the 28th day of November 2018.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo						
Deputy Mayor Orgo						
Rizzuto						
Viola						
Macnow						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2018-159

**CONFIRMING APPOINTMENT OF
ADMINISTRATIVE ASSISTANT**

LISA CERIO

BE IT RESOLVED by the Township Committee of the Township of Colts Neck that it hereby confirms the appointment of Ms. Lisa Cerio as Administrative Assistant, effective November 20, 2018; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

1. Ms. Lisa Cerio; and
2. Mr. John Antonides, Chief Financial Officer.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a Resolution passed by the Township Committee of the Township of Colts Neck during a regular meeting held on the 28th day of November 2018.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo						
Deputy Mayor Orgo						
Rizzuto						
Viola						
Macnow						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

RESOLUTION 2018-160

EXECUTIVE SESSION

WHEREAS, the Colts Neck Township Committee wishes to go into a closed Executive Session to discuss a subject which should not be discussed in public; and

WHEREAS, the exception to the Open Public Meetings Act which permits the Township Committee to discuss this matter in private about contracts; and

NOW, THEREFORE, BE IT RESOLVED by the Colts Neck Township Committee that it go into an Executive Session to discuss contracts; and

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter is resolved.

I, Beth Kara, do hereby certify the foregoing to be a true and accurate copy of a resolution passed by the Township Committee of the Township of Colts Neck during a regular meeting held on the 28th day of November 2018.

Beth Kara, Municipal Clerk

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo						
Deputy Mayor Orgo						
Rizzuto						
Viola						
Macnow						
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						