

**TOWNSHIP OF COLTS NECK  
TOWNSHIP COMMITTEE MEETING  
OCTOBER 24, 2018, 7:30 P.M.  
TOWN HALL**

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Bartolomeo followed by a salute to the flag led by former Mayors James Schatzle and Michael Fitzgerald. The following statement was read by Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by noticing the News Transcript on February 1, 2018 stating that a regular meeting of the Colts Neck Township Committee would be held on October 24, 2018 at 7:30 p.m. Town Hall. The notice was posted on the Township website, and a copy is on file in the office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

Present: Mayor J. P. Bartolomeo, Deputy Mayor Thomas Orgo, and Committeemen Frank Rizzuto, Michael Viola and Russell Macnow

Also Present: Township Administrator Kathleen Capristo; Municipal Clerk Beth Kara; and Township Counsel Meghan Bennett Clark, Esq.

Absent: None

1. **APPROVAL OF MINUTES:** MEETING OF OCTOBER 10, 2018. Mayor Bartolomeo called for comments and/or revisions. Hearing none, Mayor Bartolomeo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Viola and unanimously carried.

<b>RECORD OF VOTE</b>						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo			X			
Deputy Mayor Orgo			X			
Rizzuto			X			
Viola		S	X			
Macnow	M		X			
M - Moved   S - Seconded   X - indicates vote   NV - Not Voting   Ab - Absent						

2. **DISCUSSION:** Township Committee discussed a draft ordinance entitled, "ORDINANCE OF COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH AND THE STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 102-15 OF THE CODE OF COLTS NECK TOWNSHIP ENTITLED "FEES". Based on a review by the Zoning Board, legal fees billed an average cost of \$682 per application with a mean cost of \$644 per application for a simple variance. The current \$600 legal escrow fee is insufficient to cover costs and requires staff to contact applicants seeking additional escrow deposits. The Zoning Board recommends an increase to the legal escrow review fee to \$700, which is consistent with the actual cost associated with processing these applications. The Township Committee was in unanimous agreement and requested introduction and first reading of this ordinance on the next Township Committee meeting agenda.
  
3. **RESOLUTION 2018-147:** RESOLUTION APPROVING SHARED SERVICES AGREEMENT BETWEEN THE MONMOUTH COUNTY BOARD OF HEALTH AND COLTS NECK TOWNSHIP FOR PUBLIC HEALTH PREPAREDNESS, RESPONSE TO BIOTERRORISM, OUTBREAKS OF INFECTIOUS DISEASE AND OTHER PUBLIC HEALTH THREATS AND EMERGENCIES was read by title by Mayor Bartolomeo. Ms. Capristo advised this resolution is a routine agreement for the provision of certain Public Health Services by Monmouth County, which supplements the services provided by the Township's Health Officer. Hearing no further comments, Mayor Bartolomeo called for a motion. Mr. Orgo made a motion to approve, seconded by Mr. Viola and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo	M	X			
Rizzuto		X			
Viola	S	X			
Macnow		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

4. **RESOLUTION 2018-148: RESOLUTION AUTHORIZING AND APPROVING EXECUTION OF SETTLEMENT AGREEMENT AND RELEASE** was read by title by Mayor Bartolomeo. Mayor Bartolomeo read the following statement: "With no admission of liability on the part of the Township, the Township of Colts Neck and Kevin Sauter have reached a settlement agreement in connection with the complaint filed against the Township by Mr. Sauter on September 26, 2017, in Monmouth County Superior Court. The specific terms of this agreement are subject to a non-disclosure clause. Effective November 1, 2018, Mr. Sauter will be placed on paid leave until December 31, 2018, which will be the effective date of his retirement. Kevin Sauter has been an employee of the Township for over 34 years, and is retiring from his position as the Township's Chief of Police, in good standing, after an honorable career. The Township appreciates Mr. Sauter's years of service to this community and wishes him well in his future endeavors." Mayor Bartolomeo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo	S	X			
Rizzuto		X			
Viola		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent					

5. **ADMINISTRATOR'S REPORT:**

Ms. Capristo advised leaf collection in Zone 1 will begin the week of October 29, and noted there are not a lot of leaves fallen.

Ms. Capristo advised the last Monmouth County-sponsored shred event will be held November 17 in Bradley Beach from 9 a.m. to 1 p.m. or until the truck is full. This event is free to residents of Monmouth County and is a good way to safely dispose of confidential documents and old files.

6. **MOTION TO APPROVE VOUCHERS:** Mr. Rizzuto stated he reviewed the vouchers and recommends approval of the following:

Animal Control	\$87.37
Capital Fund	\$9,940.99
COAH	\$10,087.50
Construction Trust	\$13,851.75
Current Fund	\$2,673,923.06
Escrow	\$8,038.90
Farmland Preservation Trust	\$3,400.00
Grant Fund	\$606.47
Trust Fund	\$32,280.68
<b>TOTAL</b>	<b><u>\$2,752,216.72</u></b>

Mr. Rizzuto made a motion to approve, seconded by Mr. Orgo and unanimously carried with the following abstentions for approving bills from:

- Mayor Bartolomeo      \*Adams Buchan and Paolo;
- Mr. Rizzuto              \*Fire Department Expenditures; and
- Mr. Macnow              \*Sakoutis Brothers Disposal, Inc.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X		X*	
Deputy Mayor Orgo	S	X			
Rizzuto	M	X		X*	
Viola		X			
Macnow		X		X*	
M - Moved   S - Seconded   X - indicates vote   NV - Not Voting   Ab - Absent					

**7. TOWNSHIP COMMITTEE REPORTS:**

Mr. Viola reported the new edition of the Alliance's Prevention Press is now available on the materials rack in the lower level of the Library and on the Township's website. Mr. Viola noted the statistics of 9,162 naloxone administrations from January 1-July 31, 2018 and 9,970 overdose deaths from January 1 to August 26, 2018 in New Jersey. Mr. Viola reminded everyone of the medications drop box in the lobby of the Colts Neck Police Department and noted the Alliance was participating in the National Drug Take Back Day this Saturday, October 27.

Mr. Viola noted there would be another COAH session with the Judge soon. It is anticipated a Town Hall meeting would be scheduled in the new year regarding the impact of COAH.

Mr. Viola advised the Wildlife Committee will be returning to a Township Committee meeting to discuss their recommendations based on information received from Fish and Wildlife.

Mr. Viola reported he attended a ribbon cutting for two new businesses in Town, Gladiators MMA (Mixed Martial Arts) and A Country Flower Shoppe, and urged all to visit these businesses.

Mr. Rizzuto reported four applications were reviewed at the last Architectural Review Committee meeting.

Mr. Macnow had no report this evening.

Mr. Orgo reported he spoke with Harriet Honigfeld regarding farmland preservation and plans are to have one farm preserved in March and one farm preserved in April under the Farmland Preservation Program.

Mayor Bartolomeo advised the Trunk or Treat event would be held November 3rd at Bucks Mill Park. The ribbon cutting for the Multi-Purpose Field at Five Point Park would be held November 3rd from 3 p.m. to 5 p.m. at Five Point Park, and is a rain or shine event.

**8. COMMENTS FROM THE PUBLIC**

Hearing no further comments, Mayor Bartolomeo called for a motion to open the meeting to public comments. Mr. Macnow made a motion, seconded by Mr. Viola and unanimously carried by voice vote.

Mr. John Grabowski, resident, spoke of the beautiful Multi-Purpose Field. He then advised he organized the first soccer play within Colts Neck in 1972 and would like to be part of the dedication ceremony. Mayor Bartolomeo advised Mr. Grabowski he would be added to the dedication program. Mr. Grabowski advised the Lions Club is hosting a pancake breakfast fundraiser for the Lions Den project, which to-date has raised \$130,000 to construct the playground at Dorbrook Park for the blind and developmentally disabled.

Mr. Michael Fitzgerald, resident and former Mayor and Township Committee member, provided his thoughts on the passage of tonight's resolution of a settlement agreement.

Hearing no further comments, Mayor Bartolomeo called for a motion to close the meeting to public comments. Mr. Macnow made a motion, seconded by Mr. Rizzuto and unanimously carried by voice vote.

11. **MOTION TO ADJOURN** Mayor Bartolomeo called for a motion. Mr. Macnow made a motion to adjourn, seconded by Mr. Rizzuto and unanimously carried by voice vote.

RECORD OF VOTE						
Committeeman	M	S	Yes	No	NV	Ab
Mayor Bartolomeo			X			
Deputy Mayor Orgo			X			
Rizzuto		S	X			
Viola			X			
Macnow	M		X			
M - Moved S - Seconded X - indicates vote NV - Not Voting Ab - Absent						

Meeting adjourned at 7:45 p.m.

  
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Beth Kara, RMC/CMC  
Municipal Clerk