TOWNSHIP OF COLTS NECK
TOWNSHIP COMMITTEE MEETING
NOVEMBER 28, 2018, 7:30 P.M.
TOWN HALL

The meeting of the Colts Neck Township Committee was called to order at 7:30 p.m. by Mayor Bartolomeo followed by a salute to the flag led by J.T. Foglia. The following statement was read by Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by noticing the News Transcript on January 10, 2018 stating that a regular meeting of the Colts Neck Township Committee would be held on November 28, 2018 at 7:30 p.m. Town Hall. The notice was posted on the Township website, and a copy is on file in the office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

Present: Mayor J. P. Bartolomeo, Deputy Mayor Thomas Orgo, and Committeemen Frank Rizzuto, Michael Viola and Russell Macnow

Also Present: Township Administrator Kathleen Capristo, Municipal Clerk Beth Kara; and Township Counsel Meghan Bennett Clark, Esq.

Absent: None

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1. **MAYOR'S PROCLAMATION:** RECOGNITION OF COLTS NECK 9U BOYS TRAVEL BASEBALL CHAMPIONS. Mayor Bartolomeo read the proclamation in full, and called each team member to the table for recognition. The following team members winning the National Shore Division Title with a record two-game sweep in the playoffs are: DJ Bruck, Jake Bruck, Madden Bruder, Julian Fortunato, Anthony Foti, Dominic Giambrone, Dimitrious Giannakopoulos, Anand Kharod, Calvin Kirchner, Gavin Koster, Nicholas Marx, Justin Maugeri, Rowan O'Connor, Nicholas Schicchi, Drew Taeschler and Matthew Viesz. The team was led by coaches Dennis Bruck, Scott Bruder, Stephen Marx, Santo Maugeri and Michael Taeschler. All received a round of applause and many group photographs were taken.

2. **MAYOR'S PROCLAMATION:** PROCLAIMING DECEMBER 2018 AS NATIONAL DRUNK AND DRUGGED DRIVING (3D) PREVENTION MONTH WITHIN COLTS NECK TOWNSHIP. Mayor Bartolomeo read the proclamation in full, which calls upon all citizens, government agencies, business leaders, health care providers, schools and public and private institutions in Colts Neck Township to promote safer and healthier behaviors regarding the use of alcohol and other drugs, and to provide opportunities for all to participate in the "You Drink & Drive, You Lose" Campaign this December holiday season and throughout the year. Mayor Bartolomeo presented the proclamation to Ms. Anita Dedalis, Alliance Co-Chair, who will be reading this at the High School vigil in December.

3. **DISCUSSION**

- 2019 TOWNSHIP COMMITTEE MEETING SCHEDULE The draft meeting schedule was discussed and approved. Mr. Orgo commented the September 11 meeting would be preceded by a 9/11 commemoration held at the memorial fountain prior to the Township Committee meeting that evening. Ms. Kara advised a resolution approving the Township Committee meeting schedule would be placed on the meeting next agenda.
- FIRST AID SQUAD COTS Mr. Macnow advised the First Aid Squad is seeking Township funding for hydraulic cots at an estimated cost of $220,000. Mr. Macnow stated the Township does not have the funds now and suggested this issue be raised during the 2019 budget process, to which the Township Committee unanimously agreed. Ms. Capristo directed to advise First Aid Squad.

4. **ORDINANCE 2018-20:** ORDINANCE OF COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH AND THE STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 102-15 OF THE CODE OF COLTS NECK TOWNSHIP ENTITLED "FEES" was read by title at second reading by Mayor Bartolomeo. Mr. Orgo stated this ordinance would increase the escrow fee to $700 from the current $600, which would cover the cost of processing an application. The Planning Board reviewed the proposed amendment and finds it is consistent with the Master Plan. Hearing no comments, Mayor Bartolomeo called for a motion to open the public hearing. Mr. Macnow made a motion, seconded by Mr. Orgo and unanimously carried by voice vote. Hearing no comments, Mayor Bartolomeo called for a motion to close the public hearing. Mr. Rizzuto made a motion, seconded by Mr. Viola and unanimously carried by voice vote. Mayor Bartolomeo then called for a motion. Mr. Rizzuto made a motion to approve, seconded by Mr. Orgo and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo	S	X			
Rizzuto	M	X			
Viola		X			
Macnow		X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

5. **RESOLUTION 2018-154:** RESOLUTION AUTHORIZING THE EXECUTION OF A MUNICIPAL ASSISTANCE/SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF HOLMDEL AND COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH FOR THE USE OF HOLMDEL TOWNSHIP'S TRANSFER STATION FOR RECYCLED MATERIALS was read by title by Mayor Bartolomeo. Mr. Macnow stated the Township Committee is very happy to save taxpayers money through Shared Service Agreements. Hearing no further comments, Mayor Bartolomeo called for a motion. Mr. Viola made a motion to approve, seconded by Mr. Rizzuto and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo		X			
Rizzuto	S	X			
Viola	M	X			
Macnow		X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

6. **RESOLUTION 2018-155:** RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE MONMOUTH COUNTY BOARD OF HEALTH AND COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH FOR TUBERCULOSIS CONTROL SERVICES was read by title by Mayor Bartolomeo. Mr. Macnow commented under this agreement, the County would be providing these services to the Township at a cost effective rate. Hearing no further comments, Mayor Bartolomeo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Rizzuto and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo		X			
Rizzuto	S	X			
Viola		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

7. **RESOLUTION 2018-156:** RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE MONMOUTH COUNTY BOARD OF HEALTH AND COLTS NECK TOWNSHIP IN THE COUNTY OF MONMOUTH FOR SEXUALLY TRANSMITTED DISEASE SERVICES was read by title by Mayor Bartolomeo. Mr. Macnow commented under this agreement, the County would be providing these services to the Township at a cost effective rate. Hearing no further comments, Mayor Bartolomeo called for a motion. Mr. Orgo made a motion to approve, seconded by Mr. Rizzuto and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo	M	X			
Rizzuto	S	X			
Viola		X			
Macnow		X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

8. **RESOLUTION 2018-157:** RESOLUTION AUTHORIZING GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE, GRANT YEAR: FY20 (JULY 1, 2019-JUNE 30, 2020) was read by title by Mayor Bartolomeo. This resolution authorizes the submission of a strategic plan for the Colts Neck Municipal Alliance grant for fiscal year 2020 in the amount of: DEDR, $22,150; Cash Match, $5,537.50; In-Kind, $16,612.50; for a total of $44,300.00. Ms. Capristo advised this resolution is required for the funding of the Alliance Program. Hearing no further comments, Mayor Bartolomeo called for a motion. Mr. Orgo made a motion to approve, seconded by Mr. Viola and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo	M	X			
Rizzuto		X			
Viola	S	X			
Macnow		X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

9. **MOTION TO ADOPT A CONSENT AGENDA:**
Mayor Bartolomeo read the following: "All items listed on the "Consent Agenda" are considered routine by the Township and are adopted or approved collectively by a single motion and roll-call vote of a majority of the Township Committee. If discussion is desired on any item, it is considered separately."

***RESOLUTION 2018-158:** RESOLUTION AUTHORIZING VETERANS ALLOWANCE

***RESOLUTION 2018-159:** RESOLUTION CONFIRMING APOINTMENT OF ADMINISTRATIVE ASSISTANT (MS. LISA CERIO)

Mayor Bartolomeo called for a motion. Mr. Viola made a motion to approve, seconded by Mr. Macnow and unanimously carried.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo		X			
Rizzuto		X			
Viola	M	X			
Macnow	S	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

10. **ADMINISTRATOR'S REPORT:** Ms. Capristo advised Ms. Kara had comments this evening.

Ms. Kara advised the 2019 Mercantile License Renewal letters were mailed and this would be the last year renewal applications would being mailed. The Township has a portal on the website (home page, lower right corner) "Mercantile License Applications and Renewals" which each business owner can access, enter their information, print a confirmation and forward a copy of the confirmation together with a check for the $25 license fee to the Municipal Clerk. All renewal payments are to be sent to the Municipal Clerk by December 28, 2018. This on-line filing will save the Township in processing costs.

11. **MOTION TO APPROVE VOUCHERS:** Mr. Rizzuto stated he reviewed the vouchers and recommends approval of the following:

Animal Control	$674.04
Capital Fund	$72,921.98
COAH	$466.61
Construction Trust	$18,838.83
Current Fund	$231,265.52
Escrow	4,817.24
Farmland Preservation Trust	$272.00
Grant Fund	$735.48
Trust Fund	$10,559.78
TOTAL	$340,551.48

Mr. Rizzuto made a motion to approve, seconded by Mr. Viola and unanimously carried with the following abstentions for approving bills from:

- Mayor Bartolomeo *Adams Buchan and Paolo;
- Mr. Rizzuto *Fire Department Expenditures; and
- Mr. Macnow *Sakoutis Brothers Disposal, Inc.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X		X*	
Deputy Mayor Orgo		X			
Rizzuto	M	X		X*	
Viola	S	X			
Macnow		X		X*	
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

12. TOWNSHIP COMMITTEE REPORTS:

Mr. Rizzuto advised the Country Christmas at the Montrose Road School House is scheduled for Sunday, December 9, from 1 p.m. to 4 p.m. Mr. Rizzuto noted the details of this event have been covered in the November 23rd edition of the News Transcript, and he thanked the DPW staff for preparing the site for this event. Mr. Rizzuto also reported the electric upgrades needed were completed thanks to Ms. Capristo and Mr. Bader. Mr. Rizzuto urged all to attend.

Mr. Rizzuto reported the Architectural Review Committee met and reviewed several applications with no significant issues.

Mr. Macnow reported the Township Committee is interviewing candidates to fill the Police Chief position, and hopes to make a selection and appointment soon.

Mr. Orgo reported DPW started leaves collection in Zone 1 today. Mr. Orgo urged all residents to stop co-mingling leaves with brush, firewood size pieces and miscellaneous wood materials such as fencing. Brush collection is completed for 2018, and if other materials are co-mingled with leaves, the leaves will not be collected.

Mr. Viola reported he attended the NJLM Conference and met with GovPilot representatives. He discussed the GovPilot offerings including the electronic filing of business license applications and OPRA forms, which are both very wise uses of taxpayer money and save processing costs. Mr. Viola also attended a session on COAH and reported nothing has changed.

Mr. Viola advised China's high rejection rate of recycled materials has adversely impacted recycling nationally, and efforts are underway to explore alternatives.

Mr. Viola advised from now into the beginning of January, we are in peak deer season. Drivers should be cautious and use high beams for the best visibility, changing to regular beams when oncoming traffic is present, and look for deer. The Wildlife Committee will be looking into a pilot program for deer management next year.

Mr. Viola noted the Township would be returning for another COAH meeting in January.

Mayor Bartolomeo asked for a moment of silence in honor of the family that recently perished. Mayor Bartolomeo recognized Sgt. Caswell and Det. Sgt. Santucci present this evening and Acting Chief Leccese for everything they do each day in the performance of their duties. Mayor Bartolomeo read a letter from the Township Committee to all emergency services responders and community businesses thanking them for their invaluable contribution to the community during a very difficult time. Mayor Bartolomeo commented this was a targeted event. Mayor Bartolomeo asked that people reach out to those struggling; assistance is available.

Mayor Bartolomeo advised the tree lighting has been rescheduled to Saturday, December 1, 4:30 p.m., and this is a rain or shine event. Santa will be making an appearance. Frosty's will be held at the Primary School that morning. All are encouraged to attend. Going forward, the tree lighting will be scheduled for Saturday afternoon.

Mayor Bartolomeo reported "Sunday with the Mayor" was postponed due to heavy rain, and all proceeded to the General Store for coffee and conversation.

Mayor Bartolomeo advised Santa's mailboxes are now out and ready for letters to Santa at the North Pole.

13. COMMENTS FROM THE PUBLIC

Hearing no further comments, Mayor Bartolomeo called for a motion to open the meeting to public comments. Mr. Viola made a motion, seconded by Mr. Orgo and unanimously carried by voice vote.

Mr. Glen Dalakian, CNBA President and resident, advised the CNBA did a recent mailing and the mug program is once again in full swing. Participating Township businesses will provide patrons with a free mug during this promotional. On December 12, the CNBA will be having its annual Christmas meeting at Town Hall. Mr. Dalakian advised 15 businesses are participating in the annual window decorating contest, and awards to the top three will

be presented to the high school student artists at the December 1 tree lighting event at Town Hall.

Mr. Alan Ryan, resident, spoke of the support provided by the members of this Town's emergency services units and those members providing mutual aid from many neighboring communities and organizations. Mr. Ryan specifically mentioned Dave Mann, Jim Cirronella and Rich Galinski for their support. He ended his comments with God Bless America.

Mr. John Grabowsky, resident, presented the signed soccer ball from the Multi-Purpose Field ribbon cutting and requested it be displayed in a place of honor. Mayor Bartolomeo accepted the ball on behalf of the Township and thanked Mr. Grabowsky. Mr. Grabowsky stated the Lions Club would continue their roadside clean-ups.

Ms. Elaine Mann, resident, inquired about the choice architect used for the Police building. Mr. Macnow advised five architects were considered, three were interviewed and a professional services contract was executed with the firm chosen. Mr. Macnow advised building plans have not been finalized, noting the building will not be a work of art; it is a utilitarian building to meet present day statutory needs of the Police Department. Counsel Bennett Clark advised the contract to perform the work would be publicly bid. Ms. Mann spoke of the flag pole at the Multi-purpose field. Mayor Bartolomeo advised while the flag was flying at the ribbon cutting ceremony, it will not be flying continuously as there is no light installed as yet for evening illumination. Once the light is installed, the flag will be flown at the Multi-purpose field. Ms. Mann inquired about DPW hours of operation, and Mr. Orgo advised there is a part-time mechanic working a later shift. Ms. Mann asked about a new truck and was advised the emblems have not arrived. Ms. Mann was advised the truck remains in town unless the Foreman is off or the Director is out of town.

Mr. James Reuter, resident, spoke of the fast traffic on Crine Road advising there are times when vehicles cross his front lawn. Discussion ensued regarding brush that needs to be cleaned up, trees needing to be cut back to improve the safety of a left turn from Crine onto Conover Road, drivers going through the stop sign at Crine and Conover, and a suggestion for a three-way stop at the intersection of Crine and Conover. Mayor Bartolomeo thanked Mr. Reuter and urged him and all residents use the "Report A Concern" portal on the Township's website.

Mr. Fulton Wilcox, resident, questioned the shared services agreement with Holmdel for leaves. Mr. Wilcox was advised this facility is for Township vehicles only, not residents.

Ms. Judy Laufer, resident, discussed house sales. Mayor Bartolomeo spoke of the value of the "Report A Concern" portal on the Township's website and urged all residents to use it.

Mr. David Mann, resident questioned the timing of the traffic light at the intersection of Route 34, Phalanx Road and Flock Road. Mr. Macnow advised the State governs that intersection, which includes a State road, a County road, and a Township road. The Township has asked the DOT to stagger the light sequencing previously. Mr. Orgo and the Mayor met with DOT representatives in Julyand raised this issue. As of today, no answer has been forthcoming. Mr. Macnow advised the repaving of Route 34 is now scheduled for 2022, and the DOT was asked to work on the intersection at that time.

Hearing no further comments, Mayor Bartolomeo called for a motion to close the meeting to public comments. Mr. Viola made a motion, seconded by Mr. Rizzuto and unanimously carried by voice vote.

11. **RESOLUTION 20-18-160:** EXECUTIVE SESSION Mayor Bartolomeo called for a motion. Mr. Macnow made a motion to approve, seconded by Mr. Orgo and unanimously carried by voice vote.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Bartolomeo		X			
Deputy Mayor Orgo	S	X			
Rizzuto		X			
Viola		X			
Macnow	M	X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

Mayor Bartolomeo advised the Township Committee would not be returning tonight to take action.

Meeting adjourned at 8:50 p.m.

Motion by Mr. Viola, seconded by Mr. Rizzuto and unanimously carried by voice vote to adjourn Closed Session and reconvene in public session.

Motion by Mr. Viola, seconded by Mr. Orgo and unanimously carried to adjourn meeting.

Meeting adjourned 9:02 p.m.

Beth Kara, RMC/CMC
Municipal Clerk