COLTS NECK TOWNSHIP
TOWNSHIP COMMITTEE BUDGET WORKSHOP MEETING
FEBRUARY 23, 2019
8:30 A.M. AT TOWN HALL

The meeting of the Colts Neck Township Committee was called to order at 8:30 a.m. by Mayor Orgo followed by the Salute to the Flag led by Chief Santucci. The following statement was read by Municipal Clerk, Ms. Kara: "The notice requirements of the New Jersey Public Meetings Law have been satisfied by noticing the News Transcript on February 13, 2019 stating that a budget workshop meeting of the Colts Neck Township Committee would be held on February 23, 2019 at 8:30 a.m. Town Hall. The notice and change of venue notice were posted on the Township website, and a copy is on file in the office of the Township Clerk."

Roll call by Ms. Kara indicated the following:

Present:	Mayor Thomas Orgo, Deputy Mayor Frank Rizzuto; Committeemen Michael Viola, Russell Macnow and J.P. Bartolomeo
Also Present:	Township Administrator Kathleen Capristo, and Beth Kara Municipal Clerk
Absent:	None

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1. **REVIEW OF THE TOWNSHIP BUDGETS**

Administrator Capristo opened advising the workshop process has been streamlined and is planned for a one-day meeting today. Ms. Capristo thanked the Department Heads, Committee and Commission Chairs, and Chief Financial Officer for their input into this year's budget process. The following budgets for 2019 were presented and discussed:

- Police Department (Chief Santucci)
- Fire Department (Chief Badaraco and Deputy Chief Wilk)
- First Aid (Captain Pridmore, President Leonhardt)
- Recreation and Parks (Director Hennessy)
- Public Works (Director Bader)
- Health/Animal Control (Administrator Capristo)
- Architectural Review, Historical Preservation, Environmental Commission, Shade Tree Commission, Farmland/Open Space Committee (Administrator Capristo)
- Library (Administrator Capristo)
- OEM, Fire Prevention (Administrator Capristo)
- Municipal Court (Administrator Capristo)
- Code Enforcement, Planning/Zoning (Administrator Capristo)
- Administration and Executive (Administrator Capristo)
- Legal, Engineering (Administrator Capristo)
- LOSAP, Street Lighting (Administrator Capristo)

At 12:10 p.m., Mayor Orgo called a recess for a lunch break.
At 12:38 p.m., Mayor Orgo reconvened the meeting, at which time Mr. Antonides, CFO joined the meeting.

- Tax Assessment, Tax Collection and Finance (CFO Antonides and Administrator Capristo)
- Statutory, Insurance, Dedicated Open Space, Debt Service (CFO Antonides, Administrator Capristo)
- Capital Improvements (CFO Antonides, Administrator Capristo)

Final discussions and decisions occurred on the following:

- Police Staffing request: To approve an increase of two additional Officers and one Class Two, full-time. Township Committee unanimously approved. Chief to proceed with recruitment and appointment.

- Fire Department to be allocated $50,000 for a new fire truck and to be allocated a total of $135,000 ($17,500 to each Fire House).
- First Aid Squad to receive $25,000, and the hot water heater to be placed in the capital budget. The cost of AEDs should be moved from the First Aid Squad budget to the Police budget.
- Updating the Township website format to be scheduled as a 2020 initiative.
- Research on the timing of dual band radios to be done as well as possible grants available and the feasibility of joining with nearby municipalities for Federal grant funding.

At 2:14 p.m., Mayor Orgo called for a motion to open the meeting to public comment. Mr. Macnow made a motion, seconded by Mr. Bartolomeo and unanimously carried by voice vote.

2. PUBLIC COMMENTS

Mr. Fulton Wilcox, resident, questioned the surplus. Mr. Antonides responded. Discussion ensued regarding the funding of tree removal. As has been done in prior years, the size of the tree would determine whether the tree was taken down by in-house staff or through the shared services mechanism. Mr. Wilcox was assured healthy trees are not being removed; the Shade Tree Commission is part of the process. Mr. Wilcox spoke of potholes on Route 34, particularly the holes on the southbound side near Woods End Road. Mayor Orgo commented he wants to speak with NJDOT representatives regarding this issue.

Mr. Charles Camarata questioned the ratables and was advised new construction was $13 million with the value of a penny on the Township tax rate being $304,451.04. Mr. Camarata reported a pothole on New Street south of the Stop sign, which was duly noted.

Hearing no further comments, Mayor Orgo called for a motion to close public comments. Mr. Viola made a motion, seconded by Mr. Rizzuto and unanimously carried by voice vote.

3. RESOLUTION 2019-47: EXECUTIVE SESSION. Mayor Orgo called for a motion. Mr. Viola made a motion to approve, seconded by Mr. Macnow and unanimously carried by voice vote. Mayor Orgo advised the Township Committee would not be returning to take action today.

RECORD OF VOTE					
Committeeman	M S	Yes	No	NV	Ab
Mayor Orgo		X			
Deputy Mayor Rizzuto	S	X			
Viola	M	X			
Macnow		X			
Bartolomeo		X			
M - Moved S - Seconded X - indicates vote	NV - Not Voting		Ab - Absent		

Meeting adjourned at 2:20 p.m.

At 2:45 p.m., Mayor Orgo called for a motion. Mr. Rizzuto made a motion to adjourn Executive Session and return to regular meeting, seconded by Mr. Viola and unanimously carried by voice vote.

Mayor Orgo called for a motion to adjourn. Mr. Viola made a motion, seconded by Mr. Bartolomeo and unanimously carried.

Meeting adjourned at 2:46 p.m.

Beth Kara

Beth Kara, RMC/CMC
Municipal Clerk